

Leesville Road High School Class of 2012 Planning Guide



Student Services Staff for 2011-2012

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GRADUATION REQUIREMENTS

1. Requirements are listed on the school's website under the Student Services Section.
2. Counselors have reviewed Senior Transcripts to make sure you are in the classes you need to graduate.
3. Graduation Requirements are ultimately your responsibility. If you have questions, make an appt. to see your counselor.

NC SCHOLARS REQUIREMENTS

1. If you meet the following requirements you will receive a special seal on your diploma:
 4 Credits of English; 4 Credits of Math (Alg. I, Geo., Alg. II, and a math beyond Alg. II); 3 Credits of Science, Biology, Earth, Chemistry or Physics; 3 Social Studies Credits, World History, Civics and Econ, US History; 1 Credit of Healthful Living; 2 Credits of a second language; 1 Credit of Career/Tech Class; 1 Credit in the Arts; 5 Electives, two of which must be second level or advanced classes; Cumulative 3.5 Unweighted GPA at the end of the third grading period.

MINIMUM ADMISSION REQUIREMENTS FOR PUBLIC UNIVERSITIES IN NC

While these are minimum requirements in the UNC system, some campuses require a more competitive transcript for final admission. Private colleges may have different admission requirements. Students should consult their school counselors and college catalogs for further information.

Six course credits in **language**, including:

- Four credits in **English**
- Two credits of a language other than English (both credits have to be in the same language)

Four course credits of **mathematics**, in any of the following combinations:

- Algebra I and II, Geometry, and one credit beyond Algebra II
- Algebra I and II, and two credits beyond Algebra II
- It is recommended that prospective students take a mathematics course in the 12th grade.

Three course credits in **science**, including:

- At least one credit in **Biology**
- At least one credit in **physical science** (Physical Science, Chemistry, or Physics)
- At least one **laboratory course** (All sciences at LRHS are considered lab sciences)

Two course credits in **social studies**, including:

- At least one unit in **U.S. history**

Minimum GPA of 2.3 for students entering college the Fall of 2012

Minimum SAT Score of 750 (Critical Reading and Math) or Minimum ACT score of 16.



SENIOR CONFERENCES

1. Each senior will have a conference with their assigned counselor.
2. In this conference the counselor will discuss credits and your plans for after high school, applying to college and address other questions you may have.
3. These conferences will start the week of September 12th.
4. If you have questions, prior to your meeting, email your counselor.

SENDING TRANSCRIPTS

1. Starting this year, WCPSS has moved to an online transcript request system.
2. **ALL** Requests for transcripts, immunization records or any other documents must be done electronically through this website: https://wcpss.scribonline.com/foldreq/start_order.html, a link to this site is on the LRHS homepage.
3. This applies to transcripts needed for college admission, scholarships or any other situation.
4. Paper requests for transcripts or other documents will no longer be processed in the Student Services Office.
5. Students must go to the website posted above to complete all requests for transcripts. Payment for transcripts will also take place electronically on this website.

WHY THIS IS SO IMPORTANT! The Student Services Office will no longer be able to process transcript requests on the spot. Students will need to be very aware of deadline dates for any application that requires a transcript to be sent. They will need to build in plenty of time to request the transcript online several days before deadlines. All high schools have been instructed that they must follow this policy.

STUDENTS THAT USE THE COMMON APPLICATION PROGRAM TO APPLY FOR COLLEGE

1. The counselor will receive an email requesting that a counselor statement be completed and sent.
2. **Allow five school days for the request to be processed and submitted electronically.**
3. Students again need to be aware of deadlines regarding these requests.

SENDING TEST SCORES TO COLLEGES OR UNIVERSITIES

1. In order for test scores (SAT, ACT) to be official, **they must be sent directly to the college from the College Board office for the SAT, www.collegboard.org or the American College Testing Office for the ACT, www.actstudent.org.**
2. The Student Services Office does not send any test scores to college or universities.

SENDING TRANSCRIPTS TO THE NCAA FOR ATHLETIC ELIGIBILITY

1. Go to <https://web1.ncaa.org/eligibilitycenter/common/> and follow the instructions.
2. Transcripts will have to be sent electronically.



SENDING COUNSELOR STATEMENTS

- Many college applications require the submission of a counselor statement. It is the student's responsibility to provide this information for the counselor.
 - If a student's college application includes a counselor statement that has to be completed, students should do the following:
1. Use the Authorization for Release of Records form that you can obtain from the Student Services Office or online through the school's website.
 2. Make certain that all sections of the form are completed with correct identifying information at the top of the page as well as the names and addresses of the school that need the counselor statement.
 3. Attach the Counselor Statement page to the Authorization for Release of Records form. Students should make sure to complete all of the student section on the Counselor Statement before submitting the forms.
 4. Submit the release form and counselor statements to the Student Services Office.
 5. In order to best complete the counselors statement forms, you must provide your counselor with a resume and a completed "Senior Personal Profile". A resume example and the profile page for you to use are in this bulletin.
 6. **Allow five school days for the counselor statement to be processed and mailed.**

REMEMBER! IT IS THE STUDENT'S RESPONSIBILITY TO SEND THEIR TRANSCRIPT ONLINE. A TRANSCRIPT WILL NOT BE SENT WITH ANY COUNSELOR STATEMENT.

COLLEGE ADMISSIONS OPTIONS

1. **Early Action** is an admissions procedure to notify student of early admissions to the college. Students are not obligated to accept the college's offer of admission.
2. **Early Decision** is a plan under which candidates may submit credentials early to one college, usually by October 15 of the senior year. Applicants are notified of their status by December. As part of an early decision plan, students are required to sign a statement agreeing to accept the college's offer of admission and must only apply to one school as Early Decision. Students must withdraw applications from other colleges if accepted under early decision.
3. **Regular Admission** is the plan under which candidates submit credentials during November to February, depending on school deadlines. Check the deadlines for each individual school.
4. **Rolling Admission** is the plan under which candidates submit credentials at their convenience through a certain date, usually late in the year. They receive an offer of acceptance or denial within four to six weeks.
5. **Onsite Admission** is an admissions option in which colleges visit students at the high school and make admissions determination during a scheduled appointment



COLLEGE ADMISSIONS KEYWORDS

1. **Offer of Conditional Acceptance** is acceptance to a college provided candidates maintain academic performance throughout the year. A college can withdraw its offer if grades fall significantly or if a student is involved in an activity that results in disciplinary action by the school or law enforcement.
2. **Denial** is a final decision by the college to not offer admission. Students who are denied can apply again after completing at least a semester of college coursework.
3. **Deferral** is a delay of admissions decision until a later time. Many competitive schools will defer fall applications to the spring in order to receive additional grades and other information.
4. **Waitlisting** occurs after the regular admissions process is complete. There is no guarantee a college will go to the waitlist, or where students rank on the waitlist. Students on a waitlist for one college should plan to attend another college and then reconsider if offered admission at a later time.

COLLEGE PLANNING WEBSITES

- College Foundation of North Carolina www.cfnc.org

CFNC Highlights-Great resources on www.cfnc.org

- Planning for college/choosing a college
- SAT/ACT help
- Paying for college/loans/scholarships/financial aid calculators/managing credit
- Applying to college/electronic transcripts/on-line applications
- Much, much more!

- Collegeboard www.collegeboard.org
- American College Testing www.actstudent.org



FINANCIAL AID ASSISTANCE

Ann Humphrey
Financial Aid Counselor

Ms. Humphrey is @ LRHS every Thursday from mid-October until late April to assist parents and students with the Federal Financial Aid Process and can assist with the completion of the Free Application for Federal Student Aid (FAFSA) form. Students can make an appointment to see Ms.Humphrey in the Student Services front office. Parents can call 870-4260 to make an appointment.

APPLYING FOR FINANCIAL AID

All students applying for any federal financial aid must file the FAFSA form. The FAFSA is the only application students must complete to be considered for all federal financial aid. You can access this form online at <http://www.fafsa.ed.gov/>. You cannot submit the form until January 1st.

INSTITUTIONAL FINANCIAL AID FORMS

In addition to the FAFSA many colleges request additional information with their own institutional form. Admission and financial aid materials will include specific institutional requirements. A commonly used form is the CSS Profile, which you can access at: <http://www.collegeboard.com/profile> .

FINANCIAL AID AND SCHOLARSHIP WEBSITES

- Free Application for Federal Student Aid www.fafsa.ed.gov
- Scholarship Search Site www.fastweb.com
- Scholarship Search Site www.scholarships.com
- Wake County Scholarship Site www.scholarshipplus.com/wake
- Scholarship Search Site www.brokescholar.com



SCHOLARSHIP INFORMATION

Check with the College University on scholarships available to incoming freshmen.

Most students receive scholarships from the school they will attend.

Spend your time looking at scholarships that are local and from the school the student plans to attend.

Scholarship bulletins will be available in all second period classes, and on the LRHS website periodically throughout the school year.

Scholarships that require a school level selection process are handled differently than scholarships open to any student. For these scholarships, the submission of a resume is usually required. (A sample resume is provided in this guide)

Register online for the SAT at www.collegeboard.org

SAT 2011-2012 Test Dates	Test	Registration Deadlines	
		Regular	Late (a fee applies)
October 1	SAT & Subject Tests	September 9	September 21
November 5	SAT & Subject Tests	October 7	October 21
December 3	SAT & Subject Tests	November 8	November 20
January 28	SAT & Subject Tests	December 30	January 13
March 10	SAT only	February 10	February 24
May 5	SAT & Subject Tests	April 6	April 20
June 2	SAT & Subject Tests	May 8	May 22

Register Online for the ACT at www.actstudent.org

ACT DATES 2011-2012

Regular

Late

October 22

September 16

Sept. 17-30

December 10

November 4

Nov. 5-18

February 11

January 13

January 14-20

April 14

March 9

March 10-23

June 9

May 4

May 5-18

LRHS MILITARY SERVICES (2011/2012)

The different branches of the military visit the school monthly, during the school year. Their display will be set up inside of the Career Center during lunches (across the hall from cafeteria). The schedule is listed below:

Military Branch Recruiter Name Office Number Date

Air Force Sgt. Ehler 872-7692 2nd Tuesday

jason.ehler@us.af.mil

Army Sgt. Tolbert 827-3684 3rd Tuesday

ronald.tolbert@usarec.army.mil

Army Nat. Guard Sgt. Vradenburgh 790-1908 3rd Thursday

chase.v.radenburgh@us.army.mil (c) 602-6045

Marines Sgt. O'Shea 872-9955 1st Tuesday

timothy.oshea@marines.usmc.mil

Navy MM1Bobbitt 896-9573 2nd Thursday

Gerald.bobbitt@navy.mil



The Armed Services Vocational Aptitude Battery (ASVAB) is an aptitude test that helps you determine your own natural abilities, which will assist you in making informed career choices. The military branches require the ASVAB for entrance into the military. The Military Entrance Processing Service Center offers the ASVAB on a weekly basis. Contact your military recruiter to schedule an appointment. The ASVAB will also be offered at Leesville Road High School during the school year. Contact your Career Development Coordinator, Mrs. Canada who is located in the Career Center (Room 102) if you need additional information.

COLLEGE VISITS TO LRHS

Throughout the year colleges and universities will visit the LRHS campus. The calendar for these events is posted on the mainpage of the school's website. Students must see Ms. Canada in the Career Center, room 102, to sign up for these visits.

COLLEGE FAIRS AND OPEN HOUSES

- **Sunday, September 18 Wake County College Fair 2:00-4:30 McKimmon Center, NC State University**
- **CollegeWeek Live- www.collegeweeklive.com. Get college application tips and advice online at CollegeWeekLive, the world's largest college fair. CollegeWeekLive revolutionizes college admissions, making the process easier by saving you time. CollegeWeekLive connects colleges with students, parents, counselors live online. CollegeWeekLive is free. Join hundreds of colleges and universities from around the world and tens of thousands of high-school students. Watch college application and admissions experts speak on topics such as how to prepare for the SAT, how to write a winning application essay or how to pay for college. Video chat with college students to learn what campus life is really like.**
- **If you do an internet search for "college fairs and open houses" you will find lots of information about local and out of state open houses and college fairs.**

LETTERS OF RECOMMENDATION

If a student wants the counselor to write a letter of recommendation, they must supply the counselor with a resume and a completed Senior Personal Profile. (The Profile is provided in this guide).

Sample Resume

Resume of Matthew Daniel Dixon

418 Berry Hill Drive
Raleigh, NC 27613
(919) 555-1111

Education

2008 to Present

Leesville Road High School
8409 Leesville Road
Raleigh, NC 27613

Work Experience

2007 to Present

Part-Time Salesperson
Target
8 Brier Creek Drive
Raleigh, NC 27617
15 Hours a Week

Athletic Activities *(Include cheerleading and band activities in this section)*

2008 to Present

Varsity Soccer Team

2008 to Present

Varsity Tennis Team

Elected or Appointed Offices

2009-2012

Student Council

Community Activities *(Include number of hours of service in this section)*

2009 to Present

Habitat for Humanity (2 weeks every summer)

2008 to Present

Rex Hospital Volunteer (5 hours a week)

Summer 2010

Mission Trip to South America (1 week)

School Activities *(Include number of hours of involvement in this section)*

2010 to Present

National Honor Society (1 hour a week tutoring)

2008 to Present

Key Club (8 hours a month)

2008 to Present

Student Council (2 hours a week)

Honors/Awards

Summer 2011

Governor's School for Science

References

Mr. Stone

Ms. Duncan

Ms. Wade

**Leesville Road High School
Senior Personal Profile**

Name _____ Email: _____

Counselor: Ms. Karol (A-D) _____ Ms. Tucker (Rj-Z) _____
(Check one) Ms. Saldanha (E-La) _____ Ms. Lyons SAP Counselor _____
Ms. Busby (Lb-Ri) _____ Mr. Greene, Dean of Students _____

1. What are the first words that come to your mind to describe yourself?

2. What qualities about yourself do you think would be important for a college to know about?

3. What out of school activity or accomplishment are you most proud of and why?

4. How have you demonstrated leadership in or out of school?

5. What makes you stand out as a student?

6. What are your educational and career goals?

7. Are there any extenuating circumstance that have affected you high school career or is there anything else you would like your counselor to know about you to assist them in writing a recommendation for you? If so, please attach an additional page.
