

across environmental media: Air, water and land. Programs should reflect comprehensive and coordinated pollution prevention planning and implementation efforts. Pollution prevention programs can develop multimedia pollution prevention activities which provide technical assistance to businesses, institutionalize multimedia pollution prevention as an environmental management priority, or initiate demonstration projects that test and support innovative pollution prevention approaches and methodologies.

ii. *Advance environmental goals.* EPA believes that State and Tribal pollution prevention programs have a unique opportunity to promote pollution prevention, especially through the environmental performance agreements. By developing applications that support stated environmental goals, pollution prevention programs can help ensure that States and Tribes achieve objectives through a cost-effective preventive approach. Pollution prevention programs will continue to be valuable to top management if they can demonstrate how their actions will help advance stated goals. EPA would like to ensure that pollution prevention is integrated and that the funds provide a service that supports each State's or Tribes strategic plan. EPA will not fund any projects developed apart from those included in the stated strategic plans.

iii. *Promote accomplishments within State's environmental programs.* EPA realizes the importance of being able to document the effectiveness of the program back to the affected media office. EPA added this application criteria to create the necessary link between the regulatory program and the pollution prevention program activities to ensure that the affected offices know the good work that is being done within their sectors/programs/geographic areas. By periodically documenting the proposed activities' accomplishments, grantees will help media program managers understand the benefits of their delivered services. By creating this positive feedback mechanism to the regulatory program, the grantee can market their accomplishments and help promote the sustainability of the P2 program.

iv. *Promote partnerships.* For the past 6 years, EPA has required P2 grant applicants to identify major environmental assistance providers in their area and to work with these organizations to educate businesses on pollution prevention. EPA believes that pollution prevention programs that do not develop a strong relationship with other environmental assistance

providers will face difficulties accessing State and Federal resources in the future.

EPA continues to seek more cooperation among State and Tribal pollution prevention programs and the other environmental and business assistance providers. These can include university-based technical assistance and cooperative extension programs, and other State-based assistance programs. Partnerships are also encouraged with regional and national programs such as the Pollution Prevention Resource Exchange (P2Rx) centers, National Institute of Standards and Technology (NIST) programs, Office of Enforcement and Compliance Assistance (OECA) Compliance Assistance Centers, EPA's Small Business Assistance Programs (SBAPs), etc.

By developing such partnerships, EPA would like to ensure that pollution prevention programs leverage this outside expertise. This partnership will also reduce the need for other environmental assistance providers to develop their own expertise, which would result in duplication of effort.

v. *Estimate environmental impact.* Applicants are requested to estimate the environmental impact from their proposed activities. This would be a quantifiable number that provides an estimation of waste reduction expected. Many of the EPA regional offices have negotiated with their States specific measurement structures which may provide appropriate frameworks for estimating environmental impact.

3. *Program management.* Awards for FY 2003 funds will be managed through the EPA regional offices. Applicants should contact their EPA Regional Pollution Prevention Coordinator, listed in Unit X. or view the *2003 Pollution Prevention Grant Guidance* located at <http://www.epa.gov/p2/grants/ppis/ppis.htm> to obtain specific regional requirements and deadlines for submitting proposals. National funding decisions will be made by June 2003.

VII. Proposal Narrative Format

The proposed work plan must meet the requirements for an approvable work plan at 40 CFR 35.107 or 35.507.

VIII. Applicable Regulations

State applicants and recipients of P2 grants are subject to the requirements of 40 CFR parts 31 and 35, subpart A. Tribal and Intertribal Consortia applicants and recipients of P2 grants are subject to the requirements of 40 CFR parts 31 and 35, subpart B.

IX. Reporting

The work plans and reporting must be consistent with the requirements of 40 CFR 35.107, 35.115, 35.507, and 35.515.

The grantee, along with the Regional Project Officer, will develop a process for jointly evaluating and reporting progress and accomplishments under the work plan (see 40 CFR 35.115 and 35.515). A description of the evaluation process and a reporting schedule must be included in the work plan (see 40 CFR 35.107(b)(2)(iv) and 35.507(b)(2)(iv)).

The evaluation process must provide for:

1. A discussion of accomplishments as measured against work plan commitments.
2. A discussion of the cumulative effectiveness of the work performed under all work plan components.
3. A discussion of existing and potential problem areas.
4. Suggestions for improvement, including, where feasible, schedules for making improvements.

EPA's Pollution Prevention Division has created an optional progress report format to facilitate national reporting on status of P2 grant activities. A copy of the report format is included in the grant guidance located on the P2 Grant Program Web site (<http://www.epa.gov/p2/grants/ppis/ppis.htm>). This progress report format is not required but has been used in several States for the past year.

X. Regional Pollution Prevention Coordinators

Region I: (Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont) Rob Guillemain, 1 Congress St. (SPP), Boston, MA 02203; telephone number: (617) 918-1814 or (617) 918-1841; e-mail address: guillemain.robert@epa.gov.

Region II: (New Jersey, New York, Puerto Rico, Virgin Islands) Tristen Gillespie (SPMMB), 290 Broadway, 25th Floor, New York, NY 10007; telephone number: (212) 637-3753; e-mail address: gillespie.tristen@epa.gov.

Region III: (Delaware, District of Columbia, Maryland, Pennsylvania, Virginia, West Virginia) Lorna Rosenberg (3E100), 1650 Arch St., Philadelphia PA 19103-2029; telephone number: (215) 814-5389; e-mail address: rosenberg.lorna@epa.gov.

Region IV: (Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee) Dan Ahern, Atlanta Federal Center, 61 Forsyth St., SW., Atlanta, GA 30303; telephone number: (404) 562-9028; e-mail address: ahern.dan@epa.gov.