

following the deadline for submission of abstracts. We expect that full planning proposals will be required to be submitted within 45 days of the date of the notification letter informing the applicant that their abstract has been accepted.

*Paperwork Reduction Act of 1995 (Pub. L. 104-13)*

Public reporting burden for this collection of information is estimated to average 10 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed and reviewing the collection information.

The project description is approved under OMB control number 0970-0139 which expires 12/31/2003. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

*Required Notification of the State Single Point of Contact*

This program is covered under Executive Order 12372, Intergovernmental Review of Federal Programs, and 45 CFR part 100, Intergovernmental Review of Department of Health and Human Services Program and Activities. Under the Order, States may design their own processes for reviewing and commenting on proposed Federal assistance under covered programs.

All States and Territories except Alabama, Alaska, Colorado, Connecticut, Hawaii, Idaho, Kansas, Louisiana, Massachusetts, Minnesota, Montana, Nebraska, New Jersey, New York, Ohio, Oklahoma, Oregon, Palau, Pennsylvania, South Dakota, Tennessee, Vermont, Virginia, and Washington have elected to participate in the Executive Order process and have established Single Points of Contact (SPOCs). Applicants from these 24 jurisdictions need take no action regarding E.O. 12372. Applicants for projects to be administered by Federally recognized Indian tribes are also exempt from the requirements of E.O. 12372. Otherwise, applicants should contact their SPOCs as soon as possible to alert them of the prospective applications and receive any necessary instructions. Applicants must submit any required material to the SPOCs as soon as possible so that the program office can obtain and review SPOC comments as part of the award process. It is imperative that the applicant submit all required materials, if any, to the SPOC and indicate the date of this submittal (or the date of contact if no submittal is

required) on the Standard Form 424, item 16a.

Under 45 CFR 100.8(a)(2), a SPOC has 60 days from the application deadline to comment on proposed new or competing continuation awards.

SPOCs are encouraged to eliminate the submission of routine endorsements as official recommendations.

Additionally, SPOCs are requested to clearly differentiate between mere advisory comments and those official State process recommendations which may trigger "the accommodate or explain" rule. When SPOC comments are submitted directly to ACYF, they should be addressed to: William Wilson, ACYF's Office of Grants Management, Room 2220, Switzer Building, 330 C Street, SW., Washington, DC 20447. A list of the Single Points of Contact for each State and Territory can be found on the Web site <http://www.whitehouse.gov/omb/grants/spoc.html>.

Dated: March 5, 2003.

**Joan E. Ohl,**

*Commissioner, Administration on Children, Youth and Families.*

[FR Doc. 03-5721 Filed 3-10-03; 8:45 am]

**BILLING CODE 4184-01-P**

## **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

### **Administration for Children and Families**

#### **Statement of Organization, Functions, and Delegations of Authority**

This notice amends Part K of the Statement of Organization, Functions, and Delegations of Authority of the Department of Health and Human Services (DHHS), Administration for Children and Families (ACF) as follows: Chapter KR, the Office of Refugee Resettlement (ORR), as last amended, July 15, 2002. This notice reflects the establishment of a new Division to incorporate the functions under the immigration laws of the United States, with respect to the care of unaccompanied alien children that were vested by statute in, or performed by, the Commissioner of the Immigration and Naturalization Service which were transferred to the Office of Refugee Resettlement by the Homeland Security Act of 2002, Public Law 107-296.

1. This Chapter is amended as follows:

A. *KR.10 Organization.* Delete in its entirety and replace with the following:

*KR.10 Organization.* The Office of Refugee Resettlement is headed by a Director who reports directly to the

Assistant Secretary for Children and Families and consists of: Office of the Director (KRA), Division of Refugee Assistance (KRE), Division of Community Resettlement (KRF), Division of Budget, Policy and Data Analysis (KRG), Division of Unaccompanied Children's Services (KRH).

B. Delete KR.20 Functions, Paragraph A, Office of the Director in its entirety and replace with the following:

*KR.20 Functions.* A. The Office of the Director is directly responsible to the Assistant Secretary for Children and Families for carrying out ORR's mission and providing guidance and general supervision to the components of ORR. The Office provides direction in the development of program policy and budget and in the formulation of salaries and expense budgets. Staff also provide administrative and personnel support services. The Office is responsible for implementing certain provisions of the Trafficking Victims Protection Act.

The Office coordinates with the lead refugee and entrant program offices of other federal departments; provides leadership in representing refugee and entrant programs, policies and administration to a variety of governmental entities and other public and private interests; and acts as the coordinator of the total refugee and entrant resettlement effort for ACF and the Department. The Office coordinates the certification of, and services to, victims of severe forms of trafficking. It also coordinates with other Federal government agencies on certification activities and policy issues related to the trafficking law. In consultation with appropriate juvenile justice professionals and Federal immigration services and border security agencies, the Director makes placement determinations and coordinates care and placement services for unaccompanied alien children who are in Federal custody by reason of their immigration status.

C. Establish KR.20 Functions, Paragraph E, the Division of Unaccompanied Children's Services.

E. The Division of Unaccompanied Children's Services develops programs and guidance for the coordination and implementation of care and placement services for unaccompanied alien children who are in Federal custody by reason of their immigration status. The Division recommends placement determinations to the Director in consultation with appropriate juvenile justice professionals and Federal immigration services and border security agencies. The Division ensures consideration of the child's best interest