

501(c)(3) nonprofit organization including faith-based organizations serving primarily AI/AN is eligible to apply for a demonstration grant from the IHS under this announcement.

Documentation of Support:

(a) Tribal Resolutions

(1) A resolution of the Tribe or Tribal organization supporting this specific project must accompany the application submission.

(2) Applications that propose services to benefit more than one Tribe must include resolutions from all Tribes to be served.

(3) Applications from Tribal organizations will not require resolution(s) if the current, operational Tribal resolution(s) encompasses the proposed grant activities. A statement of proof or a copy of the current operational resolution must accompany the application.

(4) If a resolution or a statement is not submitted, the application will be considered incomplete and will be returned without consideration.

(b) Nonprofit organizations must submit a copy of the 501(c)(3) Certificate;

(c) Letters of Cooperation/ Collaboration/Assistance

(1) Letters included in the application should be specific to this program.

(2) If other related human services programs are to be involved in the project, letters confirming the nature and extent of their cooperation/ collaboration/assistance must be submitted. Indicate if matching funds, cost sharing or in-kind services will be applied.

Project Types:

(a) Demographic projects will identify the health and demographic characteristics of the AI/AN child and youth populations. Inclusion of children and youth with special needs and special populations, *i.e.*, incarcerated youth, must be addressed. The mapping must report the availability of health care and related community services, schools, and after-school programs, including the location of facilities and availability of transportation; socio-economic factors as revealed by the latest U.S. Census date; and selected health data from the IHS computerized, online database of patients' medical records. The Geographic Information System (GIS) is preferred. A project may also involve the search for and/or the development of a survey tool and the methodology to identify youth services and needs, particularly as they pertain to suicide and injury prevention.

(b) The development of teen-specific clinics/programs (*e.g.*, a multidisciplinary clinic for the

diagnosis and assessment of special needs or chronic diseases, recreation and wellness programs with content in injury prevention, and case management for at-risk youth) are fitting under this grant. Programs that focus on children and youth abuse/neglect and sexual abuse awareness, prevention, and treatment are also appropriate. The assembling, training and using of interdisciplinary teams for the assessment of children and youth (including assessment and management or case management), or for the risk stratification of children and youth for disease/disability (injury) prevention, health maintenance, improved socialization, and maximization of their learning may also be included in this grant proposal.

(c) The education of children and youth, and their communities and their families, is part of the IHS effort to promote awareness of the particular needs of children and youth.

Therefore, proposed projects may plan, execute and demonstrate strategies that incorporate pamphlets, books, workbooks, posters, modules or training sessions, audio, video, educational television network programming, or other media presentations aimed either at the consumer and/or the supporter of youth initiatives.

Fund Availability and Period of Support: In FY 2003 it is anticipated that approximately \$700,000 will be available to support five to ten projects at approximately \$40,000 to \$60,000 each, and 10 to 20 projects at approximately \$5,000 to \$15,000 each, inclusive of direct and indirect costs. Projects may be funded in annual budget periods for up to three years, depending on the defined scope of work. Continuation of projects will be based on the availability of appropriations in future years, the continuing need the IHS has for the projects, and satisfactory project performance. The anticipated start date is July 1, 2003.

The Child and Youth Initiative Grant Application Kit: An IHS Grant Application Kit, including form PHS 5161-1 (rev. 07/00), may be obtained from the Grants Management Branch, Division of Acquisition and Grants Management, Reyes Building, Suite 120, 801 Thompson Avenue, Rockville, MD 20852. The telephone number is (301) 443-5204.

Factors for Consideration in Preparing the Application:

(a) Follow the outline provided in the announcement as a guide in preparing the application to facilitate the reviewers' ability to find the required information.

(b) Demonstrate how the project will be coordinated with other agencies and organization inside and outside the community that serves the targeted population. Where possible, indicate the use of volunteers, community resources, and family involvement.

(c) Consider Tribal cultural aspects in your program design.

Application Process: All applications must be typewritten and single-spaced, using consecutively numbered pages on one side of standard-sized on 8½" x 11" paper that can be photocopied. The typeface should be black and no smaller than 12 characters per inch in size. The pages should have conventional one inch border margins. The narrative must not exceed 10 typed pages. An additional page may be used for each additional year of funding requested. Excluded from the 10 page limit are the Abstract, Tribal Resolutions(s), 501(c)(3) Nonprofit Certificate, Letters of Documentation or Support, Standard Forms, Table of Contents, and Appendix.

All applications must include the following, in the order presented:

(a) Tribal Resolution(s) and Documentation or 501(c)(3) Certification.

(b) Standard Form 424, Application for Federal Assistance.

(c) Standard Form 424A, Budget Information—Non-Construction Programs (pages 1 and 2).

(d) Standard Form 424B, Assurances—Non-Construction Programs (front and back).

(e) Checklist (pages 25–26) Note: each standard form and the checklist is contained in the PHS Grant Application, Form PHS 5161-1 (Rev. 07/00).

(f) A Project Abstract (may not exceed one typewritten page), which should present a summary view of "who-what-when-where-how-cost" to determine acceptability for review.

(g) A table of contents to correspond with numbered pages.

(h) Project Narrative (10 Pages).

(1) Introduction and Need for Assistance.

(2) Project Objective(s), Approach, and Results and Benefits.

(3) Project Evaluation.

(4) Organizational Capabilities and Qualifications.

(5) Budget.

(i) Appendix to include:

(1) Resumes of key staff.

(2) Position descriptions for key staff.

(3) Organizational chart.

(4) Documentation of current certified financial management systems.

(5) Copy of current negotiated indirect cost rate agreement.

(6) A map of the area to benefit from the project.