

day of the meeting must contact Ms. Joanne Berman, Designated Federal Officer for the CAAC, U.S. Environmental Protection Agency (2224A), Office of Enforcement and Compliance Assurance, 1200 Pennsylvania Avenue, NW., Washington, DC 20460; telephone/voice mail at (202) 564-7064, fax at (202) 564-7083; or via email at berman.joanne@epa.gov. Written comments from the public are welcome any time before or at the time of the meeting.

The agenda will be available to the public upon request. Written comments from the public are welcome any time before, during or after the meeting.

General Information: Additional information concerning the National Advisory Council for Environmental Policy and Technology (NACEPT) can be found on our web site (<http://www.epa.gov/ocem>).

Meeting Access: Individuals requiring special accommodation at this meeting, including wheelchair access to the conference room, should contact Ms. Berman at least five business days prior to the meeting so that appropriate arrangements can be made.

Dated: January 8, 2003.

Frederick F. Stiehl,

Acting Director, Office of Compliance.

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FEDERAL EMERGENCY MANAGEMENT AGENCY

Agency Information Collection Activities: Submission for OMB Review; Comment Request

ACTION: Notice and request for comments.

SUMMARY: The Federal Emergency Management Agency is submitting a request for review and approval of a collection of information under the emergency processing procedures in the Office of Management and Budget (OMB) regulation 5 CFR 1320.13. FEMA is requesting that this information collection be approved by January 27, 2003. The approval will authorize FEMA to use the collection through July 31, 2003. FEMA plans to follow this emergency request with a request for a 3-year approval. The request will be processed under OMB's normal clearance procedures in accordance with the provisions of OMB regulation 5 CFR 1320.10. To help us with the timely processing of the emergency and normal clearance submissions to OMB, FEMA invites the general public to comment on the proposed collection of information.

SUPPLEMENTARY INFORMATION: Section 404 of the Robert R. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, authorizes Hazard Mitigation Grant Program awards to grantees to administer the program, which is a post-disaster program that contributes funds toward the cost of hazard mitigation activities in order to reduce the risk of future damage, hardship, loss or suffering in any area affected by a major disaster. Grantees are defined as any State of the United States, the District of Columbia, Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands, or an Indian tribal government that chooses to act as a grantee. Subgrantees can be a State agency, local government, private nonprofit organization, or Indian tribal government to which a subgrant is awarded, and which is accountable to

the grantee for the use of the funds provided. In addition, grantees must report quarterly to FEMA as to the performance and financial status of the grant.

Collection of Information

Title: Hazard Mitigation Grant Program Application and Reporting.

Type of Information Collection: Reinstatement, with change, of a previously approved collection for which approval has expired.

OMB Number: 3067-0207.

Abstract: FEMA will use HMGP subgrant applications submitted by the Grantee to determine whether the Grantee's proposed use of the funds meets the requirements and intent of the program. The application will provide FEMA the required information to determine whether the mitigation activity proposed for funding meets eligibility criteria, including environmental review, and to objectively evaluate its merits. The eligibility reviews must be completed and approved by FEMA before a subgrant can be awarded and the eligible activity initiated. Grantees must report on a quarterly basis, certifying how the funds are being used and reporting on the progress of activities funded under the subgrant awards made to the Grantee by FEMA.

Affected Public: State, local or tribal government, and not-for-profit institutions.

Estimated Total Annual Burden Hours:

Type of collection forms	Number of respondents (A)	Number of responses/ respondent (B)	Total number of annual responses	Hours per response and recordkeeping	Annual burden hours (A* B* C)
SF-424 (Application face sheet)	52	1	52	2 hours	104
FEMA Form 20-20 Budget—Non-Construction	52	15	780	9.7 hours	7,566
FEMA Form 20-16, 20-16A, 20-16B, 20-16C (Summary of assurances & certifications).	52	1	52	1 hour	52
SF LLL (lobbying disclosure)	52	1	52	10 minutes	8.7
Project Narrative (section 209.8(b))	52	15	780	12 hours	9,360
Benefit—Cost Determination	52	14	728	5 hours	3,640
Environmental Review	52	14	728	7.5 hours	5,460
HMGP Desk Reference	52	1	52	4 hours	208
Property Acquisition Handbook for Local Communities	52	10	520	4 hours	2,080