

systems to assure successful and responsible program implementation.

d. The applicant's experience in the management of resources and production of successful outcomes.

3. Methods and Plan of Operation (20 points)

a. The soundness of the methods the applicant proposes to use to conduct each of the Recipient Activities.

b. The specificity, relevance, and feasibility of the plan of action the applicant proposes to take to develop and conduct each of the Recipient Activities.

4. Goals and Objectives (15 points)

a. The extent to which the application addresses the center goals listed in the Program Requirements section of this announcement.

b. The extent to which the application specifies objectives, activities, work projects, and timelines, which are supportive of the goals, measurable, and feasible.

5. Background and Need (10 points)

The extent to which the applicant clearly describes the need for, and benefits of, the proposed center, including delineation of target audiences and benefits that they would realize from the center's activities.

6. Evaluation Plan (10 points)

The extent to which the applicant provides a detailed description of the methods to be used to evaluate program effectiveness, including identification of the variables to be evaluated, identification of the person(s) or organization(s) that will conduct evaluations, and specification of the time line for evaluations.

7. Budget (Not scored)

The extent to which the budget is clearly explained, adequately justified, reasonable, sufficient for the proposed project activities, and consistent with the intended use of the cooperative agreement funds.

8. Human Subjects

Does the application adequately address the requirements of title 45 CFR part 46 for the protection of human subjects: Not scored; however, an application can be disapproved if the research risks are sufficiently serious and protection against risks is so inadequate as to make the entire application unacceptable.

Does the application adequately address the CDC Policy requirements regarding the inclusion of women, ethnic, and racial groups in the proposed research. This includes:

1. The proposed plan for the inclusion of both sexes and racial and ethnic minority populations for appropriate representation.

2. The proposed justification when representation is limited or absent.

3. A statement as to whether the design of the study is adequate to measure differences when warranted.

4. A statement as to whether the plans for recruitment and outreach for study participants include the process of establishing partnerships with community(ies) and recognition of mutual benefits.

I. Other Requirements

Technical Reporting Requirements

Provide CDC with original plus two copies of:

1. Interim progress report, no less than 90 days before the end of the budget period. The progress report will serve as your non-competing continuation application, and must contain the following elements:

a. Current budget period activities and objectives.

b. Current budget period financial progress.

c. New budget period program proposed activities and objectives.

d. Detailed line-item budget and justification.

e. Additional requested information.

2. Financial status report, no more than 90 days after the end of the budget period.

3. Final financial and performance reports, no more than 90 days after the end of the project period.

Send all reports to the Grants Management Specialist identified in the "Where to Obtain Additional Information" section of this announcement.

Additional Requirements

The following additional requirements are applicable to this program. For a complete description of each, see Attachment I of this announcement as posted on the CDC Web site.

AR-1 Human Subjects Requirements

AR-2 Requirements for Inclusion of Women and Racial and Ethnic Minorities in Research

AR-7 Executive Order 12372 Review

AR-8 Public Health System Reporting Requirements

AR-9 Paperwork Reduction Act Requirements

AR-10 Smoke-free Workplace Requirements

AR-11 Healthy People 2010

AR-12 Lobbying Restrictions

AR-13 Prohibition on Use of CDC Funds for Certain Gun Control Activities

AR-15 Proof of Non-Profit Status

J. Where to Obtain Additional Information

This and other CDC announcements, the necessary applications, and associated forms can be found on the CDC Web site, Internet address: <http://www.cdc.gov>. Click on "Funding" then "Grants and Cooperative Agreements".

For general questions about this announcement, contact:

Technical Information Management,
CDC Procurement and Grants Office,
2920 Brandywine Road, Atlanta, GA
30341-4146, Telephone: 770-488-2700.

For Business management and budget assistance, contact:

Merlin J. Williams, Grants Management Specialist, Procurement and Grants Office, Centers for Disease Control and Prevention, 2920 Brandywine Road, Atlanta, GA 30341-4146, Telephone number 770-488-2765, E-mail address MWilliams2@cdc.gov. For program technical assistance, contact:

Anthony D. Moulton, Ph.D., Public Health Law Program, Public Health Program Practice Office, Centers for Disease Control and Prevention, 4770 Buford Hwy. (K-39), Atlanta, Georgia 30341-3724, Phone 770-488-2405/ Fax 770-488-2553, E-mail: ADM6@CDC.GOV.

Dated: April 4, 2003.

Sandra R. Manning,

Director, Procurement and Grants Office,
Centers for Disease Control and Prevention.
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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Centers for Disease Control and Prevention: Meetings

Name: Regional Meetings on CDC's Directly Funded Community Based HIV Prevention Program.

Times and Dates: 9 a.m. to 5 p.m., April 14, 2003. 9 a.m. to 5 p.m., April 15, 2003. 9 a.m. to 5 p.m., April 16, 2003.

Place: Westin Chicago River North, 320 North Dearborn, Chicago, Illinois 60610, phone (312) 329-7024, fax (312) 329-7045, Internet address <http://www.westinrivernorth.com>.

Times and Dates: 9 a.m. to 5 p.m., April 23, 2003. 9 a.m. to 5 p.m., April 24, 2003. 9 a.m. to 5 p.m., April 25, 2003.