

description of any circumstances or barriers which have prevented the collection of community language data. If documentation exists, describe it in terms of current language status.

(2) Goals and Available Resources (25 points)

(a) The application describes the proposed project's long-range goals and strategies, including:

- How the specific long-range community goal(s) relate to the proposed project.
- How the goal(s) fit within the context of the current language status.
- The application explains how the community and the tribal government (where one exists) intend to achieve these goals.
- Applicants must indicate in their application how they intend to involve elders and other community members in the development of language goals and strategies, and in evaluation of project outcomes.
- Demonstrate community and Tribal government support for the project. The type of community served will determine the type of documentation necessary. Ways to demonstrate support include:
 - A resolution from Tribes or tribal organizations stating that community involvement has occurred in project planning;
 - Community surveys and questionnaires, including those developed to determine the level of community support for tribal resolutions; and
 - Minutes of community meetings, tribal presentations and discussion forums.
- Applications from National Indian and Native organizations must clearly demonstrate a need for the project, explain how the project was originated, state who the intended beneficiaries will be, and describe how the recipients will actually benefit from the project. National Indian and native organizations should describe their membership and define how the organization operates.

(b) Available resources (other than ANA and the non-federal share) which will assist and be coordinated with the project are described.

Non-ANA resources should be leveraged to strengthen and broaden the impact of the proposed project in the community. Project designs should explain how those parts of projects which ANA does not fund will be financed through other sources. For example, ANA does not fund construction. Applicants must show the relationship of non-ANA funded

activities to those objectives and activities that are funded with ANA grant funds.

If the applicant proposes to enter into a partnership arrangement with a school, college or university, documentation of this commitment must be included in the application.

(3) Project Approach: Objectives and Activities (30 points)

The application provides a narrative on the overall approach and operation of proposed project throughout entire project period. The application proposes a specific project Objective Work Plan (OWP). The proposed objectives in the Objective Work Plan(s) relate to the goal to ensure the survival and continuing vitality of Native American language(s). More specifically, they will achieve the Tribe's or Native American community's language goals for the proposed project.

The OWP includes project objectives and specific activities for each budget period proposed and demonstrates that each of the objectives and its activities:

- The tribal government's and community's active involvement in the continuing participation of Native American language speakers;
- Measurable or quantifiable results or outcomes;
- How the results or outcomes relate to the community's long-range goals or the establishment of those goals;
- The approach supports a project that will be completed, or self-sustaining, or financed by other than ANA funds at the end of the project period.
- How the project can be accomplished with the available or expected resources during the project period;
- How the main activities will be accomplished;
- Who specifically will conduct the activities under each objective; and
- What the next steps may be after the Planning project is completed.

The project application, including the Objective Work Plan, must clearly identify in measurable terms the expected results, benefits or outcomes of the proposed project, and the positive or continuing impact that the project will have on the community.

The Objective Work Plan proposed should be of sufficient detail to become a monthly staff guide for project responsibilities. Applicants are encouraged to follow the recommended ANA application kit format however, it is not a requirement. The relevant information included in an Objective Work Plan should indicate what is to be

achieved, how, by whom, when with indicators of evaluation.

(4) Organizational Capabilities/Qualifications (20 points)

(a) Organizational Capability

• The management and administrative structure of the applicant is explained.

• Evidence of the applicant's ability to manage a project of the proposed scope is well defined.

• The application clearly demonstrates the successful management of projects of similar scope by the organization and or by the individual designated to manage the project.

• An organizational chart is included that indicates where the proposed project will fit within the current structure.

(b) Organization/Project Staff Qualifications

• Position descriptions and/or resumes of project personnel, including those of consultants, are presented.

• The position descriptions and/or resumes relate specifically to the staff proposed in the Approach section and in the proposed budget of the application.

• Position descriptions very clearly describe the position and its duties, and clearly relate to the personnel staffing pattern required to achieve the project objectives.

• Resumes demonstrate that the proposed staff are qualified to carry out the proposed activities. Resumes clearly identify which project staff position they fill. Resumes must be included if individuals have been identified for positions in the application.

• Either the position descriptions or the resumes contain the qualifications, and/or specialized skills, necessary for overall quality management of the project.

Note: Applicants are encouraged to give preference to Native Americans in hiring staff and contracting services under an approved ANA grant.

(5) Budget (10 points)

A detailed and fully explained budget is provided for the budget period requested which:

• Aligns with budget categories in Section B of the Budget Information of the application (SF424-A)

• Includes a fully explained non-Federal share budget and its source(s).

• Justifies sufficient cost and necessary details to facilitate the determination of allowable cost and the relevance of these costs to the proposed project.