

SAMPLE ROSS-Homeownership Supportive Services Work Plan

OMB Approval No. 2577-0229
Expiration Date 11/30/2003

Start Date:

End Date:

GOALS	ACTIVITIES	TASKS	ESTIMATED TIME TO COMPLETE ACTIVITY	RESPONSIBILITY/ RESOURCES	Start	Complete	Deliverable
Sign up a minimum of 75 residents in your Homeownership Supportive Services program.	Conduct outreach to residents.	<ol style="list-style-type: none"> Distribute flyers to residents. Place information about training program in PHA newsletter. Work with Resident Association to conduct door-to-door marketing of the homeownership training program. Create registration/sign-up procedure. 	<p>One week for initial outreach.</p> <p>Two weeks for follow-up and registering of residents.</p> <p>Three weeks total.</p>	<ol style="list-style-type: none"> Project Coordinator -lead (name and phone number) Resident Association staff or Board members (assign actual name and phone numbers) 	9/01/03	9/19/03	Registration of 75 or more residents in homeownership training program.

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