

## **Exhibit 4: Section 8 Moderate Rehabilitation Single Room Occupancy (SRO) Program**

Eligible applicants for this program are non profit organizations and Public Housing Authorities.

Under the SRO Program, a "project" is a single site containing no more than 100 assisted units. A separate Exhibit 4 should be submitted for each new project. (Moderate Rehabilitation SROs will be renewed under a separate, non-competitive process.) In calculating your rental assistance amount, please use the Fair Market Rents (FMR) published in the Federal Register on September 30, 2002. You may obtain a copy of the applicable FMRs from your local HUD Field Office, which can also provide guidance on how to determine if your proposed project will be financially feasible. While housing providers should help residents to locate appropriate services, including services offered by the housing provider, to the extent possible, HUD encourages providers to develop housing programs which do not require participation in specific services as part of their tenancy requirements.

### **SRO Tips**

In developing Exhibit 4, please avoid problems that could hamper your ability to qualify for SRO funding. Here are a few tips that may help:

- No single project may contain more than 100 assisted units. A separate Exhibit 4 should be submitted for each site.
- The structure to be assisted must require a minimum of \$3,000 per unit of rehabilitation to meet Housing Quality Standards (HQS), including its prorated share of work on common areas or systems.
- For the FY 2003 competition, the per unit cost limitation for rehabilitation work is \$19,000.
- If a structure you plan to use in your project currently has occupants, you need to be aware that there are relocation requirements. These occupants cannot return to units assisted by this project following rehabilitation. Because these requirements are complex, please contact your HUD Field Office Relocation Specialist or an experienced government relocation agency in the planning stage of your application.
- If you are a private nonprofit organization, you will need to subcontract with a PHA to administer the rental assistance.

### **Section A. Project Narrative**

Section A is a description of your proposed project and is not intended to address only those portions of the site that will receive SRO funding. Please respond to **all** of the items in this section.

1. **Project summary.** Please provide the following:
  - a. Names of applicant and sponsor (if appropriate)
  - b. Program component
  - c. Total SRO request
  - d. The type of housing and number of units proposed
  - e. The population to be served
  - f. A photograph of the building to be assisted with the address (street, city, zip)
2. **Homeless population to be served.** Briefly describe the following:
  - a. Their characteristics and needs for housing and supportive services.
  - b. Where they will come from. Indicate percentage coming from: streets, emergency shelters, transitional housing for homeless persons who come from street/shelters or other. Clearly explain "other."
  - c. The outreach proposed to bring them into the project.
3. **Housing where participants will reside.** Demonstrate for each of the following:
  - a. How the TYPE (e.g., apartments, group home) and SCALE (e.g., number of units) of the proposed housing will fit the needs of the participants.
  - b. That the basic COMMUNITY AMENITIES (e.g. grocery store, medical facilities, recreation) will be readily ACCESSIBLE (e.g., walking distance, near bus line) to your clients.
  - c. The rehabilitation proposed for the property and the responsibility you and any other organizations will have in operating and maintaining the property.