

- B. Training in the aging process, elder services, disability services, eligibility for and procedures of Federal and applicable State entitlement programs, legal liability issues relating to providing Service Coordination, drug and alcohol use and abuse by the elderly, and mental health issues.

This requirement is not a prerequisite for hiring. The owner must certify and put in the project files, that the training requirements, if not met at the point of hiring, will be satisfied within one year. See Housing's *Management Agent Handbook* 4381.5 Revision-2, Change-2, Chapter 8.

- C. Two to three years experience in social service delivery with senior citizens and people with disabilities. Some supervisory or management experience may be desirable.
- D. Demonstrated working knowledge of supportive services and other resources for senior citizens and non-elderly people with disabilities in the area served by the development.
- E. Demonstrated ability to advocate, organize, problem-solve, and provide results for the elderly and disabled served.

#### **4.6.2 Aides Working with a Service Coordinator**

- A. It is desirable, but not required, that aides have a college degree. They should, however, have appropriate experience in working with the elderly and/or people with disabilities.
- B. Options for structuring an "aide" situation:
- Set up an internship or work study program with local colleges and universities to assist in carrying out some of the functions noted under Section 4.4, above.
  - Use local college and university programs to provide planning guidance to development staff or provide program evaluation/assessment functions.