

instruments are clearly understood, and the impact of collection requirements on respondents can be properly assessed. Currently the Institute of Museum and Library Services is soliciting comments concerning the proposed study of the needs assessment of end-users in library and museum digitization projects funded through the Institute of Museum and Library Services.

A copy of the proposed information collection request can be obtained by contacting the individual listed below in the **ADDRESSES** section of this notice.

**DATES:** Written comments must be submitted to the office listed in the **ADDRESSES** section below on or before 60 days after this posting. IMLS is particularly interested in comments that help the agency to:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collocation of information including the validity of the methodology and assumptions used;
- Enhance the quality, utility and clarity of the information to be collected; and

- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g. permitting electronic submissions of responses.

**ADDRESSES:** Send comments to: Martha Crawley, Senior Program Officer, Institute of Museum and Library Services, 1100 Pennsylvania Ave., NW., Room 802, Washington, DC 20506. Ms. Crawley can be reached on Telephone: 202-606-5513, Fax: 202-606-1077 or by e-mail at [mcrawley@imls.gov](mailto:mcrawley@imls.gov)

#### **SUPPLEMENTARY INFORMATION:**

##### **I. Background**

The Institute of Museum and Library Services is an independent Federal grant-making agency authorized by the Museum and Library Services act, Public Law 104-208. The IMLS provides a variety of grant programs to assist the nation's museums and libraries in improving their operations and enhancing their services to the public. Museums and libraries of all sizes and types may receive support from IMLS programs. In the National Leadership Grant Program, IMLS funds the digitization of library and museum collections.

*Agency:* Institute of Museum and Library Services.

*Title:* Study of User Needs Assessment in Digitization.

*OMB Number:* n/a.

*Agency Number:* 3137.

*Frequency:* Multiple times.

*Affected Public:* Museums and Libraries that created digital collections with IMLS funding.

*Number of Respondents:* 120 (and approximately 60 expected from 2003, 2004, and 2005 grant awardees).

*Frequency of response:* One time each  
Estimated time per respondent: 25 minutes.

*Estimated cost per respondent:* \$20.83 (50 min x \$25 per hour).

*Total Burden Hours:* 150 hours.

*Total Annualized capital/startup costs:* Zero.

*Total Annual costs:* \$3,125.

*Contact:* Mamie Bittner, Director Office of Public and Legislative Affairs, Institute of Museum and Library Services, 1100 Pennsylvania Avenue, NW., Washington, DC 20506, telephone (202) 606-4648.

Dated: April 28, 2003.

**Mamie Bittner,**

*Director of Public and Legislative Affairs.*

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**BILLING CODE 7036-01-M**

#### **NATIONAL FOUNDATION ON THE ARTS AND HUMANITIES**

##### **National Council on the Humanities; Meeting**

April 30, 2003.

Pursuant to the provisions of the Federal Advisory Committee Act (Pub. L. 92-463, as amended) notice is hereby given the National Council on the Humanities will meet in Washington, DC on May 15-16, 2003.

The purpose of the meeting is to advise the Chairman of the National Endowment for the Humanities with respect to policies, programs, and procedures for carrying out his functions, and to review applications for financial support from and gifts offered to the Endowment and to make recommendations thereon to the Chairman.

The meeting will be held in the Old Post Office Building, 1100 Pennsylvania Avenue, NW., Washington, DC. A portion of the morning and afternoon sessions on May 15-16, 2003, will not be open to the public pursuant to subsections (c)(4), (c)(6) and (c)(9)(B) of section 552b of Title 5, United States Code because the Council will consider information that may disclose: Trade secrets and commercial or financial

information obtained from a person and privileged or confidential; information of a personal nature the disclosure of which would constitute a clearly unwarranted invasion of personal privacy; and information the premature disclosure of which would be likely to significantly frustrate implementation of proposed agency action. I have made this determination under the authority granted me by the Chairman's Delegation of Authority dated July 19, 1993.

The agenda for the session on February 27, 2003 will be as follows:

#### **Committee Meetings**

*(Open to the Public)*

Policy Discussion

9-10:30 a.m.

Federal/State Partnership—Room 507

Public Programs—Room 420

Research Programs—Room 315

*(Closed to the Public)*

Discussion of specific grant applications and programs before the Council

10:30 a.m. until Adjourned

Federal/State Partnership—Room 507

Public Programs—Room 420

Research Programs—Room 315

2-3:30 p.m.

Jefferson Lecture—Room 527

The morning session on May 16, 2003 will convene at 9 a.m., in the 1st Floor Council Room M-09, and will be open to the public, as set out below. The agenda for the morning session will be as follows:

A. Minutes of the Previous Meeting

B. Reports

1. Introductory Remarks

2. Staff Report

3. Congressional Report

4. Reports on Policy and General Matters

a. Overview

b. Research Programs

c. Public Programs

d. Federal/State Partnership

e. Jefferson Lecture

The remainder of the proposed meeting will be given to the consideration of specific applications and closed to the public for the reasons stated above.

Further information about this meeting can be obtained from Mr. Daniel C. Schneider, Advisory Committee Management Officer, National Endowment for the Humanities, 1100 Pennsylvania Avenue, NW., Washington, DC 20506, or by calling (202) 606-8322, TDD (202) 606-8282. Advance notice of any special