

Further information about the disposition process is available on request.

Schedules Pending

1. Department of the Air Force, Agency-wide (N1-AFU-03-10, 2 items, 2 temporary items). Biographical records concerning members of Congress and their key staff. Records are provided to Air Force representatives testifying before Congress or serving as congressional escorts and also are used in connection with mailings to members of Congress. Records include information relating to such matters as committee memberships, floor votes, and mailing addresses. Also included are electronic copies of records created using electronic mail and word processing.

2. Department of the Army, Agency-wide (N1-AU-03-4, 4 items, 2 temporary items). Summary reports associated with an electronic records system used to track the training, mobilization, and deployment of Army troops stationed in the U.S. Also included are electronic copies of documents created using electronic mail and word processing. The electronic data in this system and the related documentation are proposed for permanent retention.

3. Department of Defense, National Imagery and Mapping Agency (N1-537-02-3, 13 items, 10 temporary items). Records relating to general historical activities, historian's background files, extra copies of publications, historical property accountability files, and oral history audio recordings. Also included are electronic copies of documents created using word processing and electronic mail. Proposed for permanent retention are recordkeeping copies of files of historical materials, a record set of agency history publications, and oral history transcripts. This schedule authorizes the agency to apply the proposed disposition instructions to any recordkeeping medium.

4. Department of Defense, National Imagery and Mapping Agency (N1-537-03-3, 8 items, 8 temporary items). Records of the Human Resources Directorate relating to manpower structure and staffing levels. Also included are electronic copies of records created using electronic mail and word processing. This schedule authorizes the agency to apply the proposed disposition instructions to any recordkeeping medium.

5. Department of Housing and Urban Development, Office of Healthy Homes and Lead Hazard Control (N1-207-02-4, 13 items, 12 temporary items). Regulatory compliance records relating

to lead hazard control, including planning records and lists, investigation and compliance case records, and a compliance database index. Electronic copies of records created using electronic mail and word processing are also included. Recordkeeping copies of reports, studies, and publications are proposed for permanent retention.

6. Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity (N1-207-03-2, 8 items, 6 temporary items). Records associated with the Title Eight Automated Paperless Office Tracking System, including such records as reference copies of system documentation, electronic web input template screens, regular and *ad hoc* reports and form letters, and backup tapes. Recordkeeping copies of the master data files and the related system documentation are proposed for permanent retention.

7. Department of Labor, Bureau of Employment Security (N1-183-03-1, 4 items, 3 temporary items). Routine congressional correspondence for the year 1964, general subject files for the period 1943-1949 that document routine administrative matters, and punch cards containing statistical data submitted by State Employment Offices for the years 1938-1969. Proposed for permanent retention are general subject files for the period 1957-1961.

8. Department of State, Foreign Service Institute (N1-59-03-4, 6 items, 6 temporary items). Electronic records relating to language training in overseas schools and language testing, including electronic copies of documents created using electronic mail and word processing. This schedule also reduces the retention period of the related paper files, which were previously approved for disposal.

9. Central Intelligence Agency, Directorate of Intelligence (N1-263-02-4, 2 items, 2 temporary items). Demarche requests created and maintained in the Center for Weapons Intelligence, Nonproliferation, and Arms Control. Also included are electronic copies of documents created using word processing and electronic mail. This schedule authorizes the agency to apply the proposed disposition instructions to any recordkeeping medium.

10. Environmental Protection Agency, Office of Water (N1-412-03-06, 4 items, 2 temporary items). Software programs and inputs associated with the Safe Drinking Water Information System, an electronic records system used to monitor compliance with the Safe Drinking Water Act. Electronic data files

and the supporting documentation are proposed for permanent retention.

11. National Archives and Records Administration, Office of the Federal Register (N1-64-03-4, 9 items, 4 temporary items). Approval letters and other correspondence relating to Incorporation by Reference publications. Also included are electronic copies of records created using electronic mail and word processing. Proposed for permanent retention are recordkeeping copies of publications that were approved for Incorporation by Reference in the **Federal Register**.

12. National Commission for the Review of the National Reconnaissance Office, Agency-wide (N1-220-01-2, 3 items, 2 temporary items). A videotape copy of a commercial television production and electronic copies of documents created using word processing. Proposed for permanent retention are recordkeeping copies of records relating to the work and activities of the Commission such as correspondence, reports, briefings, organizational information, and the Commission's final report.

Dated: April 30, 2003.

Michael J. Kurtz,

Assistant Archivist for Record Services—Washington, DC.

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NATIONAL COUNCIL ON DISABILITY

Sunshine Act Meeting Notice

TIME AND DATE: 8:30 a.m. to 5 p.m., June 23, 2003.

PLACE: Millennium UN Plaza Hotel, One United Nations Plaza, New York, New York.

STATUS: Parts of this meeting will be open to the public. The rest of the meeting will be closed to the public.

MATTERS TO BE CONSIDERED: Reports from the Chairperson and the Executive Director, Committee Meetings and Committee Reports, Executive Session, Unfinished Business, New Business, Announcements, Adjournment.

PORTIONS OPEN TO THE PUBLIC: Reports from the Chairperson and the Executive Director, Committee Meetings and Committee Reports, Unfinished Business, New Business, Announcements, Adjournment.

PORTIONS CLOSED TO THE PUBLIC: Executive Session.

CONTACT PERSON FOR MORE INFORMATION: Mark S. Quigley, Director of Communications, National Council on