

Compensation Program records are retained for 3 years after file is closed, retired to National Personnel Records Center for 15 additional years, and then destroyed. For all systems, eventual destruction is by burning, shredding, pulping, or macerating. Computer records are destroyed by erasing, degaussing, deleting or overwriting.

SYSTEM MANAGER(S) AND ADDRESS:

Chief, Benefits and Insurance Division, HQ Air Force Services Agency (HQ AFSVA/SVXBC), 10100 Reunion Place, Suite 502, San Antonio, TX 78216-4138.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether this system of records contains information on them should address written inquiries to or visit the Benefits and Insurance Division, HQ Air Force Services Agency (HQ AFSVA/SVXBC), 10100 Reunion Place, Suite 502, San Antonio, TX 78216-4138 or to the local Human Resources Office at installation of employment of individual making request.

Give name and Social Security Number (and date of accident or injury if related to worker's compensation claim).

RECORD ACCESS PROCEDURES:

Individuals seeking to access records about themselves contained in this system should address written requests to or visit the Benefits and Insurance Division, Headquarters Air Force Services Agency (HQ AFSVA/SVXBC), 10100 Reunion Place, Suite 502, San Antonio, TX 78216-4138 or to the local Human Resources Office at installation of employment of individual making request.

Give name and Social Security Number (and date of accident or injury if related to worker's compensation claim). Government identification card, or vehicle driver's license is required for positive identification.

CONTESTING RECORD PROCEDURES:

The Air Force rules for accessing records, and for contesting contents and appealing initial agency determinations are published in Air Force Instruction 37-132; 32 CFR part 806b; or may be obtained from the system manager.

RECORD SOURCE CATEGORIES:

Information obtained from the individuals and their survivors and beneficiaries; Department of Labor; Social Security Administration; previous employers; medical institutions, and any individual in a position to verify relevant information.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

F065 AF SVA C

SYSTEM NAME:

Morale, Welfare, and Recreation (MWR) Participation/Membership/Training Records (June 11, 1997, 62 FR 31793).

CHANGES:

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SYSTEM NAME:

Replace entry with 'Services Activities Participation/Membership/Training Records.'

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CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Replace entry with 'Active duty and retired military members and their dependents; members of Reserve components, DOD appropriated and non-appropriated civilian employees and their dependents; and certain other categories of individuals identified as authorized patrons of Service activities in accordance with Air Force regulations.'

CATEGORIES OF RECORDS:

Replace 'MWR' with 'Services'.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

Replace entry with '10 U.S.C. 8013, Secretary of the Air Force; Air Force Instruction 34-121, Other Recreation Membership Clubs Programs; Air Force Instruction 34-217, Air Force Aero Club Program; and Air Force Instruction 34-272, Air Force Club Program; and E.O. 9397 (SSN).'

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STORAGE:

Replace entry with 'Maintained in paper and on computers and computer output products.'

SAFEGUARDS:

Replace entry with 'Records are accessed by person(s) responsible for servicing the record system in performance of official duties and by authorized personnel who are properly screened and cleared for a need to know. Records are stored in locked rooms, cabinets, and in computer storage devices protected by computer system software.'

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RECORD SOURCE CATEGORIES:

Replace entry with 'Individual applications and/or activity reports of membership/participation in Services

activities and offices of primary responsibility for Services activities.'

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F065 AF SVA C

SYSTEM NAME:

Services Activities Participation/Membership/Training Records.

SYSTEM LOCATION:

Air Force Services Agency, 10100 Reunion Place Suite 402, San Antonio, TX 78216-4138; Air Force installations; major commands; and individual activities. Official mailing addresses are published in the appendix to the Air Force's compilation of record system notices.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Active duty and retired military members and their dependents; members of Reserve components, DOD appropriated and non-appropriated civilian employees and their dependents; and certain other categories of individuals identified as authorized patrons of Services activities in accordance with Air Force regulations.

CATEGORIES OF RECORDS IN THE SYSTEM:

Volunteer, membership, attendance, training, and participation/competition records and supporting data relative to Air Force Services activities.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

10 U.S.C. 8013, Secretary of the Air Force; Air Force Instruction 34-121, Other Recreation Membership Clubs Programs; Air Force Instruction 34-217, Air Force Aero Club Program; and Air Force Instruction 34-272, Air Force Club Program; and E.O. 9397 (SSN).

PURPOSE(S):

Determine membership/participation eligibility; maintain patron attendance; conduct contests; monitor training and currency of members; and serve as database for designing and conducting various recreation programs. Used by personnel responsible for conducting Air Force Services activities.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

May be provided to commercial or non-profit concerns conducting activities on behalf of, in support of or