

DEPARTMENT OF LABOR**Occupational Safety and Health Administration****Susan Harwood Training Grant Program, FY 2003 Budget**

AGENCY: Occupational Safety and Health Administration (OSHA), Labor.

ACTION: Notice of availability of funds and solicitation for grant applications.

SUMMARY: The Occupational Safety and Health Administration (OSHA) awards funds to nonprofit organizations to provide safety and health training and education in the workplace. This notice announces grant availability for three different categories of Susan Harwood Training Grants. The Targeted Topic category grants will support training in occupational safety and health on topics selected by OSHA. The OSHA Training Materials Development category grants will support the development, evaluation, and validation of occupational safety and health training materials on topics selected by OSHA. The Ergonomics Guidelines Training category grants will support the development and conduct of training programs that are based on the new industry-specific ergonomics guidelines being developed by OSHA for various industries. General descriptions of the three categories of grants are provided below.

1. Targeted Topic Grants

These grants will support training in occupational safety and health on eight different topics selected by OSHA.

Targeted Topic category grants will be awarded for 12 months. There is approximately \$2.8 million available for this grant category. The average Federal award will be \$150,000.

2. OSHA Training Materials Development Grants

Grants are available to nonprofit organizations to develop, evaluate, and validate training materials on eight different occupational safety and health topics that are to be tailored to a specific industry selected by OSHA, and target audience. Training materials are to be developed in formats that are suitable for hard-copy publication and distribution as well as for Internet publication and distribution.

OSHA Training Materials Development grants will be awarded for 12 months. There is approximately \$4 million available for this grant category and an average Federal award will be \$200,000.

3. Ergonomics Guidelines Training Grants

Grants are available to nonprofit organizations to develop and conduct training programs for workers and employers based on the four new industry-specific ergonomic guidelines being developed by OSHA. Information on the ergonomics guidelines is available on the OSHA Home page at <http://www.osha.gov> by searching the site index by selecting "E" and clicking on ergonomics, or from the Home page by looking under Safety/Health Topics and clicking on ergonomics.

Ergonomics Guidelines Training grants will be awarded for 12 months. There is approximately \$1 million available for this grant category and an average Federal award will be \$100,000.

This notice describes the scope of the grant program and provides information about how to get detailed grant application instructions. All applicants must obtain the detailed grant application instructions mentioned later in the notice before submitting an application.

Separate grant applications must be submitted by organizations interested in applying for a grant under more than one grant category and by organizations interested in applying for more than one topic under each category.

Authorities: The Occupational Safety and Health Act of 1970 and the Departments of Labor, Health and Human Services, and Education, and Related Agencies Appropriation Act, Pub. L. 108-7, authorize this program.

Due Date: Grant applications must be received by 4:30 p.m. central time, Thursday, July 3, 2003.

Address for Mailing Applications: Submit one signed original and two copies of each grant application to the attention of Grants Officer, U.S. Department of Labor, OSHA Office of Training and Education, Division of Training and Educational Programs, 2020 S. Arlington Heights Road, Arlington Heights, Illinois 60005.

Submissions are due July 3, 2003, by 4:30 p.m. central time at the specified address. Each applicant assumes the risk for ensuring a timely submission of its application. If, because of mail or other problems, the Department does not receive an application or receives it after the closing deadline, even if the application was timely mailed, the Department will not consider the application. To be considered for funding, hand-delivered applications must be received not later than 4:30 p.m. central time on the July 3, 2003, at the specified address.

FOR FURTHER INFORMATION CONTACT:

Ernest Thompson, Chief, Division of Training and Educational Programs, or Cynthia Bencheck, Program Analyst, OSHA Office of Training and Education, 2020 S. Arlington Heights Road, Arlington Heights, Illinois 60005, telephone (847) 297-4810. This is not a toll-free number. E-mail: cindy.bencheck@osha.gov.

SUPPLEMENTARY INFORMATION:**What Is the Purpose of the Susan Harwood Training Grant Program?**

Susan Harwood Training Grants provide funds to train workers and employers to recognize, avoid, and prevent safety and health hazards in their workplaces. The program emphasizes three areas.

- Educating workers and employers in small businesses. A small business has 250 or fewer workers.
- Training workers and employers about new OSHA standards.
- Training workers and employers about high risk activities or hazards identified by OSHA through its Strategic Plan, or as part of an OSHA special emphasis program.

Grantees are expected to provide occupational safety and health training programs, develop safety and health training and/or educational programs, recruit workers and employers for the training, and conduct and evaluate the training. Grantees are also expected to follow up with people trained by their program to determine what, if any, changes were made to reduce hazards in their workplaces as a result of the training.

What Are the Three Grant Categories Being Announced This Year?

1. Targeted Topic grants.
2. OSHA Training Materials Development grants.
3. Ergonomics Guidelines Training grants.

What Are the Training Topics for the Targeted Topic Grants?

Eight training topics were chosen for this grant announcement. OSHA may award grants for some or all of the listed Targeted Topics. Applicants wishing to apply for more than one grant topic must submit a separate grant application for each topic. Each grant application must address one of the following training topics.

1. *Construction hazards.* Programs that train workers and employers in the recognition and prevention of safety and health hazards in one of the following areas.

- Fall hazards in residential and commercial construction, especially