

a date and at a time and place to be announced.

**ADDRESSES:** Comments should be submitted to Frances M. Hart, Executive Officer, Executive Secretariat, Equal Employment Opportunity Commission, 10th floor, 1801 L Street, NW., Washington, DC 20507. The Executive Secretariat will accept comments transmitted by facsimile ("FAX") machine. The telephone number of the FAX receiver is (202) 663-4114. (This is not a toll-free number.) Only comments of six or fewer pages will be accepted via FAX transmittal. This limitation is necessary to assure access to the equipment. Receipt of a FAX transmittal will not be acknowledged, except that the sender may request confirmation of receipt by calling the Executive Secretariat staff at (202) 663-4070 (voice) or (202) 663-4074 (TDD). (These are not toll-free telephone numbers.) Copies of comments submitted by the public will be available for review at the Commission's library, Room 6502, 1801 L Street, NW., Washington, DC 20507 between the hours of 9:30 a.m. and 5 p.m.

**FOR FURTHER INFORMATION CONTACT:** Joachim Neckere, Director, Program Research and Surveys Division, 1801 L Street, NW., Room 9222, Washington, DC 20507; (202) 663-4958 (voice) or (202) 663-7063 (TDD).

**SUPPLEMENTARY INFORMATION:** On October 30, 1997, OMB issued a **Federal Register** notice (Vol. 62, No. 210, Part II, pp. 58781-58790) titled "Revisions to

the Standards for the Classification of Federal Data on Race and Ethnicity." On September 30, 1999, OMB issued its Notice of final decision for the Standard Occupational Classification system in the **Federal Register** (Vol. 64, No. 189, Part IV, pp. 53135-53163). These proposed revisions to the EEO-1 respond to these changes in the Federal classification standards. EEOC seeks to avoid burden and disruption by proposing these changes simultaneously.

The Commission is soliciting public comment on its proposals to modify the EEO-1 form to use the revised race and ethnicity and job categories, as well as comments addressing the following points:

(1) Evaluate whether the proposed collection of information is necessary for the proper performance of the Commission's functions, including whether the information will have practical utility;

(2) Evaluate the accuracy of the Commission's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;

(3) Enhance the quality, utility, and clarity of the information to be collected; and

(4) Minimize the burden of the collection of information on those who are to respond including the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Persons wishing to present their views orally should notify the Commission of their desire to do so, in writing, no later than [Insert 60 days from the date of publication] with a request to Francis Hart, Executive Officer, Equal Employment Opportunity Commission, 1801 L Street, NW., Washington, DC 20507. The request should include a written summary of the remarks to be offered.

The remainder of this **SUPPLEMENTARY INFORMATION** section provides the public with access to the information it will need to comment on the EEOC proposals. It is organized into three parts—an overview of the information collection, followed by discussions of the proposed changes for EEO-1 data on race and ethnicity and proposed changes for EEO-1 job category data.

#### Overview of This Information Collection

*Collection Title:* Employer Information Report (EEO-1).

*OMB Number:* OMB Number 3046-0007.

*Frequency of Report:* Annual.

*Type of Respondent:* Private industry employers with 100 or more employees and certain Federal Government contractors and first-tier subcontractors with 50 or more employees.

*Description of Affected Public:* Private industry employers with 100 or more employees and certain Federal Government contractors and first tier subcontractors with 50 or more employees.

	Current	Proposed
Reporting Hours .....	402,700 .....	644,320
Respondent Cost .....	\$6.0 million .....	\$9.7 million.
Federal Cost .....	\$1.3 million .....	\$2.1 million.
Number of Forms .....	1 .....	1

**Abstract:** Section 709(c) of Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000e-8(c)), requires employers to make and keep records relevant to a determination of whether unlawful employment practices have been or are being committed and to make reports therefrom as required by the EEOC. Accordingly, the EEOC has issued regulations set forth in the Code of Federal Regulations, title 29, chapter XIV, subpart B, Section 1602.7. Employers in the private sector with 100 or more employees and some Federal contractors with 50 or more employees have been required to submit EEO-1 reports annually since 1966. The individual reports are confidential. EEO-1 data are used by EEOC to

investigate charges of employment discrimination against employers in private industry and to provide information about the employment status of minorities and women. The data are shared with the Office of Federal Contract Compliance Programs (OFCCP), U.S. Department of Labor, and several other Federal agencies. Pursuant to section 709(d) of Title VII of the Civil Rights Act of 1964, as amended, EEO-1 data are also shared with eighty-six State and local Fair Employment Practices Agencies (FEPAs).

**Burden Statement:** The estimated number of respondents included in the annual EEO-1 report survey is 45,000 private employers. The estimated number of establishment-based

responses per reporting company is between 3 and 4 EEO-1 reports annually. The annual number of responses is approximately 170,000. The proposed form is estimated to impose 644,320 burden hours annually. It is also estimated that the total one time implementation burden for the proposed revision for all reporters will be about 660,000 hours or about \$9.9 million. In order to help reduce survey burden, respondents are encouraged to report data electronically whenever possible.