

space-available basis and to access offerings unique to that program.

The successful applicant will be responsible for the overall management of training activities within the scope of the approved training plan. This responsibility includes:

1. Meeting national or State recognition requirements as a provider of continuing nursing education through a national nursing organization or one of its constituents;

2. Facilitating the award of continuing education units (CEUs) and/or continuing medical education hours (CMEs) for all courses to program participants;

3. Considering for admission trainees from title X-funded services projects before accepting privately-funded students. Cost of training for non-title X participants may not be covered by this grant. Revenues generated by training non-title X participants is considered grant-related income and is subject the requirements of such;

4. Conducting an annual assessment of the need for family planning and related clinical preventive health services training for title X clinical service providers in the applicable regions;

5. Maintaining data on training activities and trainees sufficient to allow evaluation by accrediting bodies, licensing bodies, and OPA;

6. Developing and implementing an evaluation plan which assesses all aspects of the training program and is consistent with the scope of the training program. Evaluation should include not only the content of the clinical specialty training, the delivery mechanisms, and how well the offerings met the needs of the trainee and sponsoring agency, but also a description of how the training program will be evaluated in terms of improving the quality of care provided;

7. Submitting to OPA, as part of the annual progress report, the following data regarding trainees and training activities:

a. *Trainees*: State; sponsoring agency including funding source (*i.e.*, title X or non-title X); race/ethnicity; professional classification (*e.g.*, registered professional nurse, type of health care practitioner); courses/offerings attended; course completion data; and number of CEUs/CMEs awarded.

b. *Training activities*: Title of course/ offering; location; hours on site (didactic and clinical)/hours distance learning; course content; number of CEUs/CMEs offered; number and professional classification of attendees; faculty data; outcome information.

The successful applicant will be required to work closely with title X

Family Planning Central and Regional Office staffs and a network of agencies which include title X service providers and training advisory committees. Working in collaboration with the Regional Training Centers for Family Planning and the existing clinical specialty training program for Regions I–V is strongly encouraged. The grantee will be expected to make available, at cost, all materials developed with title X funds as requested by other title X projects. The grantee will be required to participate in at least one meeting with the Office of Family Planning/OPA each year.

Funding Restrictions

The cost to the grant per title X-supported health care practitioner student for a comprehensive 3-week on-site specialty course may not exceed \$3,000. The maximum cost to the grant for CEUs or CMEs for shorter course offerings must be specified in the application, but may not exceed \$20 per contact hour. The maximum funding level for any submission is \$200,000–\$300,000. Funding level will depend upon the scope of the proposed program. There should be no charge to individual students from title X agencies for attendance at Specialty Training offerings supported by this grant.

Indirect costs are limited to eight percent of modified total direct cost as a flat amount for reimbursement under training grants (Grants Policy Directive Part 3.01: Post-Award-Indirect Cost and Other Cost Policies, HHS Transmittal 98.01).

V. Application Review Information

Eligible grant applications will be reviewed by a panel of independent reviewers and assessed according to the following criteria:

1. The degree to which the project plan adequately provides for the requirements set forth in 42 CFR 59.205 (20 points);

2. The extent to which the proposed clinical specialty training program will increase the delivery of services to people, particularly low-income groups, with a high percentage of unmet need for family planning services (20 points);

3. The extent to which the training program promises to fulfill the family planning services delivery needs of the area to be served, which may include, among other things:

(i) Development of clinical family planning and related clinical preventive health care knowledge and expertise within family planning services projects to provide orientation and in-service training to their own staffs;

(ii) Improvement of the family planning services delivery skills of registered professional nurses and health care practitioners;

(iii) Improvement in the utilization and career development of clinical providers in family planning services projects;

(iv) Expansion of family planning services, particularly in rural areas, through new or improved approaches to program planning and deployment of resources;(20 points total for this section);

4. The competence of the project staff in relation to the services to be provided (15 points);

5. The administrative and management capability and competence of the applicant (15 points); and

6. The capacity of the applicant to make rapid and effective use of the grant assistance, including evidence of flexibility in the utilization of resources and training plan design (10 points).

The design of the specialty training program, including the curricula, must be consistent with title X statute and regulations. The application should demonstrate the applicant's expertise and ability to develop, implement, manage and evaluate clinical training in family planning and related clinical preventive health services.

Final grant award decisions will be made by the Deputy Assistant Secretary for Population Affairs. In making these decisions, the Deputy Assistant Secretary for Population Affairs will take into consideration: recommendations of the review panel; reviews for programmatic and grants management compliance; available funding; and, geographic characteristics of the applicant organization in relation to the area to be served. An award will be made only to an organization which has demonstrated the capability of providing the proposed services and which has met all applicable requirements.

VI. Award Administration Information

OPA does not release information about individual applications during the review process until final funding decisions have been made. When these decisions have been made, applicants will be notified by letter regarding the outcome of their applications. The official document notifying an applicant that a project application has been approved for funding is the Notice of Grant Award, which specifies to the grantee the amount of money awarded, the purposes of the grant, the length of the project period, and terms and conditions of the grant award.