

campaigns to reduce the incidence of impaired riding.

6. Develop educational programs for judges to increase efficiency in handling impaired motorcyclist cases.

7. Develop and evaluate projects to be implemented by State motorcycle training programs that will impact the impaired motorcyclist.

Proposal seeking support for a public information and education campaign will not be considered. However, public information and education materials used to support an activity or programs are acceptable.

NHTSA Involvement

NHTSA will be involved in all activities undertaken as part of the cooperative agreement program and will:

1. Provide a Contracting Officer's Technical Representative (COTR) to participate in the planning and management of this cooperative agreement and to coordinate activities between the Grantee and NHTSA.

2. Provide information and technical assistance from state and local government sources and as determined appropriate by the COTR.

3. Serve as a liaison between NHTSA Headquarters, Regional Offices, and others (Federal, State and local) interested in reducing motorcycle-related injuries and fatalities and promoting the activities of the grantee.

4. Review and provide comments on program content, reviews materials, and evaluation activities.

5. Stimulate the transfer of information among grant recipients and others engaged in motorcycle safety activities.

Availability of Funds

Approximately \$400,000 is available to fund a number of projects. The total number of awards will depend on the nature of the projects submitted for consideration. Given the amount of funds available for this effort, applicants are strongly encouraged to seek other funding opportunities to supplement the Federal funds. At the discretion of the government, funds may be obligated fully at the time of award of the cooperative agreement or incrementally over the period of the cooperative agreement. Nothing in this solicitation should be constructed as committing NHTSA to make any award.

Period of Performance

The period of performance for this cooperative agreement will be up to 3 years from the effective date of award. However, the actual period of

performance will depend on the scope of work for the submitted project.

Eligibility Requirements

Public and private, non-profit, not-for-profit, and for-profit organizations, and State and/or local governments and their agencies or a consortium of the above may submit applications. Thus, universities, colleges, research institutions, hospitals, other public and private organizations, and state and local governments are eligible to apply. Interested applicants are advised that no fee or profit will be allowed under this cooperative agreement program. Preference may be given to those applications that have proposed cost-sharing strategies and/or other proposed funding sources in addition to those in this announcement. Applications seeking support for only a public information and education campaign will not be considered.

To be eligible to participate in this cooperative agreement, applicants must meet the following special competencies:

1. Demonstrate expertise in traffic safety, program development and implementation, and knowledge and experience in motorcycle safety issues, especially related to the specific approaches addressed by applicant.

2. Demonstrate capability of technical and management skills to successfully administer and complete projects in a timely manner. Include a narrative description of the documented experience, clearly indicating the relationship to this project and providing details such as project description and sponsoring agency. References to completed final project reports should include author's name.

3. Demonstrate capacity to:

- a. Design, implement, and evaluate innovative approaches for addressing difficult problems related to issues associated with impaired motorcycle riding;

- b. Work successfully with motorcycle and other community groups;

- c. Collect and analyze both quantitative and qualitative data; and
- d. Synthesize, summarize, and report results, which are useable and decision-oriented.

4. Demonstrate experience in working in partnership with others, for example, law enforcement, health care systems, government agencies, the media, etc.

Application Procedure

Each applicant must submit one (1) original and five (5) copies of the application package to: NHTSA, Office of Contracts and Procurement (NPO-220), Attention: Ross S. Jeffries, Contract

Specialist, 400 Seventh Street SW., Room 5301, Washington, DC 20590. Applications must include a completed Application for Federal Assistance (Standard Form 424—Revised 4/88).

Only complete packages received on or before 3 p.m., July 22, 2003 will be considered. No facsimile transmissions will be accepted. Due to the large number of actions being processed, applications must be typed on one side of the page only and contain a reference to NHTSA Cooperative Agreement Number DTNH22-03-H-05133.

Unnecessarily elaborate applications beyond what is sufficient to present a complete and effective response to this invitation are not desired. Please direct application questions to Ross S. Jeffries, at (202) 366-6283 or by email at rjeffries@nhtsa.dot.gov. Programmatic questions should be directed to Robert L. Hohn, at (202) 366-9712 or by email at bhohn@nhtsa.dot.gov.

Application Procedure and Contents

A. The application package must be submitted with OMB Standard Form 424, (Rev 7-97 or 4-88, including 424A and 424B), Application for Federal Assistance, including 424A, Budget Information-Nonconstruction Program, and 424B, Assurances-Nonconstruction Programs, with the required information provided and the certified assurances included. While the Form 424-A deals with budget information, and Section B identifies Budget Categories, the available space does not permit a level of detail, which is sufficient to provide for a meaningful evaluation of the proposed costs. A supplemental sheet should be provided which presents a detailed breakout of the proposed costs (detail labor, including labor category, level of effort, and rate; direct materials, including itemized equipment; travel and transportation, including projected trips and number of people traveling; subcontractors/subgrants, with similar detail, if known; and overhead), as well as any costs the applicant proposes to contribute or obtain from other sources in support of the projects in the project plan.

B. Funding sources other than the funds being provided through this cooperative agreement are encouraged. Since activities may be performed with a variety of financial resources, applicants need to fully identify all project costs and their funding sources in the proposed budget. The proposed budget must identify all funding sources in sufficient detail to demonstrate that the overall objectives of the project will be met.

C. Program Narrative Statement: Proposal must fully describe the scope