

Independence Avenue, SW,  
Washington, DC 20585.

Field Offices: The Managers and Directors of field locations listed above under "System Location(s)" are the system managers for their respective portions of this system.

#### NOTIFICATION PROCEDURES:

In accordance with the DOE regulation implementing the Privacy Act, at Title 10 Code of Federal Regulations, part 1008, a request by an individual to determine if a system of records contains information about him/her should be directed to the Director, Headquarters Freedom of Information Act and Privacy Act Group, U. S. Department of Energy, or the Privacy Act Officer at the appropriate address identified above under "System Locations." For records maintained by Laboratory or Area Office, request should be directed to the Privacy Act Officer at the Operations Office that has jurisdiction over that office or facility. The request should include the requester's complete name, time period for which records are sought, and the office location(s) where the requester believes the records are located.

#### RECORDS ACCESS PROCEDURES:

Same as Notification Procedures above. Records are generally kept at location where the work is performed. In accordance with the DOE Privacy Act regulation, proper identification is required before a request is processed.

#### CONTESTING RECORD PROCEDURES:

Same as Notification Procedures above.

#### RECORD SOURCE CATEGORIES:

The individual who is the subject of the record, physicians, medical is institutions, Office of Workers Compensation Programs, military retired pay system records, Federal civilian retirement systems, retirement life insurance and health benefits records system of the Office of Personnel Management, and the personnel management records systems of the Office of Personnel Management.

#### SYSTEMS EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:

None.

#### DOE-41

#### SYSTEM NAME:

Legal Files (Claims, Litigation, Criminal Violations, Patents, and Others).

#### SECURITY CLASSIFICATION:

Unclassified.

#### SYSTEM LOCATION:

U.S. Department of Energy  
Headquarters, 1000 Independence  
Avenue, SW., Washington, DC 20585.

U.S. Department of Energy, Alaska  
Power Administration, San Point Way,  
NE Seattle, WA 98115.

U.S. Department of Energy, NNSA  
Service Center Albuquerque, PO Box  
5400, Albuquerque, NM 87115.

U.S. Department of Energy,  
Bartlesville Energy Technology Center,  
PO Box 1398, Bartlesville, OK 74003.

U.S. Department of Energy,  
Bonneville Power Administration, PO  
Box 3621, Portland, OR 97208.

U.S. Department of Energy, Chicago  
Operations Office, 9800 South Cass  
Avenue, Argonne, IL 60439.

U.S. Department of Energy, Grand  
Forks Energy Technology Center, PO  
Box 8213, University Station, Grand  
Forks, ND 58201.

U.S. Department of Energy, Idaho  
Operations Office, 850 Energy Drive,  
Idaho Falls, ID 83401.

U.S. Department of Energy, Los  
Alamos Site Office, 528 35th Street, Los  
Alamos, NM 87544.

U.S. Department of Energy, National  
Energy Technology Laboratory  
(Morgantown), PO Box 880, Morgan  
town, WV 26505.

U.S. Department of Energy, National  
Energy Technology Laboratory  
(Pittsburgh), PO Box 10940, Pittsburgh,  
PA 15122.

U.S. Department of Energy, National  
Petroleum Technology Office, William  
Center Tower One, 1 West Third Street,  
Suite 1400, Tulsa, OK 74103.

U.S. Department of Energy, NNSA  
Service Center Nevada, PO Box 98518,  
Las Vegas, NV 89193-8518.

U.S. Department of Energy, Oak Ridge  
Operations Office, PO Box E, Oak Ridge,  
TN 37830.

U.S. Department of Energy, NNSA  
Service Center Oakland, 1301 Clay  
Street, Oakland CA 94162-5208.

U.S. Department of Energy, Pittsburgh  
Naval Reactors, PO Box 109, Pittsburgh,  
PA 15122.

U.S. Department of Energy, Richland  
Operations Office, PO Box 550,  
Richland, WA 99352.

U.S. Department of Energy, Rocky  
Flats Field Office, 10808 Highway 93,  
Unit A, Golden CO 80403-8200.

U.S. Department of Energy, NNSA  
Service Center Oakland, 1301 Clay  
Street, Oakland, CA 94612-5208.

U.S. Department of Energy, Savannah  
River Operations Office, PO Box A,  
Aiken, SC 29801.

U.S. Department of Energy,  
Schenectady Naval Reactors Office, PO  
Box 1069, Schenectady, NY 12301.

U.S. Department of Energy,  
Southeastern Power Administration,

1166 Athens Tech Road, Elberton, GA  
30635-4578.

U.S. Department of Energy,  
Southwestern Power Administration,  
Williams Tower One, One West Third  
Street, Tulsa, OK 74103.

U.S. Department of Energy, Western  
Area Power Administration, PO Box  
3402, Golden, CO 80401.

U.S. Department of Energy, Office of  
Repository Development, PO Box  
364629, North Las Vegas, NV 89036-  
8629.

#### CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

All persons identified in files maintained by the Office of General Counsel, which includes attorneys at all DOE offices including National Nuclear Security Administration (NNSA), from which information is retrieved by name or other personal identifier, including: litigants and other claimants against the Department and its contractors asserting matters including, but not limited to, personal injury, property damage or infringement (including intellectual property), contract violation and harms resulting from employer-employee relationships; persons who are the subjects of claims by the DOE, such as persons who may have violated criminal laws, DOE regulations and contracts with the DOE and persons against whom the DOE considered asserting such claims; DOE's contractors and potential contractors; persons holding copyrights and issued patents pertaining to the DOE's activities; DOE employees, subject to garnishment or assignments; and DOE employees and contractor employees who use Alternative Dispute Resolution (ADR).

#### CATEGORIES OF RECORDS IN THE SYSTEM:

Records concerning legal matters include, but are not limited to, documents pertaining to: (1) Litigation and all other claims against, and by, the DOE and its contractors, which have been assigned to the Office of General Counsel; (2) DOE contracts; (3) issued patents and copyright matters; (4) records pertaining ADR. Litigation and claim records may, among others, include correspondence, pleadings such as complaints, answers, and motions; depositions, court orders and briefs. Records in this system also may include accident reports, inspection reports, investigation reports, audit reports, personnel files, contracts, consultants agreements, reports pertaining to criminal matters of interest to the DOE, Personnel Security Review Board documents, medical records, photographs, telephone records, patents