

bank holding companies may be obtained from the National Information Center Web site at [www.ffiec.gov/nic/](http://www.ffiec.gov/nic/).

Unless otherwise noted, comments regarding the applications must be received at the Reserve Bank indicated or the offices of the Board of Governors not later than July 15, 2003.

**A. Federal Reserve Bank of Cleveland** (Stephen J. Ong, Vice President) 1455 East Sixth Street, Cleveland, Ohio 44101-2566:

1. *KeyCorp*, Cleveland, Ohio; to expand to not more than 15 percent of its total consolidated capital stock and surplus its investments in community development activities, pursuant to section 225.28(b)(12)(i) of Regulation Y.

**B. Federal Reserve Bank of San Francisco** (Maria Villanueva, Consumer Regulation Group) 101 Market Street, San Francisco, California 94105-1579:

1. *The Mitsubishi Trust and Banking Corporation*, Tokyo, Japan, and *Mitsubishi Tokyo Financial Group, Inc.*, Tokyo, Japan; to acquire Spectrum Capital Ltd., Greenwich, Connecticut, and thereby engage in making, acquiring, and servicing loans, leasing of personal property, or acting as agent, broker or advisor in the leasing of such property, pursuant to sections 225.28(b)(1) and (b)(5) of Regulation Y.

Board of Governors of the Federal Reserve System, June 25, 2003.

**Robert deV. Frierson,**

*Deputy Secretary of the Board.*

[FR Doc.03-16525 Filed 6-30-03; 8:45 am]

BILLING CODE 6210-01-S

## GENERAL SERVICES ADMINISTRATION

### Privacy Act of 1974; Revised System of Records

**AGENCY:** General Services Administration.

**ACTION:** Final notice of a revision to a Privacy Act system of records.

**SUMMARY:** The General Services Administration (GSA) is publishing a final notice of a revision to the government-wide system of records, Contracted Travel Services Program (GSA/GOVT-4). This final notice incorporates changes based on a comment in response to a notice originally published for public comment on May 2, 2003, proposing to revise the system to include a contracted government-wide electronic travel service (eTS) that would require a new category of travel service provider for maintaining information in a comprehensive travel services system for travelers on official Federal business,

from initial travel authorization to the final accounting. The one comment received by GSA expressed concern that the "categories of individuals covered by the system" category included others besides the individuals who travel at government expense and that this would allow retrievability of records by the names of third parties. This final notice addresses that concern by limiting the categories of individuals covered by the system to individuals on official travel for the Federal government.

**FOR FURTHER INFORMATION CONTACT:** GSA Privacy Act Officer, General Services Administration, Office of the Chief People Officer, 1800 F Street NW., Washington DC 20405; telephone (202) 501-1452.

Dated: June 25, 2003.

**Daniel K. Cooper,**

*Director, Information Management Division.*

### GSA/GOVT-4

#### SYSTEM NAME:

Contracted Travel Services Program.

#### SYSTEM LOCATION:

System records are located at the service providers under contract with a Federal agency and at the Federal agencies using the contracts.

#### CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Individuals covered by the system are Federal employees authorized to perform official travel, and individuals being provided travel by the Federal government.

#### CATEGORIES OF RECORDS IN THE SYSTEM:

System records include a traveler's profile containing: name of individual; Social Security Number; employee identification number; home and office telephones; home address; home and office e-mail addresses; emergency contact name and telephone number; agency name, address, and telephone number; air travel preference; rental car identification number and car preference; hotel preference; current passport and/or visa number(s); credit card numbers and related information; bank account information needed for electronic funds transfer; frequent traveler account information (e.g., frequent flyer account numbers); trip information (e.g., destinations, reservation information); travel authorization information; travel claim information; monthly reports from travel agent(s) showing charges to individuals, balances, and other types of account analyses; and other official travel related information.

#### AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

31 U.S.C. 3511, 3512, and 3523; 5 U.S.C. Chapter 57; and implementing Federal Travel Regulations (41 CFR parts 301-304).

#### PURPOSE:

To establish a comprehensive beginning-to-end travel services system containing information to enable travel service providers under contract to the Federal government to authorize, issue, and account for travel and travel reimbursements provided to individuals on official Federal government business.

#### ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

Information in the system may be disclosed as a routine use as follows:

a. To a Federal, State, local, or foreign agency responsible for investigating, prosecuting, enforcing, or carrying out a statute, rule, regulation, or order, where agencies become aware of a violation or potential violation of civil or criminal law or regulation.

b. To another Federal agency or a court when the Federal government is party to a judicial proceeding.

c. To a Member of Congress or a congressional staff member in response to an inquiry from that congressional office made at the request of the individual who is the subject of the record.

d. To a Federal agency employee, expert, consultant, or contractor in performing a Federal duty for purposes of authorizing, arranging, and/or claiming reimbursement for official travel, including, but not limited to, traveler profile information.

e. To a credit card company for billing purposes, including collection of past due amounts.

f. To a Federal agency for accumulating reporting data and monitoring the system.

g. To a Federal agency by the contractor in the form of itemized statements or invoices, and reports of all transactions, including refunds and adjustments to enable audits of charges to the Federal government.

h. To a Federal agency, in response to its request, in connection with the hiring or retention of any employee to the extent that the information is relevant and necessary to the requesting agency's decision on the matter.

i. To an authorized appeal or grievance examiner, formal complaints examiner, equal employment opportunity investigator, arbitrator, or other duly authorized official engaged in investigation or settlement of a grievance, complaint, or appeal filed by