

organizations, and educational background. Duties must be clearly defined in terms of role performed (*i.e.*, manager, team leader, consultant). Résumés shall be included as attachments, which do not count against the page limitation. (20 points)

- Clear management plan demonstrating the staffing requirements and other resources needed to implement the approach. (10 points)

E. Leveraging of Grant Funding—5 Points

USDOL will award up to five (5) additional rating points to applications that include non-Federal resources that significantly expand the size and scope of project-related activities. These programs will not be financed by the project, but can complement and

enhance project objectives. To be eligible for the additional points, the applicant must list the resource(s), the nature, and possible activities anticipated and any partnerships, linkages, or coordination of activities, cooperative funding, etc.

F. Suggested Outline for Technical Proposal

This outline is provided as a guideline. Organizations may elect a format of their choosing, subject to the requirements of this announcement.

1. Executive Summary
2. Program Description
 - Goal and Objectives
 - Background
 - Technical Approach and Implementation Timetable (Proposed Intervention)
 - Experience of Personnel

Identification of Deliverables and Quarterly Schedule of their submission to determine contractor performance

Staffing Pattern and Project Management Organizational Chart
Leveraging of non-Federal Resources

3. Attachments

Summaries of other relevant organizational experiences

Résumés of key personnel and signed letters of commitment to the project

This stated commitment will be incorporated into the text of the grant with the selected applicant(s).

Signed at Washington, DC, this 25th day of June 2003.

Lawrence J. Kuss,

Grant Officer.

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APPENDIX A

Standard Government Forms