

by facsimile to 202/408-2580, or by regular mail to the Federal Housing Finance Board, 1777 F Street, NW., Washington, DC 20006, ATTN: PUBLIC COMMENTS. Comments will be available for public inspection at this address.

FOR FURTHER INFORMATION CONTACT:

Janice A. Kaye, Senior Attorney-Advisor, Office of General Counsel, by telephone at 202/408-2505, by electronic mail at kayej@fhfb.gov, or by regular mail at the Federal Housing Finance Board, 1777 F Street, NW., Washington, DC 20006.

SUPPLEMENTARY INFORMATION: Pursuant to the requirements of the Privacy Act, the Finance Board is publishing a notice of an amendment to its system of records. See 5 U.S.C. 552a(e)(4) and (11). Some of the changes are being made to reflect agency reorganizations. More specifically, the Finance Board is amending its system of records to reflect the following changes:

- Responsibility for administering the Finance Board's Privacy Act program was transferred to the Office of General Counsel. As part of the transfer of responsibility, an OGC staff member has replaced the Secretary to the Board of Directors as the Finance Board's Privacy Act Official.
- The name of the Office of Resource Management has been changed to the Office of Management.
- The duties of the Personnel Security Officer have been transferred from the Office of General Counsel to the Office of Management.
- The Office of the Chairman assumed the duties of the former Office of Public Affairs, which was abolished in August 2002, and certain records maintained by the former Office of Public Affairs were eliminated.

The Finance Board also is amending its system of records to reflect a reorganization and renumbering of the agency's regulations. See 65 FR 8253 (February 18, 2000).

Since the Finance Board's Privacy Act rule includes an exemption for certain records contained in Office of Inspector General (OIG) investigative files, the notice adds a new system of records covering OIG investigative records.

For the reasons stated above, the Finance Board hereby amends its system of records originally published in the **Federal Register** in September 1995, see 60 FR 46120 (September 5, 1995), as amended in December 1997, see 62 FR 66865 (December 22, 1997) and December 1998, see 62 FR 66865 (December 22, 1997), as follows:

1. Amend the system of records entitled FHFB-1 Employee Attendance Records as follows:

FHFB-1

SYSTEM NAME:

Employee Attendance Records.

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Routine uses of records maintained in the system, including categories of users and the purpose of such uses:

These records, or information therefrom, may be disclosed as a routine use to:

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5. In the event the information in the system of records indicates a violation or potential violation of a criminal or civil law, rule, or regulation, the relevant records may be disclosed to the appropriate federal, state, or local agency or authority responsible for investigating or prosecuting such a violation or for enforcing or implementing a statute, rule or regulation.

6. A court, magistrate or administrative tribunal in the course of presenting evidence, including disclosures to counsel or witnesses in the course of civil discovery, litigation, or settlement negotiations or in connection with criminal proceedings.

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POLICIES AND PRACTICE FOR STORING, RETRIEVING, ACCESSING, RETAINING AND DISPOSING OF RECORDS IN THE SYSTEM:

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RETENTION AND DISPOSAL:

1. Leave application files (*i.e.*, SF71s or equivalent and supporting documentation) are destroyed after three years or GAO audit, whichever is sooner.

2. Time and attendance source records and input records are destroyed after six years or GAO audit, whichever is sooner.

SYSTEM MANAGER(S) AND ADDRESS:

Office of Management, Federal Housing Finance Board, 1777 F Street, NW., Washington, DC 20006.

NOTIFICATION PROCEDURE:

Direct inquiries as to whether this system contains a record pertaining to an individual to the Privacy Act Official, Federal Housing Finance Board, 1777 F Street, NW., Washington, DC 20006, in accordance with the procedures set forth in 12 CFR part 913.

RECORD ACCESS PROCEDURES:

Direct requests for access to a record to the Privacy Act Official, Federal

Housing Finance Board, 1777 F Street, NW, Washington, DC 20006, in accordance with the procedures set forth in 12 CFR part 913.

CONTESTING RECORD PROCEDURES:

Direct requests to amend a record to the Privacy Act Official, Federal Housing Finance Board, 1777 F Street, NW, Washington, DC 20006, in accordance with the procedures set forth in 12 CFR part 913.

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2. Amend the system of records entitled FHFB-2 General Travel and Transportation Files as follows:

FHFB-2

SYSTEM NAME:

General Travel and Transportation Files.

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CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

1. Current and former Finance Board employees.

2. Individuals invited to travel by the Finance Board, including individuals traveling to the Finance Board for pre-employment interviews and individuals invited to attend a Finance Board ceremony, meeting or similar event.

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ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSE OF SUCH USES:

These records, or information therefrom, may be disclosed as a routine use to:

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3. In the event the information in the system of records indicates a violation or potential violation of a criminal or civil law, rule, or regulation, the relevant records may be disclosed to the appropriate federal, state, or local agency or authority responsible for investigating or prosecuting such a violation or for enforcing or implementing a statute, rule or regulation.

4. A court, magistrate or administrative tribunal in the course of presenting evidence, including disclosures to counsel or witnesses in the course of civil discovery, litigation, or settlement negotiations or in connection with criminal proceedings.

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6. Another federal agency in response to a request made in connection with the hiring or retention of an individual, the issuance of a security clearance, the reporting of an investigation of an individual, the letting of a contract or issuance of a grant, license or other