

Docket No. RM03-8-000

Appendix A: Form 3-Q and 6-Q Samples.

GENERAL INFORMATION

I. Purpose

This form is a regulatory support requirement under 18 CFR 141.400 and 18 CFR 260.300. It is designed to collect financial and operational information from electric utilities, licensees, and natural gas companies subject to the jurisdiction of the Federal Energy Regulatory Commission. This report is also considered to be a nonconfidential public use form.

II. Who Must File

(a) Each major and non-major electric utility and licensee as classified in the Commission's Uniform System of Accounts Prescribed for Public Utilities and Licensees (18 CFR Part 101) subject to the provisions of the Federal Power Act, must submit the form.

Note: Major means having, in each of the three previous calendar years, sales or transmission service that exceeds one of the following:

- (1) one million megawatt hours of total annual sales,
- (2) 100 megawatt hours of annual sales for resale,
- (3) 500 megawatt hours of annual power exchanges delivered, or
- (4) 500 megawatt hours of annual wheeling for others (deliveries plus losses).

Non-major means having total annual sales of 10,000 megawatt-hours or more in the previous calendar year and not classified as Major.

(b) Each natural gas company as classified in the Commission's Uniform System of Accounts Prescribed for Natural Gas Companies (18 CFR Part 201) subject to the provisions of the Natural Gas Act, must submit the form.

III. What and Where to Submit

(a) Submit this form electronically through the Form 3-Q Submission Software. Retain one copy of this report for your files.

(b) Respondents may submit the Officer Certification electronically, or file an original signed certification to:

Chief Accountant
888 First Street N.E.
Washington, DC 20426

(c) If the financial statements contained in this report are reviewed by a Certified Public Accountant, the CPA review letter must accompany this report. The financial statements are the Comparative Balance Sheet, Statement of Income and Retained Earnings, the Statement of Cash Flows, and the Statement of Accumulated Comprehensive Income and Hedging Activities, along with the related notes to these statements. Please mail one copy of the CPA review letter to:

Chief Accountant
888 First Street N.E.
Washington, DC 20426