

population for this project and the nature of their health care needs.

(2) Describe any major issues or barriers to care faced by the target population.

b. Overview of the Organization. (1) Provide a brief history of the organization proposing to provide primary care and related services, including a discussion of the size and nature of the client population currently being served.

(2) Describe the experience of the organization in meeting the needs of chronically homeless persons.

c. Identify unique characteristics and significant accomplishments of the organization.

## 2. Project Plan (Points: 15)

a. Relationship of HC to other providers in this collaboration.

b. Identify how many people will be served and the number of projected encounters at full operational capacity at the proposed new collaborative program.

c. Describe any unique characteristics regarding the health care needs of persons to be served under this initiative.

d. Describe the proposed service delivery model and the services to be provided.

e. Describe the proposed staffing for the new collaborative program.

f. Provide evidence of arrangements in place for the delivery of each of the

required services. *Required services include:*

- Primary health care;
- Provision of or arrangements for emergency health services;
- Referral for inpatient hospitalization;
- Case management services;
- Outreach services;
- Entitlement eligibility assistance;
- Supplemental/additional services, including oral health services; and,
- Coordination with other providers of services, including providers of mental health and substance abuse services.

g. For each service offered, provide information on:

- The location of services;
- The service setting (e.g., clinic, van, shelter site, patient's residence);
- The arrangements in place to ensure the availability of services (i.e. whether through direct provision by the applicant or provision through subcontract or referral agreement);
- Arrangements to guarantee access to the services;
- Continuity of care; and,
- Coordination of care with other providers involved in the collaboration.

## 3. Readiness (Points: 2)

a. Where appropriate, include agreement from site sponsor to allow applicant organization to provide services at specified location(s).

b. Services must be available within 90 days of the award of program funds.

## B. Budget Narrative

1. Describe the annual budget for years 1, 2, and 3 in terms of:

1. The total resources required to achieve the goals and objectives of the new collaborative program;
2. The expectations regarding Federal grant support and maximization of non-grant revenue relative to the proposed plan. The applicant must demonstrate that the Federal funds will not supplant other funds, and must make maximum use of third party revenues, including Medicaid;
3. The total cost per client;
4. The total grant dollars per client;
5. One-time minor capital needs; and
6. Applicant should itemize the estimated value of in-kind resources, including equipment, rent, personnel, renovations and alterations, pharmaceuticals, etc.

## VII. Post-Award Requirements

HRSA will provide post-award support to grantees through technical assistance on primary health care services. Grantees will be required to attend (and, thus must budget for) one jointly sponsored SAMHSA/HRSA technical assistance meeting in the first year of the grant, and one meeting in each of the remaining years. Each meeting will be two days. A minimum of two persons must attend. These meetings will be held in the Baltimore/ Washington, DC area.

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