

purchase of antiretroviral drugs for treatment of established HIV infection (with the exception AZT and nevirapine in Prevention of Mother to Child Transmission (PMTCT) cases and with prior written approval), occupational exposures, and non-occupational exposures and will not be used for the purchase of machines and reagents to conduct the necessary laboratory monitoring for patient care.

2. No funds appropriated under this Act shall be used to carry out any program of distributing sterile needles or syringes for the hypodermic injection of any illegal drug.

Funds may be used for:

1. Funds may be spent for reasonable program purposes, including personnel, travel, supplies and services. Equipment may be purchased if deemed necessary to accomplish program objectives, however, prior approval by CDC officials must be requested in writing.

2. The costs that are generally allowable in grants to domestic organizations are allowable to foreign institutions and international organizations, with the following exception: with the exception of the American University, Beirut, and the World Health Organization, Indirect Costs will not be paid (either directly or through sub-award) to organizations located outside the territorial limits of the United States or to international organizations regardless of their location.

3. The applicant may contract with other organizations under this program; however the applicant must perform a substantial portion of the activities (including program management and operations, and delivery of prevention services for which funds are required.)

All requests for funds contained in the budget, shall be stated in U.S. dollars. Once an award is made, CDC will not compensate foreign grantees for currency exchange fluctuations through the issuance of supplemental awards.

You must obtain annual audit of these CDC funds (program-specific audit) by a U.S.-based audit firm with international branches and current licensure/authority in-country, and in accordance with International Accounting Standards or equivalent standard(s) approved in writing by CDC.

A fiscal Recipient Capability Assessment may be required, prior to or post award, in order to review the applicant's business management and fiscal capabilities regarding the handling of U.S. Federal funds.

#### *Recipient Financial Participation*

Matching funds are not required for this program.

### **E. Program Requirements**

In conducting activities to achieve the purpose of this program, the recipient will be responsible for the activities listed in 1. Recipient Activities, and CDC will be responsible for activities listed in 2. CDC Activities.

#### *1. Recipient Activities*

a. The applicant will plan and implement activities to build information technology capacity that supports reference laboratory work. This may include a local area network (LAN) and Internet access that will be used to disseminate information and communicate with public health officials within and outside of Zambia. This may also include training in the analysis and handling of laboratory data.

b. The applicant will plan and implement laboratory-based activities to monitor the impact or assist in controlling HIV, STDs or TB in Zambia. This may include disease or drug-resistance surveillance, infrastructure building and training.

#### *2. CDC Activities*

a. CDC will provide technical assistance in designing and building local area networks, setup of databases and other information technology projects.

b. CDC will provide specifications for computer equipment and assist in the procurement process in order to achieve project goals.

c. CDC will assist in developing and implementing data and information dissemination plans for HIV, AIDS, TB, and STI data and results.

d. CDC provide technical assistance including support from Atlanta-based staff for planning and implementing laboratory activities, particularly in the areas of disease surveillance and laboratory quality assurance from reference labs to peripheral labs.

e. CDC will also assist in developing specifications for laboratory equipment and supplies as needed to achieve project objectives.

### **F. Content**

#### *Applications*

The Program Announcement title and number must appear in the application. Use the information in the Program Requirements, Other Requirements, and Evaluation Criteria sections to develop the application content. Your application will be evaluated on the criteria listed, so it is important to follow them in laying out your program plan. The narrative should be no more than 20 pages, double-spaced, printed

on one side, with one-inch margins, and unreduced 12-point font.

The narrative should consist of background information about the laboratory and its place in the national laboratory structure, objectives for the agreement and a description of how they will be accomplished, background on the staff members who will work with CDC to implement the project, and a description of prior and proposed collaboration with the Zambia CDC office. A detailed budget justification is required.

### **G. Submission and Deadline**

#### *Application Forms*

Submit the signed original and two copies of your proposal and PHS 5161-1 (OMB Number 0920-0428). Forms are available at the following Internet address: <http://www.cdc.gov/od/pgo/forminfo.htm>.

If you do not have access to the Internet, or if you have difficulty accessing the forms on-line, you may contact the CDC Procurement and Grants Office Technical Information Management Section (PGO-TIM) at 770-488-2700. Application forms can be mailed to you. Forms are also available in the application kit, available from the CDC Zambia Office, American Embassy, Lusaka, tel. +260-1-250955.

#### *Submission Date, Time, and Address*

The application must be received by 4 p.m. eastern time August 7, 2003. Submit the application to: Technical Information Management-PA 03061, CDC Procurement and Grants Office, 2920 Brandywine Road, Atlanta, GA 30341-4146, USA.

Applications may be e-mailed to [pgotim@cdc.gov](mailto:pgotim@cdc.gov). If you e-mail your application, you must also mail a hard copy of the application to the address listed above, for documentation purposes.

#### *CDC Acknowledgement of Application Receipt*

A postcard will be mailed by PGO-TIM, notifying you that CDC has received your application.

#### *Deadline*

Applications shall be considered as meeting the deadline if they are received before 4:00 p.m. eastern time on the deadline date. Any applicant who sends their application by the United States Postal Service or commercial delivery services must ensure that the carrier will be able to guarantee delivery of the application by the closing date and time. If an application is received after closing due