

The quality, thoroughness, and reasonableness of the proposed project budget are documented. Cost estimates must be broken down by line item for each proposed activity and documented. You must submit documentation listing the qualifications of the person who prepared the cost estimate.

(3) (1 point) HUD Policy Priorities Your application addresses the goals for "Improving Our Nation's Communities", one of HUD's 2003 Policy Priorities, as described in Section I (L) of the NOFA.

(4) (15 points) *Commitment to Sustain Activities.*

Your application demonstrates your commitment to sustain your proposed activities. The information provided is sufficient to determine that the project will proceed effectively.

The criteria for this sub-factor vary according to the type of project for which you are applying.

*Public Facilities and Improvement Projects.*

(15 points) A tribal resolution or firm commitment from an entity other than a tribe is included in the application that adopts the operation and maintenance plan and commits the necessary funds to provide for these responsibilities. The operation and maintenance plan is included in the application and addresses maintenance, repairs, insurance, replacement reserves and includes a cost breakdown for annual expenses. For community buildings only, the plan also identifies the source of operating funds for any recreation, social or other services to be provided. In the case where a tribe will provide the funds, a tribal resolution committing these funds for this purpose is included in the application. In the case where an entity other than the tribe will provide the funds, a letter of commitment committing these funds for this purpose is included in the application. In addition, letters of commitment from service providers are included which address both operating expenses and space needs.

(10 points) A tribal resolution or firm commitment from an entity other than a tribe is included in the application that adopts the operation and maintenance plan and commits the necessary funds to provide for these responsibilities. The operation and maintenance plan is included in the application and addresses most of the above items (maintenance, repairs, insurance, replacement reserves) but does not include a satisfactory cost breakdown for annual expenses. For community buildings only, the plan also identifies the source of operating funds for any recreation, social or other

services to be provided. In the case where a tribe will provide the funds, a tribal resolution committing these funds for this purpose is included in the application. In the case where an entity other than the tribe will provide the funds, a letter of commitment committing these funds for this purpose is included in the application. In addition, letters of commitment from service providers are included which address both operating expenses and space needs. Information provided is sufficient to determine that the project will proceed effectively.

(5 points) A tribal resolution or firm commitment from an entity other than a tribe is included in the application that adopts the operation and maintenance plan and commits the necessary funds to provide for these responsibilities or the operation and maintenance plan is included in the application and addresses most of the above items (maintenance, repairs, insurance, replacement reserves) is included. For community buildings only, letters of commitment to provide services are included but they do not address operating expenses and space needs. In addition, no tribal resolution or letter of commitment is provided that commits the necessary funds for any recreation, social or other services to be provided. Information provided is sufficient to determine that the project will proceed effectively.

(0 points) None of the above criteria is met.

(b) *New Housing Construction, Housing Rehabilitation, and Homeownership Assistance Projects.*

(15 points) The ongoing maintenance responsibilities are clearly identified for the tribe and/or the participants, as applicable. Any participant maintenance responsibilities are included on a statement to be signed by the participant as a condition of receiving grant assistance and the statement to be used is included in the application. If the tribe or another entity is assuming maintenance responsibilities, then the applicant must submit either a tribal resolution or letter of commitment to that effect.

(10 points) Maintenance responsibilities are identified, but lacking in detail, and the above statement (if applicable) to be signed by the participant, or the tribal resolution or letter of commitment regarding maintenance responsibilities is submitted.

(5 points) Tribal maintenance responsibilities are identified but participant responsibilities are either not addressed or do not exist, or there is no tribal resolution or letter of

commitment or statement signed by the participant.

(0 points) None of the above criteria is met.

(c) *Economic Development Projects.*

You must include information or documentation which addresses or provides all of the following in the application: a description of the organizational system and capacity of the entity that will operate the business; documents which show that formal provisions exist for separation of government functions from business operating decisions, an operating plan for the project, and the feasibility and market analysis of the proposed business activity and the financial viability of the project.

Appropriate documents to include in the application to address these items include:

(i) Articles of incorporation, by-laws, resumes of key management positions and board members for the entity who will operate the business.

(ii) Business operating plan.

(iii) Market study no more than two years old and which has been conducted by an independent entity.

(iv) Feasibility study no more than two years old which indicates how the proposed business will capture a fair share of the market, and which has been conducted by an independent entity.

(v) Detailed cost summary for the development of the project.

(vi) Five year operating or cash flow financial projections.

(vii) For the expansion of an existing business, copies of financial statements for the most recent three years (or the life of the business, if less than three years).

(15 points) All above documents applicable to the proposed project are included in your application and provide evidence that the project's chance for financial success is excellent.

(8 points) All or most of the above documents applicable to the proposed project are included and provide evidence that the project's chance for financial success is reasonable.

(0 points) Neither of the above criteria is met.

(d) *Microenterprise Programs.*

You must include the following information or documentation in the application that addresses or provides a description of how your microenterprise program will operate. Appropriate information to include in the application to address program operations includes:

(i) Program description. A description of your microenterprise program including the types of assistance offered to microenterprise applicants and the