

Database, grants working files, and electronic copies of records created using electronic mail and word processing. Proposed for permanent retention are data and system documentation associated with the National Benthic Infaunal Database and the Estuarine Living Marine Resource Database.

5. Department of Commerce, National Oceanic and Atmospheric Administration (N1-370-03-8, 6 items, 5 temporary items). Records of the damage assessment and restoration program relating to actions taken to support or implement natural resource restoration activities. Included are copies of restoration post-settlement records, such as grants, contracts, reports, and permit clearances in textual, photographic, and microfilm formats. Also included are electronic copies of records created using electronic mail and word processing. Proposed for permanent retention is the official record set of post-settlement administrative records, which includes records documenting determinations made regarding the planning, implementation, and monitoring of individual restoration projects.

6. Department of Defense, National Imagery and Mapping Agency (N1-537-03-16, 2 items, 2 temporary items). Records management surveys and office file plans. This schedule authorizes the agency to apply the proposed disposition instructions to any recordkeeping medium.

7. Department of Health and Human Services, Office of the Secretary (N1-468-03-1, 12 items, 6 temporary items). Records of the Secretary's Advisory Committee on Regulatory Reform, including such records as notes on logistical planning for meetings and hearings, subcommittee background information and routine communications, and files relating to the preparation of the committee's final report. Also included are electronic copies of records created using electronic mail and word processing. Proposed for permanent retention are recordkeeping copies of committee organization and formation documents, meeting agendas, transcripts, testimony, briefings, recommendations, public comments, official publications, notices, and the committee's final report to the Secretary.

8. Environmental Protection Agency, Office of Prevention, Pesticides, and Toxic Substances (N1-412-01-10, 3 items, 3 temporary items). Toxic Substances Control Act tracking and control records pertaining to the handling and use of confidential business information. Also included are

electronic copies of records created using electronic mail and word processing.

9. Environmental Protection Agency, Office of Prevention, Pesticides, and Toxic Substances (N1-412-03-13, 4 items, 3 temporary items). Paper and microfilmed copies (excluding recordkeeping copies) of correspondence, documents relating to incidents that have adverse effects, and reports of water contamination. Also included are electronic copies of documents created using electronic mail and word processing. Recordkeeping copies of these files are proposed for permanent retention.

10. General Accounting Office, Office of General Counsel (N1-411-03-1, 1 temporary item). Documents that identify individuals who have supplied sensitive information to the agency and have been given an assurance of confidentiality.

11. National Archives and Records Administration, Office of Records Services—Washington, DC (N2-26-03-1, 1 temporary item). Records accumulated by the Coast Guard, 1973–1984, consisting of strip charts containing data used to ensure the accuracy of the Omega radio navigation system. Records were previously accessioned into the National Archives but lack historical value.

12. National Archives and Records Administration, Agency-wide (N1-64-03-6, 9 items, 9 temporary items). Records relating to Web site operations such as security logs, search engine logs, reference documentation, and design and testing files. Also included are electronic copies of documents created using electronic mail and word processing.

13. Small Business Administration, Office of Capital Access (N1-309-03-7, 10 items, 10 temporary items). Inputs, outputs, system documentation, and master files of the Investment Division Participating Securities Database, which contains information concerning Small Business Investment Company participating securities. Also included are electronic copies of documents created using electronic mail and word processing.

14. Small Business Administration, Office of Hearings and Appeals (N1-309-03-8, 6 items, 6 temporary items). Master files, outputs, and other records associated with an electronic system used for tracking appeals of decisions made by program offices. Also included are electronic copies of documents created using electronic mail and word processing.

15. Small Business Administration, Office of Business Development (N1–

309-03-9, 11 items, 9 temporary items). Records associated with the Certification Tracking System, which is used for tracking applications by firms seeking certification as a Small Disadvantaged Business. Included are inputs, outputs, backups, and electronic copies of documents created using electronic mail and word processing. The master data file and system documentation are proposed for permanent retention.

Dated: July 14, 2003.

Michael J. Kurtz,

*Assistant Archivist for Record Services—
Washington, DC.*

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NATIONAL FOUNDATION FOR THE ARTS AND HUMANITIES

Study of IMLS Funded Digital Collections and Content, Submission for OMB Review; Comment Request

AGENCY: Institute of Museum and Library Services, NFAH.

ACTION: Notice of Requests for New Information Collection Approval.

SUMMARY: The Institute of Museum and Library Services announces the following information collection has been submitted to the Office of Management and Budget for review and approval in accordance with the Paperwork Reduction Act of 1995 (Pub. L. 104-13, 44 U.S.C. Chapter 35). A copy of this proposed form, which applicable supporting documentation, may be obtained by calling the Institute of Museum and Library Services, Director of Public and Legislative Affairs, Mamie Bittner at (202) 606-8339. Individuals who use a telecommunications device for the deaf (TTY/TDD) may call (202) 606-8636.

DATES: Comments must be received by August 20, 2003. The OMB is particularly interested in comments which:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;

- Enhance the quality, utility, and clarity of the information to be collected; and

- Minimize the burden of the collection of information on those who