

to have this information. For more information on security and confidentiality, see Part 4 of this notice.

3.10 Education

Rationale: To assess the program participant's readiness for employment and need for education or employment services. It can also serve as an important outcome measure.

Data Collection Methods: Interview or self-administered form.

When Data are Collected: Upon initial program entry or as soon as possible thereafter, program exit, and during periodic follow-up.

Subjects: All adults served.

Recommended Question and Response Categories:

Q: "Are you in school now, or working on any degree or certificate?"

- 1—Yes
- 0—No
- 88—Don't know
- 98—Not applicable
- 99—Refused

Q: "Have you received any vocational training or apprenticeship certificates?"

- 1—Yes
- 0—No
- 88—Don't know
- 98—Not applicable
- 99—Refused

Q: "What is the highest level of school that you have completed?"

- 0—No schooling completed
- 1—Nursery school to 4th grade
- 2—5th grade or 6th grade
- 3—7th grade or 8th grade
- 4—9th grade
- 5—10th grade
- 6—11th grade
- 7—12th grade, No diploma
- 8—High school diploma
- 9—GED
- 10—More than twelve years
- 88—Don't know
- 99—Refused

If client has received a high school diploma or GED, ask the following questions:

Q: "Have you received any of the following degrees?"

[Ask about each degree until the client answers "no."] Code each response as: 0—No; 1—Yes; 88—Don't know; 98—Not applicable; 99—Refused]

- a—Bachelors
- b—Masters
- c—PhD
- d—Other graduate degree

3.11 Employment

Rationale: To assess the program participant's employment status. This can serve as an important outcome measure.

Data Collection Methods: Interview or self-administered form.

When Data are Collected: Upon initial program entry or as soon as possible thereafter, program exit, and during periodic follow-up. Needed to complete Annual Progress Reports for certain HUD McKinney-Vento Act programs.

Subjects: All adults served

Recommended Questions and APR-Required Response Categories:

Q: "Are you currently employed?"

- 1—Yes
- 0—No
- 88—Don't know
- 99—Refused

If yes, ask the following questions:

Q: "How many hours did you work last week?"

- _____ hours of work last week
- 88—Don't know
- 99—Refused

Q: "Was this permanent, temporary, or seasonal work?"

- 1—Permanent
- 2—Temporary
- 3—Seasonal
- 88—Don't know
- 99—Refused

If client reports that he/she is not working, ask the following question:

Q: "Are you currently looking for work?"

- 1—Yes
- 0—No
- 2—Disabled
- 3—Retired
- 88—Don't know
- 99—Refused

Special Issues: Programs may choose to ask additional information about benefits received through employment.

3.12 Veterans

Rationale: To collect a more detailed profile of the homeless veteran's experience and to determine eligibility for Department of Veterans Affairs programs and benefits. These questions were developed in consultation with the Department of Veterans Affairs.

Data Collection Methods: Interview or self-administered form.

When Data are Collected: Upon program entry or as soon as possible thereafter.

Subjects: All persons who answered "Yes" to Veterans Status data element.

Recommended Question and Response Categories:

Q: "In which military service eras did you serve (choose all that apply)?"

[Ask each. Code each response as: 1—Yes; 0—No; 88—Don't know; 99—Refused]

- a. World War I (April 1917—November 1918)

- b. Between WWI and WWII (December 1918—August 1940)
- c. World War II (September 1940—July 1947)
- d. Between WWII and Korean War (August 1947—May 1950)
- e. Korean War (June 1950—January 1955)
- f. Between Korean and Vietnam War (February 1955—July 1964)
- g. Vietnam Era (August 1964—April 1975)
- h. Post Vietnam (May 1975—July 1991)
- i. Persian Gulf Era (August 1991—Present)

Q: "How many months did you serve on active duty in the military?"

_____ months

Q: "Did you serve in a war zone?"

- 1—Yes
- 0—No
- 88—Don't know
- 99—Refused

If served in a war zone, then ask:

Q: "What war zone(s) (choose all that apply)?"

[Ask each. Code each response as: 1—Yes; 0—No; 88—Don't know; 99—Refused]

- a. Europe
- b. North Africa
- c. Vietnam
- d. Laos and Cambodia
- e. South China Sea
- f. China, Burma, India
- g. Korea
- h. South Pacific
- i. Persian Gulf
- j. Other

Q: "What was the number of months served in a war zone?"

_____ months

Q: "Did you ever receive hostile or friendly fire in a war zone?"

- 1—Yes
- 0—No
- 88—Don't know
- 99—Refused

Q: "What branch of the military did you serve in?"

- 1—Army
- 2—Air Force
- 3—Navy
- 4—Marines
- 5—Other
- 88—Don't know
- 99—Refused

Q: "What type of discharge did you receive?"

- 1—Honorable
- 2—General
- 3—Medical
- 4—Bad Conduct
- 5—Dishonorable
- 6—Other
- 88—Don't know