

research results will be the best format. Therefore, the 2-day meeting will be conducted as a series of presentations. First, FDA will present the findings of its surveys, then others who have been scheduled will present their findings. A panel of FDA officials will listen to each presenter and ask questions. The audience will then have an opportunity to ask questions and provide comments on the research.

To ensure timely handling, the outer envelope should be clearly marked with the docket number listed in the heading in this document, along with the statement "DTC Meeting." Groups should submit two copies. The request to participate should contain the following information:

- Presenter's name;
- Address;
- Telephone number;
- E-mail address;
- Affiliation, if any;
- Abstract of the presentation;
- Approximate amount of time

requested for the presentation.

The agency requests that persons who have collaborated on relevant research coordinate their comments and present them through a single representative. FDA will allocate the time available for the meeting among the persons who request to present research as described in this section II. Due to limited time, the agency will accept only one presenter from each company or organization. FDA reserves the right to turn down requests if the proposal is not research on an appropriate topic or is primarily qualitative. After reviewing the requests to present and the abstracts, the agency will schedule each appearance and notify each participant by e-mail or telephone of the time allotted to the person and the approximate time the person's presentation is scheduled to begin. Presenters must send final electronic presentations in Microsoft PowerPoint, Microsoft Word, or PDF to FDA by close of business on September 10, 2003. Failure to meet the deadline will result in the presenter forfeiting his or her presentation slot.

The meeting schedule will be available both on the Internet at <http://www.fda.gov/cder/ddmac/DTCmeeting2003.html> and at the meeting. After the meeting, the schedule and presentations will be placed on file in the Division of Dockets Management under the docket number listed in the heading in this document.

### III. Comments

Interested persons may submit to the Division of Dockets Management (HFA-305), Food and Drug Administration,

5630 Fishers Lane, rm. 1061, Rockville, MD 20852, written or electronic comments on or before December 1, 2003. You must submit two copies of comments, identified with the docket number found in brackets in the heading of this document. Submit electronic comments by December 1, 2003, to <http://www.accessdata.fda.gov/scripts/oc/dockets/comments/commentdocket.cfm> or [fdadockets@oc.fda.gov](mailto:fdadockets@oc.fda.gov). You should annotate and organize your comments to identify the specific questions to which they refer. Comments to the docket can be reviewed in the Division of Dockets Management, Monday through Friday between 9 a.m. and 4 p.m.

### IV. Transcripts

You can request a copy of the transcript of the meeting in writing from the Freedom of Information Office (HFI-35), Food and Drug Administration, 5600 Fishers Lane, rm. 12A-16, Rockville, MD 20857, approximately 30 working days after the meeting, at a cost of 10 cents per page or on a compact disk at a cost of \$14.25 each. You can also examine the transcript Monday through Friday between 9 a.m. and 4 p.m. in the Division of Dockets Management.

Dated: August 7, 2003.

**Jeffrey Shuren,**

*Assistant Commissioner for Policy.*

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Health Resources and Services Administration

#### Report on the Relationship Between the Costs of Administrative, Program Support, and Direct Service-Related Activities and Access of Eligible Individuals to Services and Research Opportunities

**AGENCY:** Health Resources and Services Administration, HHS.

**ACTION:** Notice of request for comments.

**SUMMARY:** The Health Resources and Services Administration (HRSA) invites comments on the proposed establishment of a limitation on administrative expenses for Ryan White Comprehensive AIDS Resources Emergency (CARE) Act Title IV Grants for Coordinated Services and Access to Research for Women, Infants, Children, and Youth. In addition, HRSA invites comments on determining a definition of what costs are to be included in

administrative expenses, and on the specific percentage limitation to be applied.

**DATES:** Comments must be postmarked by September 11, 2003.

**ADDRESSES:** Written comments should be submitted to the Division of Community Based Programs, HIV/AIDS Bureau (HAB), HRSA, Room 7A-30, Parklawn Building, 5600 Fishers Lane, Rockville, Maryland 20857. Respondents should provide a clear rationale for their suggested changes or additions. All comments will be available for public inspection and copying at the Division of Community Based Programs, HAB, Room 7A-30, Parklawn Building weekdays between 8:30 a.m. and 5 p.m. and responses to the comments will be addressed in the final notice.

**FOR FURTHER INFORMATION:** Wayne E. Sauseda, Director, Division of Community Based Programs, HAB, at (301) 443-0493.

**SUPPLEMENTARY INFORMATION:** Title IV of the Ryan White CARE Act of 1990, as amended by the Ryan White CARE Act Amendments of 2000, authorizes Grants for Coordinated Services and Access to Research for Women, Infants, Children and Youth. Title IV of the CARE Act appears in section 2671 of the Public Health Service Act, 42 U.S.C. 300ff-71. Section 2671(i)(1) requires "the Secretary, in consultation with grantees under this part, to conduct a review of the administrative, program support, and direct service-related activities that are carried out under this part to ensure that eligible individuals have access to quality, HIV-related health and support services and research opportunities under this part, and to support the provision of such services." Section 2671(i)(2) further requires that "the Secretary, in consultation with grantees under this part, shall determine the relationship between the costs of the activities referred to in paragraph (1) and the access of eligible individuals to the services and research opportunities described in such paragraph." The proposed limitation on administrative expenses is based on a collaborative review process conducted by HRSA. The proposed limitation on administrative expenses is based on the following:

1. An analysis of the current expenditures of Title IV grantees and their relationship to access to services and research opportunities.

- It was determined from an external and internal review that the current administrative expenditures by Title IV grantees of record are an average of 14 percent of the total budget. Currently, of