

committed. "Firmly committed" means that the amount of match resources and their dedication to Neighborhood Networks activities must be explicit, in writing, and signed by a person authorized to make the commitment. Letters of commitment or Memoranda of Understanding (MOU) must be on organization letterhead and signed by a person authorized to make the stated commitment whether it be in cash or in-kind services. The letters of commitment/MOUs must indicate the annual level and/or amount of commitment in dollars and indicate how the commitment will relate to the proposed program. The commitment must be in place at the time of award. The applicant may propose to use its own, non-public housing grant funds, e.g., Community Development Block Grant (CDBG), to meet the match requirement. You must accompany this letter with documentation on how the match relates to your Neighborhood Networks program. Applicant staff time is not an eligible cash or in-kind match. Applicants shall annotate the HUD-424-CB, Grant Application Detailed Budget, listing the sources and amount of each match. If the commitment letter/MOU for any match funds/in-kind services is not included in the application and provided before the NOFA due date, the related match will not be considered. This is not a technical deficiency and cannot be corrected during the corrections period.

D. Eligible Participants. More than 50 percent of program participants must be residents of public housing.

E. Resident Assessment. Applicants are required to assess residents' needs and interests so that program activities are designed to address their needs. This information may be limited to the requirements in the program summary.

F. Sustainability. Applicants shall submit a program summary with their application, required under Rating Factor 3, which shall indicate the level and type of expenditures over the grant term, contributions from partners, and efforts applicants will make to ensure the NNC will be sustainable once the grant term expires.

G. Partnering. Applicants should partner with local businesses, schools, libraries, banks, employment agencies, or other organizations, which will help applicants, deliver supportive services, and fulfill residents' needs. These organizations can provide additional expertise, volunteers, office supplies, training materials, software, equipment, and other resources.

H. Periodic Reporting: Grantees will be required to submit Neighborhood Networks information in the CSS

portion of the HOPE VI Quarterly Progress Report. HUD will furnish information requirements to the grantees upon assignment of an OMB Paperwork Reduction Act number to the information collection.

I. Final Report. The grantees shall submit a final report, which will include a financial report and a narrative evaluating overall performance against its program summary and HOPE VI CSS Plan. Grantees shall use quantifiable data to measure performance against goals and objectives outlined in its application. The financial report shall contain a summary of all expenditures made from the beginning of the grant agreement to the end of the grant agreement and shall include any unexpended balances. The final narrative and financial report shall be due to HUD 90 days after the full expenditure of funds or when the Neighborhood Networks program activities are complete.

J. Final Audit. Grantees are required to obtain a complete final closeout audit of the grant's financial statements by a certified public accountant (CPA), in accordance with generally accepted government audit standards. A written report of the audit must be forwarded to HUD within 60 days of issuance. Grant recipients must comply with the requirements of 24 CFR 84 or 24 CFR 85 as stated in OMB Circulars A-110, A-87, and A-122, as applicable.

V. Definition of Terms

Community and Supportive Services are services that are described in Section XI of the HOPE VI NOFA.

Neighborhood Networks Centers (NNCs) are community centers or rooms where computer and network hardware and software are set up and training in a wide array of digital-related services is provided.

HOPE VI NOFA means the Notice of Funding Availability for Revitalization of Severely Distressed Public Housing HOPE VI Revitalization Grants; Fiscal Year 2002, as published in the **Federal Register** on July 31, 2002, page 49766 to 49791, Docket Number FR-4768-N-01.

Match. Means at least 5 percent of the grant amount is required as the grant match. See details in Section IV(C) of this NN NOFA.

Neighborhood Networks Coordinator (NNC Coordinator) is a person who is responsible for coordinating the activities proposed for this NN NOFA to ensure that their implementation will achieve the overall grant goals and objectives.

Nonprofit organization is an organization that is exempt from federal taxation. A nonprofit can be organized

for the following purposes: charitable, religious, educational, scientific, and literary and others. In order to qualify, an organization must be a corporation, community chest, fund, or foundation. An individual or partnership will not qualify. To obtain nonprofit status, qualified organizations must file an application with the Internal Revenue Service (IRS) and receive designation as such by the IRS. For more information, go to <http://www.irs.gov>. Proposed subgrantees that are in the process of applying for nonprofit status, but have not yet received nonprofit designation from the IRS on the application due date, will not be considered nonprofit organizations.

Owner entity is the legal entity that holds title to real property that contains public housing units.

Person with disabilities means a person who:

1. Has a condition defined as a disability in section 223 of the Social Security Act;
2. Has a developmental disability as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act; or
3. Is determined to have a physical, mental, or emotional impairment which:
 - a. Is expected to be of long-continued and indefinite duration;
 - b. Substantially impedes his or her ability to live independently; and
 - c. Is of such a nature that such ability could be improved by more suitable housing conditions.

4. The term "person with disabilities" may include persons who have acquired immunodeficiency syndrome (HIV/AIDS) or any conditions arising from the etiologic agent for AIDS. In addition, no individual shall be considered a person with disabilities, for purposes of eligibility for low-income housing, solely on the basis of any drug or alcohol dependence.

5. The definition provided above for persons with disabilities is the proper definition for determining program qualifications. However, the definition of a person with disabilities contained in section 504 of the Rehabilitation Act of 1973 and its implementing regulations must be used for purposes of reasonable accommodations.

Procured developer is a legal entity that has a contract or "Developer Agreement" with a Public Housing Agency (PHA) to finance, rehabilitate and/or construct housing units, and, sometimes, to provide community and supportive services for a HOPE VI grantee.

Project is the same as "low-income housing project" as defined in section 3(b)(1) of the United States Housing Act