

their contracting activities. The HCA must provide one or more representative contract files to the Director, Division of

Acquisition Management Services (DAMS) as requested for comment.

Appendix A to Part 2904

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Title of report	Reference	Date due	Submitted to
1. Report of Proposed Federal Construction*.	29 CFR 1.4	Annually; 20-Aug	ESA Davis Bacon.
2. Contractor Report of Government Property*.	<i>FAR Chapter 45</i>	Annually; 31-Oct	ASC.
3. Major Preference Program Goals and Achievements Report*.	DLMS 2 1000	By the 20th of each Month	OSBP.
4. Semi-annual Labor Enforcement Report.	<i>FAR Chapter 22; 29 CFR 5.7(b)</i> ..	Semi-annually; April 25 and 25-Oct.	ESA Service Contract Act.
5. A-76 & FAIR Act Inventory	<i>FAIR ACT & OMB MEMO</i>	June 30th of each year	OAMS.
6. SF 281, FPDS Summary Contract Action Report (\$25,000 or Less).	<i>FAR Subpart 4.6</i>	Quarterly; January 25, April 25, July 25, and 25-Oct.	DAMS.
7. SF 294, Subcontracting Report for Individual Contracts.	<i>FAR Subpart 19.7 SF 294</i>	Semi-annually; April 30; 30-Oct ...	contracting officer.
8. SF 295, Summary Subcontract Report.	<i>FAR Subpart 19.7</i>	Semi-annually March 30, September 30.	contracting officer.
9. Value Engineering Report*	OMB Circular A-131	Annually; 7-Dec	DAMS.
10. Report on Federal Support to Universities, Colleges, and Non-profit Institutions.	Section 3(a)(7) of the National Science Foundation(NSF) Act.	Annually; O/A, 15-May	Upon request, From NSF.
11. Procurement Forecast, Initial and Update.	Pub. L. 100-656	Sept 15 (Init.) and Apr 15 (Update).	DAMS

For those reports with an (*), if there was no activity for the period being reported, a negative response for the period must be submitted to the requisitioning office.

SUBCHAPTER B—ACQUISITION PLANNING

PART 2905—PUBLICIZING CONTRACT ACTIONS

Subpart 2905.1—Dissemination of Information

Sec.

2905.101 Methods of disseminating information.

Subpart 2905.2—Synopsis of Proposed Contract Actions

2905.202 Exceptions.

Subpart 2905.4—Release of Information

2905.402 General public.

2905.403 Requests from Members of Congress.

2905.404 Release procedures.

Subpart 2905.5—Paid Advertisements

2905.502 Authority.

2905.503 Procedures.

Authority: 5 U.S.C. 301; 40 U.S.C. 486(c).

Subpart 2905.1—Dissemination of Information

2905.101 Methods of disseminating information.

Contracting officers may only use the Government Point of Entry (GPE) for synopsis and dissemination of information concerning procurement actions. The Division of Acquisition Management Services manages the DOL's account.

Subpart 2905.2—Synopsis of Proposed Contract Actions

2905.202 Exceptions.

The Assistant Secretary for Administration and Management is authorized to make the determination prescribed in FAR 5.202(b). A written determination documenting the reasons why advance notice is not appropriate or reasonable must be submitted by the HCA for appropriate action including communication with the officials listed in FAR 5.202(b).

Subpart 2905.4—Release Of Information

2905.402 General public.

(a) Unless the HCA determines that disclosure would be prejudicial to the interests of DOL, the bidder's mailing list or solicitation mailing list may be released upon request.

(b) Any request for release of information is subject to the Freedom of Information Act and FAR 24.2.

2905.403 Requests from Members of Congress.

All proposed responses to Congressional inquiries must be prepared and forwarded for coordination with the Office of the Solicitor and the Office of Congressional and Intergovernmental Affairs to determine whether circumstances exist that will allow the release of additional

information. In such instances, the Congressional requestor must be furnished an interim reply providing the information that is releasable. The interim reply must describe the problem that precludes release of any requested materials, and describe generally what steps, if any, are being taken to make such information available.

2905.404 Release procedures.

Heads of contracting activities are authorized to release long-range acquisition estimates under the conditions in FAR 5.404-1.

Subpart 2905.5—Paid Advertisements

This subpart provides policies and procedures for the procurement of paid advertising as covered by 5 U.S.C. 302, 44 U.S.C. 3701, 3702, and 3703.

2905.502 Authority.

When it is deemed necessary to use paid advertisements in newspapers and trade journals, written authority for such publication may be obtained from the HCA or designee.

2905.503 Procedures.

(a) Prior to obtaining HCA approval, an agency should seek legal review to determine whether it has appropriate legal authority for advertising. The HCA exercising the authority delegated by 2905.502 must do so in accordance with the procedures set forth in FAR 5.503 and those in this section.