

multifamily housing portfolio of project assets after development and upon occupancy (multifamily housing properties consist primarily of rental housing properties with five or more dwelling units, such as apartments or town houses, but also include nursing homes, elderly housing, mobile home parks, retirement service centers, and, very occasionally, vacant land). The Office develops policy for, and oversees, field office asset management operations. The Office is responsible for oversight of regulated property ownership and management, routine mortgage servicing, default servicing, acquisition and/or disposition of loans and properties, and management of properties where the Secretary is owner or mortgagee-in-possession. The Office also has oversight for subsidy payments for the sections 202/811 elderly and disabled programs. The Office serves as Multifamily Housing's liaison with the Real Estate Assessment Center (REAC) and the Departmental Enforcement Center (DEC). The Office oversees field office and lender-servicing activities for HUD-involved properties. Through two field Property Disposition Centers, the Office oversees HUD management, ownership, and the sale of properties, which HUD owns by virtue of default and foreclosure, or for which HUD is mortgagee-in-possession. In support of asset management, the Office defines business requirements for automated systems development and modification.

Office of Housing Assistance and Grant Administration

The Office of Housing Assistance and Grant Administration is responsible for directing and overseeing housing assistance and competitive grant

programs administered by the Office of Multifamily Housing Programs with its primary focus on production and development functions. Programs include project-based section 8 housing assistance, the section 202/811 Capital Advance Program, the section 531 Rehabilitation Program, Service Coordinators, Assisted Living Conversion, and Congregate Housing Services Programs.

Office of Housing Assistance Contract Administration Oversight

The Office of Housing Assistance Contract Administration Oversight is responsible for providing policies, procedures, guidelines, technical oversight, performance assessment, and compliance under the terms of the respective Annual Contributions Contracts for section 8 Contract Administrators (CA). The section 8 contract administration oversight by this Office provides that properties continue to meet the Department's standard of providing decent, safe, and sanitary housing to low-income families. Additionally, this Office is responsible for assuring the Department meets its financial obligations to owners as specified in the various subsidy contracts by ensuring availability of subsidy payments. The Office oversees ongoing funding of project-based assistance contracts, including contracts under section 8, Rent Supplement, and Rental Assistance Payments programs.

Office of Program Systems Management

The Office of Program Systems Management is responsible for the automated systems that support Multifamily Housing programs. The Office works with the other four

Multifamily Offices to develop and enhance the systems used to support their respective programs.

B. Office of Multifamily Housing—Field Office Structure

The Field Office organization consists of 51 offices, including Hubs and Program Centers. In all, there are 18 Hubs. Each of the 18 Hubs also has a Program Center (referred to as the Projects Management Staff), co-located with the Hub. The Program Center administers programs for the immediate geographical area of the Hub, whereas the Hub oversees operations for the broader geographic area. There are 33 Program Centers, each of which reports to a Hub and is located elsewhere within the Hub's broader geographic jurisdiction.

The highest-ranking official in a Hub is the Hub Director. His or her immediate deputy is the Director of the Operations Staff (referred to in this notice as the Operations Officer). The Director of the Projects Management Staff (referred to in this notice as the Director of Project Management) reports to the Hub Director and oversees the work of the co-located Program Center. The head of a Program Center located outside of the Hub is the Program Center Director. The occupant of this position also reports to the Hub Director. (Note: In this notice, reference to "Program Center Directors" refers to both the aforementioned Director of Projects Management and the Directors of Program Centers located outside the Hub location).

The chart below identifies each Hub, Program Centers that report to it, and the geographic area that it serves.

MULTIFAMILY HOUSING HUB STRUCTURE

Hub	Program center	Geographic area serviced
Atlanta	Caribbean, Knoxville, Louisville, Nashville (Also, a Multifamily Property Disposition Center is located in Atlanta).	Georgia, Kentucky, Puerto Rico, Tennessee, Virgin Islands.
Baltimore	Richmond, Washington, DC	Maryland, Virginia, Washington, DC.
Boston	Hartford, Manchester, Providence	Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont.
Buffalo	NY State, except for NYC Metro Area.
Chicago	Indianapolis	Illinois, Indiana.
Columbus	Cleveland	Ohio.
Denver	Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming.
Detroit	Michigan.
Fort Worth	Albuquerque, Houston, Little Rock, New Orleans, San Antonio (Also, a Multifamily Property Disposition Center is located in Fort Worth).	Arkansas, Louisiana, New Mexico, Texas.
Greensboro	Columbia	North Carolina, South Carolina.
Jacksonville	Birmingham, Coral Gables, Jackson	Florida, Alabama, Mississippi.
Kansas City	Des Moines, Oklahoma City, Omaha, St. Louis	Iowa, Kansas, Missouri, Nebraska, Oklahoma.
Los Angeles	Southern California.
Minneapolis	Milwaukee	Minnesota, Wisconsin.
New York City	New York City Metro Area.