

delegations for all multifamily programs. The authority actually delegated is set forth in section V below.

*A. Headquarters—Office of Multifamily Housing:* Inasmuch as the Deputy Assistant Secretary and the Associate Deputy Assistant Secretary oversee the operations of the Office of Multifamily Housing, each is being delegated authority to conduct all business related to multifamily programs, with limited exceptions. The Deputy Assistant Secretary and Associate Deputy Assistant Secretary will not be delegated any authority to perform functions under the mortgage insurance program for hospitals. The Director and Deputy Director of OIHC will administer that program. Only the Assistant Secretary or a person acting in the position of the Assistant Secretary can issue or waive a regulation.

Headquarters Directors will also be delegated authority appropriate to their particular subject matter jurisdictions. These directors typically assist the Deputy Assistant Secretary in developing the policies, guidance, and procedures pursuant to which multifamily programs are conducted. Although requests related to individual projects ordinarily originate and are decided in the Field, in unique cases or cases that have national implications, require novel interpretations of policy, or have extraordinary monetary or other significance, Headquarters Office Directors may elect to review and decide. The Assistant Secretary is redelegating authority to Headquarters directors to enable them to function efficiently in these kinds of circumstances.

The Director of the Office of Multifamily Housing Development will be delegated the authority to perform all program functions summarized in section II.A. (General), section II.B (Production), and section II.E (Program Demonstrations), for the FHA mortgage insurance programs and Risk-Sharing.

The Director of the Office of Asset Management will be delegated the authority to perform all program functions in section II.A. (General), section II.C. (Asset Management), section II.D. (Competitive Capital Advance Programs), section II.E. (Program Demonstrations), section II.F. (Property Disposition), section II.G. (Coinsurance), and section II.H. (Portfolio Reengineering).

The Director of the Office of Housing Assistance and Grant Administration will be delegated the authority to perform program functions in section II. A (General), and section II.D. (Competitive Capital Advance Program).

The Director of the Office of Housing Assistance Contract Administration Oversight will be delegated the authority to perform all program functions summarized in section II.A. (General), section II.J. (Contract Administration Oversight/Funding).

The responsibilities of the remaining Director in Headquarters (the Office of Program Systems Management) are such that no delegations are required.

*B. Field Offices—Office of Multifamily Housing:* As a general rule, actions involving individual projects that come to the Department are considered and decided by Housing officials at the Field Office level. Managers who work at or near the location of a proposal are ordinarily best suited to assess the needs of the community and, within that context, the merits of a proposal. Accordingly, Field Office managers require broad delegations of authority. Authority will be delegated to each Hub Director and each Hub Operations Officer to perform, within the full geographic jurisdiction of the Hub, all of the functions described in sections II.A. through E. of this notice (*i.e.*, functions related to General Authority; Production; Asset Management; Competitive Capital Advance Program; and Program Demonstrations). Special treatment is afforded to two program areas, *i.e.*, property disposition and coinsurance.

*Property Disposition:* Authority to exercise property disposition functions (section II.F. above) will be delegated only to the Director for the Property Disposition Center in the Atlanta, Georgia Hub and the Fort Worth, Texas Hub. To maximize efficiencies, the Office of Housing has concentrated relevant resources and expertise in these two Hubs that conduct property disposition activities for the entire United States.

*Coinsurance:* Authority to exercise asset management functions for HUD's coinsured portfolio is delegated to the Hub Director, Operations Officer, and the Program Center Director in the Greensboro, North Carolina Hub only. As noted, no new coinsurance activity is allowable and the staff and resources have been concentrated in Greensboro to handle all matters related to the extant coinsurance portfolio.

*Hospital Mortgage Insurance Program:* Property disposition functions are being delegated to the Hub Director, Operations Officer, and the Program Center Director in the Atlanta and Fort Worth Hubs. Certain Field Office managers will be delegated authority to sign closing documents for the final insurance endorsement of a mortgage loan. Also, Field staff will perform

services (*e.g.*, environmental reviews) in support of program determinations made by OIHC.

*C. Office of Insured Health Care Facilities:* The OIHC Director and Deputy Director will be delegated all of the authority in section II.A (General) and section II.I (Hospital Insurance Program Functions), other than the authority to authorize commitments for mortgage insurance. The Director and Deputy Director can only issue a commitment, subject to the prior authorization of the Assistant Secretary for Housing-Federal Housing Commissioner.

#### Section IV. Further Redelegations

The authority being redelegated by the Assistant Secretary and General Deputy Assistant Secretary may not be further redelegated by Office of Multifamily Housing managers in Headquarters and the Field, except by Hub Directors, in the two circumstances described herein. Ordinarily, if an official is, for any reason, unable to perform duties, another official will act in his or her stead during that period, pursuant to a written, specific delegation of authority or office order of succession. However, workload or other demands in a particular Hub, at any given time, may require the Hub Director to redelegate authority to staff in the Hub or a Program Center.

Accordingly, to ensure the smooth flow of business, the Hub Director will be permitted to delegate authority (other than that to issue waivers of directives, or conditional and firm mortgage loan insurance commitments or endorse FHA notes) to, or withdraw it from, any Supervisory Project Manager(s) and Senior Project Managers under his or her jurisdiction. Supervisory and Senior Project Managers are senior staff that typically perform complex and significant duties in connection with multifamily housing transactions. These delegations need not be published in the **Federal Register**, but must be in writing and available for public inspection at the (involved) Hub, Program Center(s), and Washington, DC Headquarters Office of Multifamily Housing.

Another circumstance may arise in relation to a particular transaction where, for example, because of particular expertise or workload demands, another HUD employee may be required to perform the involved functions. In such an event, the Hub Director redelegating the authority will do so in writing, describing the particular transaction and duties to be performed. This specific delegation will not be published. The delegation will, however, be made a part of the record