

(2) Implementing Effective Correctional Management of Offenders in the Community (3 Hours)

Program Date: February 25, 2004
Rehearsal: February 24, 2004—8 hours
Production On-Air: February 25, 2004—5 hours

(3) Foundation Skills for Trainers (16 Hours of Satellite/Internet Broadcast)

Program Dates: March 22–25, 2004
Rehearsal: March 21, 2004—8 hours
Production On-Air and Rehearsal: March 22, 2004—9 hours
Production On-Air and Rehearsal: March 23, 2004—9 hours
Production On-Air and Rehearsal: March 24, 2004—9 hours
Production On-Air: March 25, 2004—5 hours

(4) Thinking for a Change (3 Hours)

Program Date: April 28, 2004
Rehearsal: April 27, 2004—8 hours
Production On-Air: April 28, 2004—5 hours

(5) Site Coordinators' Training for Agency FTO/OJT Program Development (8 Hours)

Program Dates: May 19–20, 2004
Rehearsal: May 18, 2004—8 hours
Production On-Air and Rehearsal: May 19, 2004—9 hours
Production On-Air: May 20, 2004—5 hours

(6) Staff Wellness (3 Hours)

Program Date: June 16, 2004
Rehearsal: June 15, 2004—8 hours
Production On-Air: June 16, 2004—5 hours

(7) Agency FTO/OJT Program Development (12 Hours of Satellite/Internet Broadcast)

Program Dates: August 17 to 19, 2004
Rehearsal: August 16, 2004—8 hours
Production On-Air & Rehearsal: August 17, 2004—9 hours
Production On-Air & Rehearsal: August 18, 2004—9 hours
Production On-Air: August 19, 2004—5 hours

(8) Classification of High-Risk Offenders (3 Hours)

Program Date: September 15, 2004
Rehearsal: September 14, 2004—8 hours
Production On-Air: September 15, 2004—5 hours

4. *Transmission:*

- a. Purchase satellite uplink time that will include the footprints of Alaska, Hawaii, Virgin Islands, and the Continental United States;
- b. Acquire downlink transponder time for KU-Band and C-Band; and

c. Purchase Internet streaming of 200 simultaneous feeds for each program.

5. *Equipment:* Applicants must have a minimum of the following equipment:

- a. Broadcast Studio of approximately 2,000 square feet, with an area for a studio audience of between 15 and 20 people;
 - b. Four Digital Studio Cameras (one of which may be an overhead camera with robotic control);
 - c. Chroma Key: At least one wall with chroma key capability along with the digital ultimate keying system;
 - d. A tape operation facility providing playback/record in various formats, including DV, Betacam, Betacam SP, SVHS, VHS, U-Matic 3/4 & SP;
 - e. A/B roll linear and digital nonlinear editing;
 - f. Three-dimensional animation with computer graphics;
 - g. Internet streaming capacity for several hundred simultaneous downloads in both G2 Real Player and Microsoft Media Player;
 - h. Ability to archive three to four satellite/Internet broadcasts from FY 2003 and all eight broadcasts from FY 2004;
 - i. Computer Teleprompter for at least two studio cameras;
 - j. Satellite Uplink and Transponder: KU-Band and C-Band/or Digital with C-Band to cover the footprints of Alaska, Hawaii, Virgin Islands, and the Continental United States; and
 - k. Portable Field Equipment: Digital Video Cameras with recording decks, portable lighting kits, microphones (both hand-held and lapel), field monitors, audio mixers, and camera tripods.
6. *Personnel:* Applicants must have a minimum of the following qualified personnel:
- a. Producer/Director
 - b. Script Writer
 - c. Set Designer
 - d. Lighting Designer
 - e. Audio Operator
 - f. Graphics Operator
 - g. Graphics Artist
 - h. Floor Manager
 - i. Studio Camera Operators (4)
 - j. Tape Operator
 - k. Location Camera Operator
 - l. Teleprompter Operator
 - m. Clerical/Administrative Support
 - n. Makeup Artist

Application Requirement: Applicants must submit an original (signed in blue ink) and five copies of their application and the required forms (see below). Applicant must prepare a proposal that describes their plan to address the requirements to produce eight live satellite/Internet broadcasts. The plan must include a list of all required

equipment, identify their key operational staff and the relevant expertise of each, and address the manner in which they would perform all tasks in collaboration with NIC's Distance Learning Manager. Please note that the Standard Form 424, Application for Federal Assistance, submitted with the proposal must contain the cover sheet, budget, budget narrative, assurances, certifications, and management plan. All required forms and instructions for their completion may be downloaded from the NIC website: <http://www.nicic.org>.

Authority: Public Law 93–415.

Amount of Award: This is a cooperative agreement. A cooperative agreement is a form of assistance relationship through which the National Institute of Corrections is involved during the performance of the award. This award is made to an organization who has the capability to produce live satellite/Internet teleconferences. This initiative emphasizes television quality production that meets or exceeds major network quality. The award will be limited to \$300,000 for both direct and indirect costs related to this project. Funds may not be used to purchase equipment, for construction, or to acquire or build real property. This project will be a collaborative venture with the NIC Academy Division.

All products from this funding will be in the public domain and available to interested agencies through the National Institute of Corrections.

Availability of Funds: Funds are not presently available for this cooperative agreement. The Government's obligation under this cooperative agreement is contingent upon the availability of appropriated funds from which payment for cooperative agreement purposes can be made. No legal liability on the part of the government for any payment may arise until funds are made available for this cooperative agreement and until the awardee receives notice of such availability, to be confirmed in writing. Nothing contained herein shall be construed to obligate the parties to any expenditure or obligation of funds in excess or in advance of appropriation in accordance with Antideficiency Act, 31 U.S.C. 1341.

Award Period: This award period is from December 1, 2003 to November 30, 2004.

Eligible Applicants: An eligible applicant is any state or general unit of local government, public or private agency, educational institution, organization, team or individual with the requisite skills to successfully meet the objectives of the project.