

(2) Indicate for each policy whether it has been formally adopted (e.g., city council or legislative action; city, county or state executive action; included as part of a state or local planning document, etc.).

(3) Describe the effects of the policy or policies thus far in achieving the goal being specific as to performance measures used.

(4) There is an absolute maximum limit of 10 pages (letter-sized, single-sided) for your submission in response to selection criterion 3. No information contained on page 11 or higher will be reviewed by HUD or considered in the scoring of your application.

(F) *Final Ranking and Conditional Awards.* The score received by each PJ for the three selection criteria will be totaled and the PJs will be rank ordered from highest to lowest score received. Five hundred thousand dollars will be awarded to the PJ receiving the highest score. Moving down the ranking, \$500,000 will be awarded to the next highest scoring PJ and so on until the balance of funds remaining is less than \$500,000. Should two or more PJs have tie scores for the final award, the PJ receiving the highest score for selection criterion number 1 will be awarded the funds. Additional tie-breaks will be applied in the following order until a final award can be made: selection criterion 2A, selection criterion 2B, selection criterion 2C, selection criterion 2D, selection criterion 3. The awards are conditional pending execution of a special grant agreement between HUD and the PJ applicant. These awards may be combined with other federal funds, including regular HOME Program funds, state, local or private funding to develop the required permanent rental housing for the homeless that is subject to all regular HOME Program regulations.

VI. Application Requirements and Checklist for Application Submission

Your application consists of the items listed in this Section VI. The standard forms, certifications, and assurances that are applicable to this funding (collectively referred to as the "standard forms") can be found in Appendix 2. The following checklist helps to ensure

that all of the required items have been submitted in order to receive consideration for funding:

- HUD 424, Application for Federal Assistance and Funding Matrix (signed by the authorized representative of the organization eligible to receive funds, and incorporating Assurance and Certifications currently on file with HUD); and

Narrative Statements Addressing

- Threshold Criterion—Description of the extent of and the strategy to address chronic homelessness in your jurisdiction;
- Selection Criterion 3—Policies; and

Forms

- HUD-2880, Applicant/Recipient Disclosure/Update Report
 - HUD-2993, Acknowledgment of Application Receipt
- These forms are available on the following Web site: <http://www.hud.gov/offices/adm/grants/nofa/stdforms.cfm>.

VII. Corrections to Deficient Applications

After the application due date, HUD may not, consistent with its regulations in 24 CFR part 4, subpart B, consider any unsolicited information you, the applicant, may want to provide. HUD may contact you to clarify an item in your application or to correct technical deficiencies. HUD may not seek clarification of items or responses that improve the substantive quality of your response to any rating factors. In order not to unreasonably exclude applications from being rated and ranked, HUD may contact applicants to ensure proper completion of the application and will do so on a uniform basis for all applicants. Examples of curable (correctable) technical deficiencies include failure to submit the proper certifications or failure to submit an application that contains an original signature by an authorized official. In each case, HUD will notify you in writing by describing the clarification or technical deficiency. HUD will notify applicants by facsimile or by USPS, return receipt requested.

Clarifications or corrections of technical deficiencies in accordance with the information provided by HUD must be submitted within 14 calendar days of the date of receipt of the HUD notification. (If the due date falls on a Saturday, Sunday, or federal holiday, your correction must be received by HUD on the next day that is not a Saturday, Sunday, or federal holiday.) If the deficiency is not corrected within this time period, HUD will reject the application as incomplete and it will not be considered for funding.

VIII. Environmental Requirements

This NOFA provides funding under, and does not alter the environmental requirements of, 24 CFR part 92. Accordingly, under 24 CFR 50.19(c)(5), this NOFA is categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 U.S.C. 4321). Activities under this NOFA are subject to the environmental review provisions set out at 24 CFR 92.352.

All HOME assistance is subject to the National Environmental Policy Act of 1969 and related federal environmental authorities. HOME grant applicants are cautioned that no federal or non-federal funds or assistance which limits reasonable choices or could produce an adverse environmental impact may be committed to a project until all required environmental reviews and notifications have been completed by a unit of general local government or State and until HUD approves a recipient's request for release of funds under the environmental provisions contained in 24 CFR part 58.

IX. Authority

The funding made available under this NOFA is authorized by section 217(c) of the Cranston-Gonzalez National Affordable Housing Act (NAHA) (42 U.S.C. 12704 *et seq.*).

Dated: October 6, 2003.

Roy A. Bernardi,

Assistant Secretary for Community Planning and Development.

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