

(2) Line 2: "FCM LTR 5D MANUAL."  
b. 3-digit (required); full trays (no overflow), except for one less-than-full tray for each origin 3-digit(s); labeling:

(1) Line 1: L002, Column A.

(2) Line 2: "FCM LTR 3D MANUAL."  
c. ADC (required); full trays (no overflow); labeling:

(1) Line 1: L004.

(2) Line 2: "FCM LTR ADC MANUAL."

d. Mixed ADC (required); no minimum; labeling:

(1) Line 1: "MXD" followed by city, state, and 3-digit ZIP Code prefix of facility serving 3-digit ZIP Code prefix of entry post office, as shown in L002, Column C.

(2) Line 2: "FCM LTR MANUAL WKG."

[Revise heading of 4.0 to read as follows:]

#### 4.0 PREPARATION—FLAT-SIZE PIECES

[Revise heading of 4.1 to read as follows:]

##### 4.1 Packaging and Labeling

[Revise 4.1 to read as follows:]

Except as provided in M020.1.9, packaging is required before traying. A package must be prepared when the quantity of addressed pieces for a required presort level reaches a minimum of 10 pieces. Smaller volumes are not permitted except for mixed ADC packages. Preparation sequence, package size, and labeling:

[Change in 4.1a "red Label D" to "red Label 5"; change in 4.1d "tan Label MXD" to "tan Label X" to read as follows:]

a. 5-digit (required); 10-piece minimum; red Label 5 or optional endorsement line (OEL).

b. 3-digit (required); 10-piece minimum; green Label 3 or OEL.

c. ADC (required); 10-piece minimum; pink Label A or OEL.

d. Mixed ADC (required); no minimum; tan Label X or OEL.

[Delete current 4.2 and redesignate current 4.3 as new 4.2; revise heading of new 4.2 to read as follows:]

##### 4.2 Traying and Labeling

[Revise new 4.2 to read as follows:]

Preparation sequence, tray size, and labeling:

a. 5-digit (required); full trays (no overflow); labeling:

(1) Line 1: city, state, and 5-digit ZIP Code on mail (see M031 for overseas military mail).

(2) Line 2: "FCM FLTS 5D NON BC."  
b. 3-digit (required); full trays (no overflow), except for one less-than-full tray for each origin 3-digit(s); labeling:

(1) Line 1: L002, Column A.

(2) Line 2: "FCM FLTS 3D NON BC."

c. ADC (required); full trays (no overflow); labeling:

(1) Line 1: L004.

(2) Line 2: "FCM FLTS ADC NON BC."

d. Mixed ADC (required); no minimum; labeling:

(1) Line 1: "MXD" followed by city, state, and 3-digit ZIP Code prefix of facility serving 3-digit ZIP Code prefix of entry post office, as shown in L002, Column C.

(2) Line 2: "FCM FLTS NON BC WKG."

[Delete current 4.4.]

[Revise heading of 5.0 to read as follows:]

#### 5.0 PREPARATION—PARCELS

[Delete current 5.1 and redesignate current 5.2 as new 5.1; revise heading of new 5.1 to read as follows:]

##### 5.1 Packaging and Labeling

[Revise introductory text of new 5.1 to read as follows] Packaging is generally required before sacking. A package must be prepared when the quantity of addressed pieces for a required presort level reaches a minimum of 10 pieces. Smaller volumes are not permitted except for mixed ADC packages. Packaging is not required if the parcels are ½ inch thick or greater and placed in a sack to the same destination to which they would otherwise be packaged (e.g., in a 3-digit sack rather than in a 3-digit package). Packaging is also not required if the parcels are so large that 10 or fewer fill a sack. Preparation sequence, package size, and labeling:

[Change in new 5.1a "red Label D" to "red Label 5"; change in new 5.1d "tan Label MXD" to "tan Label X" to read as follows:]

a. 5-digit (required); 10-piece minimum; red Label 5 or optional endorsement line (OEL).

b. 3-digit (required); 10-piece minimum; green Label 3 or OEL.

c. ADC (required); 10-piece minimum; pink Label A or OEL.

d. Mixed ADC (required); no minimum; tan Label X or OEL.

[Redesignate current 5.3 as new 5.2; revise heading of new 5.2 to read as follows:]

##### 5.2 Sacking and Labeling

[Revise new 5.2 to read as follows:]

Preparation sequence, sack size, and labeling:

a. 5-digit (required); 10-pound minimum; labeling:

(1) Line 1: city, state, and 5-digit ZIP Code on mail (see M031 for overseas military mail).

(2) Line 2: "FCM PARCELS 5D."

b. 3-digit (required); 10-pound minimum, except for required origin 3-digit(s); labeling:

(1) Line 1: L002, Column A.

(2) Line 2: "FCM PARCELS 3D."

c. ADC (required); 10-pound minimum; labeling:

(1) Line 1: L004.

(2) Line 2: "FCM PARCELS ADC."

d. Mixed ADC (required); no minimum; labeling:

(1) Line 1: "MXD" followed by city, state, and 3-digit ZIP Code prefix of facility serving 3-digit ZIP Code prefix of entry post office, as shown in L002, Column C.

(2) Line 2: "FCM PARCELS WKG."

[Delete current 5.4.]

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#### M200 Periodicals (Nonautomation)

#### M210 Presorted Periodicals

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#### 2.0 PACKAGE PREPARATION

[Revise 2.0 by combining current 2.1 and 2.2 to read as follows:]

Packaging is required before traying or sacking. A package must be prepared when the quantity of addressed pieces for a required presort level reaches the minimum package size. Smaller volumes are not permitted except mixed ADC packages and 5-digit and 3-digit packages prepared under 1.5. Packaging is also subject to M020. Preparation sequence, package size, and labeling: [Change in 2.0b "red Label D" to "red Label 5"; change in 2.0e "tan Label MXD" to "tan Label X" to read as follows:]

a. Firm (optional); two-piece minimum; blue Label F or optional endorsement line (OEL).

b. 5-digit (required); six-piece minimum; red Label 5 or OEL; package labeling optional for pieces in full 5-digit trays.

c. 3-digit (required); six-piece minimum; green Label 3 or OEL.

d. ADC (required); six-piece minimum; pink Label A or OEL.

e. Mixed ADC (required); no minimum; tan Label X or OEL.

[Revise heading of 3.0 to read as follows:]

#### 3.0 TRAY PREPARATION—LETTER-SIZE PIECES

[Revise introductory text to read as follows:]

Preparation sequence, tray size, and labeling:

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