

Citation 30 CFR 250 subpart L	Reporting or recordkeeping requirement	Hour burden per response or record
<b>Reporting Requirements</b>		
1202(a)(1), (b)(1) .....	Submit liquid hydrocarbon measurement procedures application and/or changes.	8 hours.
1202(a)(4) .....	Copy & send pipeline (retrograde) condensate volumes upon request.	¾ hour.
1202(c)(4)* .....	Copy & send all liquid hydrocarbon run tickets monthly .....	1 minute.
1202(d)(4) .....	Request approval for proving on a schedule other than monthly ..	1 hour.
1202(d)(5)* .....	Copy & submit liquid hydrocarbon royalty meter proving reports monthly & request waiver as needed.	1 minute.
1202(f)(2)* .....	Copy & submit mechanical-displacement prover & tank prover calibration reports.	10 minutes.
1202(l)(2)* .....	Copy & submit royalty tank calibration charts before using for royalty measurement.	10 minutes.
1202(l)(3)* .....	Copy & submit inventory tank calibration charts upon request .....	¼ hour.
1203(b)(1) .....	Submit application for gas measurement procedures or changes	8 hours.
1203(b)(6), (8), (9)* .....	Copy & submit gas quality and volume statements upon request (80% of these will be routine; 20% will take longer).	80% @ 5 mins. 20% @ 30 mins.
1203(c)(4)* .....	Copy & submit gas meter calibration reports upon request .....	5 minutes.
1203(e)(1)* .....	Copy & submit gas processing plant records upon request .....	½ hour.
1203(f)(5) .....	Copy & submit measuring records of gas lost or used on lease upon request.	5 minutes.
1204(a)(1) .....	Submit application for commingling of production or changes .....	8 hours.
1204(a)(2) .....	Provide state production volumetric and/or fractional analysis data upon request.	1 hour.
1205(a)(2) .....	Post signs at royalty or inventory tank used in royalty determination process.	1 hour.
1205(a)(4) .....	Report security problems (telephone) .....	¼ hour
1200 thru 1205 .....	General departure and alternative compliance requests not specifically covered elsewhere in subpart L.	1 hour.
<b>Recordkeeping Requirements</b>		
1202(c)(1), (2) .....	Record observed data, correction factors & net standard volume on royalty meter and tank run tickets.	Respondents record these items as part of normal business records & practices to verify accuracy of production measured for sale purposes.
1202(e)(4) .....	Record master meter calibration runs.	
1202(h)(1), (2), (3), (4) ...	Record mechanical-displacement prover, master meter, or tank prover proof runs.	
1202(i)(1)(iv), (2)(iii) .....	Record liquid hydrocarbon royalty meter malfunction and repair or adjustment on proving report; record unregistered production on run ticket.	
1202(j) .....	List Cpl and Ctl factors on run tickets.	
1202(e)(6) .....	Retain master meter calibration reports for 2 years .....	1 minute.
1202(k)(5) .....	Retain liquid hydrocarbon allocation meter proving reports for 2 years.	1 minute.
1202(l)(3) .....	Retain liquid hydrocarbon inventory tank calibration charts for as long as tanks are in use.	5 minutes.
1203(c)(4) .....	Retain calibration reports for 2 years .....	1 minute.
1203(f)(4) .....	Document & retain measurement records on gas lost or used on lease for 2 years at field location and minimum 7 years at location of respondent's choice.	1 minute.
1204(b)(3) .....	Retain well test data for 2 years .....	2 minutes.
1205(b)(3), (4) .....	Retain seal number lists for 2 years .....	2 minutes.

\*Respondents gather this information as part of their normal business practices. MMS only requires copies of readily available documents. There is no burden for testing, meter reading, etc.

#### *Estimated Reporting and Recordkeeping "Non-Hour Cost"*

*Burden:* We have identified no "non-hour cost" burdens.

*Public Disclosure Statement:* The PRA (44 U.S.C. 3501, *et seq.*) provides that an agency may not conduct or sponsor a collection of information unless it displays a currently valid OMB control number. Until OMB approves a collection of information, you are not obligated to respond.

*Comments:* Before submitting an ICR to OMB, PRA section 3506(c)(2)(A) requires each agency " \* \* \* to provide notice \* \* \* and otherwise consult with members of the public and affected agencies concerning each proposed collection of information \* \* \*". Agencies must specifically solicit comments to: (a) Evaluate whether the proposed collection of information is necessary for the agency to perform its duties, including whether the

information is useful; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) enhance the quality, usefulness, and clarity of the information to be collected; and (d) minimize the burden on the respondents, including the use of automated collection techniques or other forms of information technology.

Agencies must also estimate the "non-hour cost" burdens to respondents or