

their program evaluation activities, including the provision of evaluation forms and conducting an overall evaluation of the MAI. The data collected during this evaluation will allow CDC to (1) address accountability needs, (2) provide necessary information to the MAI grantees for improving their programs, and (3)

provide a context for understanding the effectiveness of programs targeting African Americans and other racial and ethnic minorities.

Data collection will include self-administered questionnaires, which will be submitted quarterly, document reviews, and interviews with directors of community-based organizations,

collaborating organizations, other community organizations, and community members served by these organizations. The first wave of data collection is planned for the summer of 2003. Subsequent waves of data collection are planned for 2004. The annualized burden for this data collection is 255 hours.

| Data collection forms | Number of respondents | Number of responses per respondent | Average burden per response (in hrs) |
|--|-----------------------|------------------------------------|--------------------------------------|
| Community-Based Organization (CBO) Questionnaire and Capacity-Building Recipient Questionnaire | 136 | 1 | 60/60 |
| CBO HIV Counseling, Testing and Referral Questionnaire: | | | |
| Part I | 54 | 1 | 10/60 |
| Part II | 54 | 4 | 10/60 |
| Capacity-Building Assistance (CBA) Provider Regionally-Based Resource Networks Questionnaire | 1 | 1 | 5/60 |
| CBA Provider Questionnaire | | | |
| Part I | 16 | 1 | 10/60 |
| Part II | 17 | 1 | 20/60 |
| Part III | 17 | 4 | 15/60 |
| Community Coalition Development Questionnaire | | | |
| Part I | 11 | 1 | 60/60 |
| Part II | 11 | 4 | 30/60 |
| Strategic Alliance | | | |
| Part I | 5 | 1 | 60/60 |
| Part II | 5 | 4 | 30/30 |

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Statement of Organization, Functions, and Delegations of Authority

Part C (Centers for Disease Control and Prevention) of the Statement of Organization, Functions, and Delegations of Authority of the Department of Health and Human Services (45 FR 67772-76, dated October 14, 1980, and corrected at 45 FR 69296, October 20, 1980, as amended most recently at 68 FR 62456-62469, dated November 4, 2003) is amended to reflect the consolidation CDC's information technology infrastructure functions into a single organizational component entitled the Information Technology Services Office.

Section C-B, Organization and Functions, is hereby amended as follows:

Following the title and functional statement for the *Office of Security and Emergency Preparedness (CAJ8)*, *Office*

of the Chief Operating Officer (CAJ), insert the following:

Information Technology Services Office (CAJ9). (1) Develops and coordinates CDC-wide plans, budgets, policies, and procedures for information technology (IT) infrastructure services including: desktop computing support, directory services, e-mail, helpdesk support, infrastructure software, IT security, networking, data center services, office automation, remote access, server management, videoconferencing, and telecommunications; (2) provides all IT infrastructure services for CDC; (3) provides consulting services, technical advice, and assistance across CDC in the effective and efficient use of IT infrastructure technologies, assets, and services to carry out mission activities, enhance personnel and organizational productivity, and develop information systems; (4) develops CDC's IT infrastructure architecture; (5) maintains state-of-the-art expertise in information technology and computer science; (6) conducts research and development, evaluation, and testing of new IT infrastructure technologies to support CDC's mission; (7) manages CDC's IT capital investments and CDC-wide IT acquisitions of infrastructure technologies; (8) implements CDC information technology security operations; (9) manages and coordinates CDC-wide IT continuity of operations

and disaster recovery facilities ensuring integrity, availability, security, and recoverability of critical data and systems; (10) provides IT infrastructure support services by triaging and responding to requests for services, problem reports, and taking necessary actions; (11) coordinates with the CDC Corporate University to identify training and educational programs needed by staff to effectively use IT infrastructure technologies and services; (12) conducts the IT infrastructure program in compliance with applicable Federal laws, regulations, and policies.

Revise the mission statement for the *Information Resources Management Office (CAJ5)* as follows:

Delete item (1) and insert the following: (1) Develops and coordinates CDC-wide plans and budgets for the management of information technology and services.

Delete items (4) and (9) in their entirety. Delete from item (8) the word "equipment."

Delete in their entirety the titles and functional statements for the *Large Systems Computing Branch (CAJ52)* and the *Network Technology Branch (CAJ54)*.

Delete item (4) of the functional statement for the *Financial Systems Branch (CAJ25)*, *Financial Management Office (CAJ2)*, and insert the following: (4) responsible for financial systems application software and support utilized within the Financial