

Management Office and used officially across CDC.

Delete item (4) of the Functional statement for the *Management Analysis Branch (CAJ64)*, *Management Analysis and Services Office (CAJ6)*, and renumber the remaining items accordingly.

Delete item (7) of the functional statement for the *Office of the Director (CAJ71)*, *Procurement and Grants Office (CAJ7)*, and renumber the remaining items accordingly.

Delete the functional statement for the *Information Resources Management Activity (CB132)*, *Office of Program Management and Operations (CB13)*, *Epidemiology Program Office (CB)*, and insert the following: (1) Provides technical information support to the communications, epidemiologic, surveillance, training, and prevention research activities of EPO; (2) provides interface with CDC and DHHS management systems; (3) plans, coordinates, and provides EPO-wide Information Resources Management (IRM) support and services; (4) represents EPO on a variety of IRM committees, task forces, and workgroups; (5) coordinates the utilization of data information systems and technologies.

Delete item (7) of the functional statement for the *Office of Administrative Services (CC11)*, *Office of the Director (CC1)*, *National Institute for Occupational Safety and Health (CC)*, and inserting the following: (7) Coordinates the utilization of data processing services within the Institute.

Delete item (2) of the functional statement for the *Administrative Services Branch (Spokane) (CC114)*, and insert the following: (2) Provides access to library and information services for Spokane Research Laboratory personnel.

Delete the functional statement for the *Management Systems Branch (CC115)* and insert the following: (1) Conducts management systems studies and provides technical services in the field of operations management; (2) provides for interface with CDC, PHS, and HHS management systems; (3) assures that all functional groups within the Institute have access to suitable and compatible data processing and services; (4) provides Institute-wide consultation assistance in data processing.

Delete item (6) from the functional statement for the *Communication and Information Activity (CCA12)*, *Office of the Director (CCA1)*, *Division of Respiratory Disease Studies*.

Delete item (3) from the functional statement for the *Information Management and Dissemination*

*Activity (CCB2)*, *Division of Safety Research (CCB)*.

Delete item (7) of the functional statement for the *Office of the Director (CH51)*, *Division of Public Health Systems Development and Research (CH5)*, *Public Health Practice Program Office (CH)*, and insert the following: (7) Establishes data systems and knowledge required to support State, local, and Divisional needs.

Delete item (11) from the functional statement for the *Office of the Director (CJ1)*, *National Immunization Program (CJ)*, and insert the following: (11) Provides administrative, fiscal, and information services for Program activities.

Delete item (7) from the functional statement for the *Financial and Administrative Services Office (CK12)*, *Office of the Director (CK1)*, *National Center for HIV, STD, and TB Prevention (CK)*, and insert the following: (7) Provides oversight and management of NCHSTP conference rooms, support and coordination of Envision services and audio-visual equipment.

Delete item (8) from the functional statement for the *Prevention Informatics Office (CK14)*, and insert the following: (8) Supports organizational components to disseminate or access information on the Internet.

Delete items (5) through (8) from the functional statement for the *Information Technology and Statistics Branch (CK43)*, *Division of Tuberculosis Elimination (CK4)*, and insert the following: (5) Provides technical assistance in the areas of IT systems and services to process information; (6) manages information security for the Division's information systems; (7) maintains application software systems; (8) provides training and consultation to headquarters and field staff in the use of application software.

Delete item (8) from the functional statement for the *Epidemiology and Statistics Branch (CL42)*, *Division of Diabetes Translation (CL4)*, *National Center for Chronic Disease Prevention and Health Promotion (CL)*, and insert the following: (8) Provides information systems support for headquarters operation of the Division.

Delete item (3) from the functional statement for the *Information Technology, Statistics, and Surveillance Branch (CL65)*, *Division of Reproductive Health (CL6)*, and insert the following: (3) Determines and recommends software and information technology solutions for Division programs and projects.

Delete item (10) from the functional statement for the *Office of the Director (CR1)*, *National Center for Infectious*

*Diseases (CR)*, and insert the following: (10) Provides leadership and support for NCID Programs in the areas of statistics and database management.

Delete item (15) from the functional statement for the *Office of the Director (CR21)*, *Division of Global Migration and Quarantine (CR2)*, and insert the following: (15) Evaluates new software for statistical analysis, database management, graphics production, geographic information systems, and other functions related to Division objectives.

Delete item (11) in the functional statement for the *Office of the Director (CR21)* and renumber the remaining items accordingly.

Delete item (8) from the functional statement for the *Biostatistics and Information Management Branch (CRP3)*, *Division of Bacterial and Mycotic Diseases (CRP)*, and insert the following: (8) Sets Division policy on statistical procedures, analysis of surveillance data, and procedures for data collection and processing.

Delete item (5) from the functional statement for the *Biostatistics and Information Management Branch (CRP3)* and renumber the remaining items accordingly.

Delete in their entirety the title and functional statement for the *Information Management Section (CRP33)*.

Delete item (6) from the functional statement for the *Data Management Activity (CRS-2)*, *Division of Parasitic Diseases (CRS)*, and insert the following: (6) Evaluates new software for statistical analysis, database management, graphics production, geographical information systems, and other functions related to DPD objectives.

Delete item (2) from the functional statement for the *Data Management Activity (CRS-2)* and renumber remaining items accordingly.

Delete items (1) and (2) from the functional statement for the *Information Technology Activity (CRU12)*, *Office of the Director (CRU1)*, *Division of Viral and Rickettsial Diseases (CRU)*, and renumber remaining items accordingly.

Delete item (5) from the functional statement for the *Office of the Director (CR41)*, *Division of Viral Hepatitis (CR4)*, and insert the following: (5) Provides leadership and oversight to the provision of state-of-the-art informatics for DVH, including information systems, computer programs, programming and data management support, and management of DVH internet and intranet websites.

Delete item (3) from the functional statement for the *Office of Information Technology and Services (CS3)*, *National Center for Health Statistics*