

(140-character maximum, including spaces), yet represent the major thrust of the effort being proposed. Project titles are read by a variety of nonscientific people; therefore, highly technical words or phraseology should be avoided where possible. In addition, introductory phrases such as "investigation of," "research on," "education for," or "outreach that" should not be used.

(c) Program to Which You Are Applying (Block 8). Enter "Geospatial Extension Specialists Program" in this block.

(d) DUNS NO. (Data Universal Numbering System) (Block 11.). A DUNS number must be included for the legal recipient named in Block 1. (except applications from individuals). See Part VI, I.

(e) Type of Request (Block 14). Check the appropriate block box for your application. For "Renewals" and "Resubmitted Renewals," the prior USDA Award No. must be identified.

(f) Project Director (PD) (Blocks 16–19). Blocks 16–18 are used to identify the PD and Block 19 to identify co-PDs. If needed, additional co-PDs may be listed on a separate sheet of paper and attached to Form CSREES–2002, the Proposal Cover Page, with the applicable co-PD information and signatures. Listing multiple co-PDs, beyond those required for genuine collaboration, is discouraged.

(g) Other Possible Sponsors (Block 21). List the names or acronyms of all other public or private sponsors including other agencies within USDA to which your application has been or might be sent. In the event you decide to send your application to another organization or agency at a later date, you must inform the identified CSREES program contact as soon as practicable. Submitting your application to other potential sponsors will not prejudice its review by CSREES; however, submitting the same (*i.e.*, duplicate) application to another CSREES program is not permissible.

**Page B.** Page B should be submitted only with the original signature copy of the application and should be placed as the last page of the original copy of the application. This page contains personal data on the PD(s). CSREES requests this information in order to monitor the operation of its review and awards processes. This page will not be duplicated or used during the review process. Please note that failure to submit this information will in no way affect consideration of your application.

### 3. Table of Contents

For ease in locating information, each application must contain a detailed Table of Contents just after the Proposal Cover Page. The Table of Contents should include page numbers for each component of the application. Pagination should begin with the first page of the Project Description.

### 4. Project Summary (Form CSREES 2003)

The application must contain a Project Summary, Form CSREES–2003. The summary should be approximately 250 words, contained within the box, placed immediately after the Table of Contents, and not numbered. The names and affiliated organizations of all PDs and co-PDs should be listed on this form, in addition to the title of the project. The summary should be a self-contained, specific description of the activity to be undertaken and should focus on: Overall project goal(s) and supporting objectives; plans to accomplish project goal(s); and relevance of the project to the goals of the GES Program. The Project Summary must indicate whether the applicant is requesting funds for a New Position or a Pre-existing Position. The importance of a concise, informative Project Summary cannot be overemphasized. If there are more than three co-PDs for an application, please list additional co-PDs on a separate sheet of paper (with appropriate information) and attach to the Project Summary. (Please check the "Standard Research Proposal" box on the upper right-hand portion of the form under "Proposal Type".)

### 5. Project Description

The Project Description must not exceed 18 pages, including tables, diagrams and other visual material. This page limitation applies regardless of whether figures or tables are included. All pages, including those with figures or tables, should be numbered sequentially. Applications exceeding this page limitation may be returned without review. This maximum has been established to ensure fair and equitable competition. The Project Description must include all of the following:

(a) **Introduction**—A clear statement of the long-term goal(s) and supporting objectives of the proposed activities should be included. Summarize the intention of each project proposed by the Geospatial Extension Specialist, and identify the relevant area of the project (decision support, education or workforce development); and

(b) **Relevance and Significance**—Identify the objectives of each project

including the current state of the intended target process in decision support, education or workforce development, and the improvement that will ensue from the proposed project.

In addition, New Position applications must include the following information about the Geospatial Extension Specialist position:

#### (1) Organization

**Institution**—A general description of the institution housing the Geospatial Extension Specialist including name, location and other general information that might be relevant (*e.g.*, number of students; academic strengths; traditional role within the state);

**Home unit**—A description of the unit in which the position would reside with a rationale explaining that choice; and

**Existing institutional resources**—Facilities and other resources on which the position could draw either at the home institution or resources offered by other partners (*e.g.*, Space Grant, remote sensing or GIS centers; NASA PIs; service providers in the private sector).

#### (2) Position Function

**Scope**—The role the position serves in a broader institutional vision within the Land Grant function (*e.g.*, support of a precision agriculture initiative) as well as the Space Grant function (*e.g.*, support of a Space Grant intern program);

**Objectives**—The overall objectives of the Geospatial Extension Specialist; and

**Activities**—The types of activities that the Geospatial Extension Specialist is expected to perform.

(c) **Approach**—The activities proposed or problems being addressed must be clearly stated and the approaches being applied clearly described. The following should be included: (1) A description of the activities proposed; (2) methods to be used in carrying out the project, including the feasibility of the methods; (3) expected outcomes; (4) means by which results will be analyzed, assessed, or interpreted; and (5) how results or products will be used.

(d) **Time Table**—Provide an expected timeline for completing the project in the requested duration.

#### (e) Management Plan—

(1) **Management structure**—Describe both line authority, and more importantly, cooperating mechanisms through which existing resources or partners might be tapped by the Geospatial Extension Specialist using the Land Grant and Space Grant structures.

(2) **Outreach plan**—Identify vehicles by which potential users, students,