

AIDS Coordinator at the Department of State.

HHS/CDC Activities for this program are as follows:

- Provide scientific and technical assistance in refining the operational plan.
- Provide ongoing technical assistance in addressing problems encountered in implementing your plan.
- Assist in assessing program operations and in evaluating overall effectiveness of your program.
- Staff in both headquarters (HHS/CDC Atlanta and HHS/CDC in country) and in the designated countries will assure that other related U.S. Government (USG) activities are well coordinated with National Programs in each country.

II. Award Information

Type of Award: Cooperative Agreement. HHS/CDC involvement in this program is listed in the Activities Section above.

Fiscal Year Funds: FY 2004.

Approximate Total Funding: \$10 million.

Approximate Number of Awards: 3.

Approximate Average Award: \$5 million.

Floor of Award Range: \$500 thousand.

Ceiling of Award Range: \$10 million.

Anticipated Award Date: March 25, 2004.

Budget Period Length: 12 months.

Project Period Length: 5 years.

Throughout the project period, HHS/CDC's commitment to continuation of awards will be conditioned on the availability of funds, evidence of satisfactory progress by the recipient (as documented in required and certified technically acceptable semi-annual program and financial reports), and the determination that continued funding is in the best interest of the U.S. Government.

III. Eligibility Information

III.1. Eligible applicants: Applications may be submitted by foreign and domestic public and private organizations, such as:

- Public nonprofit organizations.
- Private nonprofit organizations.
- Universities.
- Faith-based organizations.

III.2. Cost Sharing or Matching: Matching funds are not required for this program.

III.3. Other Eligibility Requirements: If your application is incomplete or non-responsive to the requirements listed below, it will not be entered into the review process. You will be notified that your application did not meet the submission requirements

Provide written evidence, including letters of recommendation from entities you have worked with in the past, that your organization has experience providing services in all of the following areas for at least five years:

- Managing, operating or organizing national or regional blood centers, blood banks, blood bank testing laboratories, or blood banking professional organizations.
- Developing or operating national, regional or university educational and training programs in blood banking and blood transfusion practice for blood bank professionals.
- Developing or implementing guidelines or standards, including quality assurance, for blood collection centers, blood bank testing laboratories or transfusion services.
- Developing or operating blood donor recruitment networks and training blood donor recruitment staff, or developing standards or guidelines for these activities.

If you request a funding amount greater than the upper threshold, your application will not be eligible for review. You will be notified that you did not meet the submission requirements.

Note: Title 2 of the United States Code section 1611 states that an organization described in section 501(c)(4) of the Internal Revenue Code that engages in lobbying activities is not eligible to receive Federal funds constituting an award, grant, or loan.

IV. Application and Submission Information

IV.1. Address to Request Application Package: To apply for this funding opportunity use application form PHS 5161. Forms are available on the USG Web site, at the following Internet address: <http://www.cdc.gov/od/pgo/forminfo.htm>.

If you do not have access to the Internet, or if you have difficulty accessing the forms on-line, you may contact the USG Procurement and Grants Office Technical Information Management Section (PGO-TIM) staff at: 770-488-2700. Application forms can be mailed to you.

IV.2. Content and Form of Application Submission: This program announcement is the definitive guide on application format, content, and deadlines. It supersedes information provided in the application instructions. If there are discrepancies between the application form instructions and the program announcement, adhere to the guidance in the program announcement.

You are required to have a Dun and Bradstreet Data Universal Numbering System (DUNS) number to apply for a

grant or cooperative agreement from the Federal government. The DUNS number is a nine-digit identification number, which uniquely identifies business entities. Obtaining a DUNS number is easy and there is no charge. To obtain a DUNS number, access <http://www.dunandbradstreet.com> or call 1-866-705-5711. For more information, see the USG Web site at: <http://www.cdc.gov/od/pgo/funding/pubcomm.htm>.

If your application form does not have a DUNS number field, please write your DUNS number at the top of the first page of your application, and/or include your DUNS number in your application cover letter.

You must submit a signed original and two copies of your application forms.

You must include a project narrative with your application forms. Your narrative must be submitted in the following format:

- Maximum number of pages: 30 (**Note:** eligibility and budget narrative are not included in the page total). If your narrative exceeds the page limit, only the first pages which are within the page limit will be reviewed.
- Font size: 12 point unreduced
- Paper size: 8.5 by 11 inches
- Page margin size: 1"—top, bottom, right, and left
- Printed only on one side of page
- Held together only by rubber bands or metal clips; not bound in any other way.
- Written in English, avoid jargon.

Your narrative should address activities to be conducted over the entire project period, and must include the following items in the order listed:

A. Need (3 Pages Maximum)

Describe the need for services in the country or regions in which you intend to provide blood transfusion safety services. Address the following:

1. Need for technical assistance and guidance in the designated countries for all activities.
2. Need for blood safety education and training activities for physicians, nurses, laboratory technologists, managers, and donor recruiters.

B. Current Blood Bank and Transfusion Service Activities (9 Pages Maximum)

Describe the blood transfusion system activities for the regions in which you plan to provide blood transfusion safety services. Address the following:

1. *Infrastructure*—Describe your organization's ability to work with and advise the Ministries of Health and/or National Blood Transfusion Services in the designated countries with guidance