

**USDA/CSREES-1****SYSTEM NAME:**

Current Research Information System (CRIS), USDA/CSREES-1.

**SYSTEM LOCATION:**

USDA, CSREES/ISTM/CRIS, Waterfront Centre, 800 9th Street, SW, Washington, DC 20024.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Scientists listed on research projects entered into the CRIS.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

The system consists of research projects of USDA agencies and CSREES grant recipients, and research projects of those State institutions receiving CSREES administered funds in support of research.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

7 U.S.C. 361 a-i; 7 U.S.C. 3222; 7 U.S.C. 450; 7 U.S.C. 7621; 7 U.S.C. 7626; 7 U.S.C. 3152; 7 U.S.C. 3241; 7 U.S.C. 5811; and 7 U.S.C. 343.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

Technical records in this system may be disclosed to: (1) The general public in order to inform them of agricultural related research, plan future research activities, avoid costly duplication of research, and establish valuable contacts within the research community. Technical and financial records in this system may be disclosed to: (2) research scientists and Administrators of all governmental agencies and affiliated institutions in connection with information retrieval requests in special subject areas; (3) the Department of Justice when: (a) The agency or any component thereof; or (b) any employee of the agency in his or her official capacity where the Department of Justice has agreed to represent the employee; or (c) the United States Government is a party to litigation or has an interest in such litigation, and by careful review, the agency determines that the records are both relevant and necessary to the litigation and the use of such records by the Department of Justice is therefore deemed by the agency to be for a purpose that is compatible with the purpose for which the agency collected the records; (4) an appropriate agency, whether Federal, State, or local, charged with the responsibility of investigating or prosecuting a violation of law or rule, regulation, or order issued pursuant thereto, when information available indicates a violation or potential

violation of law, whether civil, criminal, or regulatory in nature, and whether arising by general statute or particular program statute, or by rule, regulation, or order issued pursuant to such statute; (5) in response to a request for discovery or appearance of a witness, to the extent that what is disclosed is relevant to the subject matter involved in a pending judicial or criminal proceeding or in response to a subpoena issued in a proceeding before a court or adjudicative body, to the extent that the records requested are relevant to the proceedings; (6) a Member of Congress or to a Congressional staff member in response to an inquiry of the Congressional office made at the written request of the constituent about whom the record is maintained.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Technical records are maintained on the CRIS Web site (<http://cris.csrees.usda.gov>). Financial records are maintained on computer tapes and on other electronic media at the CRIS offices, the National Archives, and at the USDA National Computer Center, Kansas City.

**RETRIEVABILITY:**

Records can be retrieved by name or project leader or co-investigator or any other data field.

**SAFEGUARDS:**

Access to the technical records in this system is available, via the Web site, to anyone. The financial records will be in a safeguarded environment with access only by authorized personnel.

**RETENTION AND DISPOSAL:**

Financial and classification records are maintained indefinitely by CRIS and the National Archives. Project information is maintained for two years following termination of the project.

**SYSTEM MANAGER(S) AND ADDRESS:**

Deputy Administrator, ISTM, USDA-CSREES, Stop 2270, 1400 Independence Avenue, SW, Washington, DC 20250-2270. The address for express mail or overnight courier service is: Deputy Administrator, ISTM, USDA-CSREES, Waterfront Centre, 800 9th Street, SW, Washington, DC 20024.

**NOTIFICATION PROCEDURES:**

Any individual may request information regarding this system of records or information as to whether the system contains records pertaining to such individual from the System

Manager or can access the CRIS Web site.

**RECORD ACCESS PROCEDURES:**

Any individual may gain access to a record in the system that pertains to such individual by submitting a written request to the System Manager or by accessing the CRIS Web site.

**CONTESTING RECORD PROCEDURES:**

Any individual may contest a record in the system that pertains to such individual by submitting written information to the System Manager.

**RECORD SOURCE CATEGORIES:**

Information in this system comes from USDA research agencies and other institutions receiving CSREES administered funds for research.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**Privacy Act System "International Programs Recruitment Roster," USDA/CSREES-2 Report**

The purpose of this system of records is to have access to information on university personnel at cooperating institutions who have expressed an interest in participating in international activities carried out through CSREES. The computerized roster will allow CSREES, International Programs to quickly identify qualified candidates for overseas assignments and/or to utilize them as resources for International Programs office to search records according to skills and experience in order to meet staffing needs for foreign technical assistance activities. The revisions to the system of records are to change the designation from USDA/ES-1 to USDA/CSREES-2; reflect organizational changes; identify changes to system name and location, categories of records in the system, address for system manager and notification procedures, retention and disposal, and delete one routine use which is not a required routine use.

The authorities for maintaining this system of records are sections 296 and 297 of the Foreign Assistance Act of 1961, Pub. L. 87-195, 75 Stat. 424; and section 1458 of the National Agricultural Research, Extension, and Teaching Policy Act of 1977, 7 U.S.C. 301 *et seq.*

Use of the system, as established, should not result in infringement of any individual's right to privacy. While the information in this system will be made available to international organizations, Department of Justice, Federal, State, and local agencies, and Members of Congress as necessary, all individuals about whom information in this system