

| FEMA survey forms                                  | Number of respondents | Frequency of response | Hours per response | Annual burden hours (rounded) |
|--|-----------------------|-----------------------|--------------------|-------------------------------|
| Public Assistance Survey—Mail .....                | 30                    | 50                    | .30                | 450                           |
| Registration Intake Survey—Phone .....             | 100                   | 40                    | .25                | 1,000                         |
| Helpline Survey—Phone .....                        | 100                   | 40                    | .25                | 1,000                         |
| End of Disaster Survey—Phone .....                 | 100                   | 40                    | .25                | 1,000                         |
| Inspection Services Survey—Mail .....              | 750                   | 40                    | .25                | 7,500                         |
| SubTotal .....                                     |                       |                       |                    | 10,950                        |
| Focus Groups .....                                 |                       |                       |                    |                               |
| Public Assistance .....                            | 20                    | 4                     | 6                  | 480                           |
| Individual Assistance for all 4 Survey Types ..... | 10                    | 24                    | 3.25               | 780                           |
| SubTotal .....                                     |                       |                       |                    | 1,260                         |
| Grand Total .....                                  |                       |                       |                    | 12,210                        |

*Estimated Cost:* \$1,503,080.

*Comments:* Written comments are solicited to (a) evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses. Comments should be received within 60 days of the date of this notice.

**ADDRESSES:** Interested persons should submit written comments to Muriel B. Anderson, Chief, Records Management Branch, Information Resources Management Division, Information Technology Services Directorate, Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, Department of Homeland Security, 500 C Street, SW., Room 316, Washington, DC 20472.

**FOR FURTHER INFORMATION CONTACT:** Contact Maggie Billing, Program Analyst, Texas National Processing Service Center, Recovery Division, Response and Recovery Directorate,

Federal Emergency Management Agency, Department of Homeland Security at 940-891-8709 or [maggie.billing@dhs.gov](mailto:maggie.billing@dhs.gov) for additional information. You may contact Ms. Anderson for copies of the proposed collection of information at facsimile number (202) 646-3347 or e-mail address: [Information.Collections@fema.gov](mailto:Information.Collections@fema.gov).

Dated: November 24, 2003.

**Edward W. Kernan,**

*Division Director, Information Resources Management Division, Information Technology Services Directorate.*

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**BILLING CODE 9110-10-P**

## DEPARTMENT OF HOMELAND SECURITY

### Federal Emergency Management Agency

#### Agency Information Collection Activities: Submission for OMB Review; Comment Request

**AGENCY:** Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, Department of Homeland Security.

**ACTION:** Notice and request for comments.

**SUMMARY:** The Federal Emergency Management Agency has submitted the following proposed information collection to the Office of Management and Budget for review and clearance in

accordance with the requirements of the Paperwork Reduction Act of 1995 (44 U.S.C. 3507).

*Title:* Pre-Disaster Mitigation Grant Program (PDM) E-Grants.

*Type of Information Collection:* Extension of a currently approved collection.

*OMB Number:* 1660-0071.

*Abstract:* This collection is necessary to provide Federal grant assistance to State, local governments, and federally recognized Indian tribal governments, to develop mitigation plans in accordance with section 322 of the Disaster Mitigation Act of 2000, to implement pre-disaster mitigation projects that primarily reduces the risks of natural hazards on life and property, but may include hazards caused by non-natural forces, and to provide information and technical assistance to cost-effective mitigation activities. FEMA will make the Pre-Disaster Mitigation grant application available on-line to States and local governments through a web-based e-Grants application process. The e-Grants system is being developed to meet the intent of the e-Government initiative. This initiative requires that all government agencies both streamline grant applications processes and provide for the means to electronically create, review, and submit a grant application via the Internet.

*Affected Public:* State, local or tribal government.

*Number of Respondents:* 1176.

*Estimated Time per Respondent:*

## GRANT APPLICATION AND REPORTING FORMS

| Type of collection forms              | Number of respondents (A) | Number of responses/respondent (B) | Hours per response and record keeping | Annual burden hours (A*B*C) |
|---------------------------------------|---------------------------|------------------------------------|---------------------------------------|-----------------------------|
| SF-424 (Application face sheet) ..... | 56                        | 2                                  | 45 minutes .....                      | 84.0                        |