

(5) Relationships with other organizations (e.g., Institute of Museum and Library Services, American Library Association);

(6) NCLIS budget;

(7) NCLIS's future direction.

DATE AND TIME: NCLIS Business Meeting—December 15, 2003, 2 p.m. until 5 p.m. December 16, 2003, 9 a.m. until 4:30 p.m. December 17, 2003, 9 a.m. until 12 noon.

ADDRESS: 1110 Vermont Avenue, NW., Suite 820, Washington, DC 20005–3552.

STATUS: Open meeting.

SUPPLEMENTARY INFORMATION: The business meeting is open to the public, subject to space availability. To make special arrangements for physically challenged persons, contact Madeleine McCain, Director of Operations, 1110 Vermont Avenue, NW., Suite 820, Washington, DC 20005, e-mail mmccain@nclis.gov, fax (202) 606–9203 or telephone (202) 606–9200.

SUMMARY: The U.S. National Commission on Libraries and Information Science is also holding a closed meeting to review personnel matters. Closing this meeting is in accordance with the exemption provided under title 45, CFR, part 1703.202(a)(6).

DATE AND TIME: NCLIS Closed Meeting—December 16, 2003, 4:30 p.m.–5 p.m.

ADDRESS: 1110 Vermont Avenue, NW., Suite 820, Washington, DC 20005–3552.

STATUS: Closed meeting.

FOR FURTHER INFORMATION CONTACT:

Madeleine McCain, Director of Operations, U.S. National Commission on Libraries and Information Science, 1110 Vermont Avenue, NW., Suite 820, Washington, DC 20005, e-mail mmccain@nclis.gov fax (202) 606–9203 or telephone (202) 606 9200.

Dated: December 5, 2003.

Robert S. Willard,

NCLIS Executive Director.

[FR Doc. 03–30669 Filed 12–5–03; 4:52 pm]

BILLING CODE 7527–\$S–P

NATIONAL COUNCIL ON DISABILITY

Youth Advisory Committee Meeting (Conference Call)

Time and Date: 12 p.m. e.s.t. January 23, 2004.

Place: National Council on Disability, 1331 F Street, NW., Suite 850, Washington, DC, 20004.

Agency: National Council on Disability (NCD).

Status: All parts of this conference call will be open to the public. Those interested in participating in this

conference call should contact the appropriate staff member listed below.

Agenda: Roll call, announcements, reports, new business, adjournment.

Contact Person For More Information:

Geraldine Drake Hawkins, Ph.D., Program Analyst, National Council on Disability, 1331 F Street, NW., Suite 850, Washington, DC 20004; 202–272–2004 (voice), 202–272–2074 (TTY), 202–272–2022 (fax), ghawkins@ncd.gov (e-mail).

Youth Advisory Committee Mission:

The purpose of NCD's Youth Advisory Committee is to provide input into NCD activities consistent with the values and goals of the Americans with Disabilities Act.

Dated: December 4, 2003.

Ethel D. Briggs,

Executive Director.

[FR Doc. 03–30493 Filed 12–9–03; 8:45 am]

BILLING CODE 6820–MA–M

THE NATIONAL FOUNDATION FOR THE ARTS AND HUMANITIES

Proposed Collection, Comment Request, Technology and Digitization Survey

AGENCY: Institute of Museum and Library Services.

ACTION: Notice.

SUMMARY: The Institute of Museum and Library Services as part of its continuing effort to reduce paperwork and respondent burden, conducts a preclearance consultation program to provide the general public and federal agencies with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act of 1995 (PRA95) [44 U.S.C. 3508(2)(A)] This program helps to ensure that requested data can be provided in the desired format, reporting burden (time and financial resources) is minimized, collection instruments are clearly understood, and the impact of collection requirements on respondents can be properly assessed. Currently the Institute of Museum and Library Services is soliciting comments concerning the proposed study of the status of use of technology and digitization activities in the nation's museums and libraries.

A copy of the proposed information collection request can be obtained by contacting the individual listed below in the addressee section of this notice.

DATES: Written comments must be submitted to the office listed in the addressee section below on or before February 9, 2004.

IMLS is particularly interested in comments that help the agency to:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collocation of information including the validity of the methodology and assumptions used;
- Enhance the quality, utility and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

ADDRESSES: Send comments to: Barbara Smith, Technology Officer, Institute of Museum and Library Services, 1100 Pennsylvania Ave., NW., Room 223, Washington, DC 20506. Ms. Smith can be reached on Telephone: 202–606–5254 Fax: 202–606–0395 or by e-mail at bsmith@imls.gov.

SUPPLEMENTARY INFORMATION:

I. Background

The Institute of Museum and Library Services is an independent Federal grant-making agency authorized by the Museum and Library Services Act, Pub. L. 104–208. The IMLS provides a variety of grant programs to assist the nation's museums and libraries in improving their operations and enhancing their services to the public. Museums and libraries of all sizes and types may receive support from IMLS programs. The Museum and Library Services Act of 2003 includes a strong emphasis on supporting library services through the use of technology and on assisting museums in their educational role and in modernizing their methods and facilities. This solicitation is to develop plans to collect information to assist IMLS in understanding the current status and capacity of museums and libraries to participate in national networks to deliver educational resources to students, life-long learners, underserved populations, and the general public.

II. Current Actions

The core duties of the Institute of Museum and Library Services, as stated in its strategic plan, are to promote excellence in library services and to promote access to museum and library