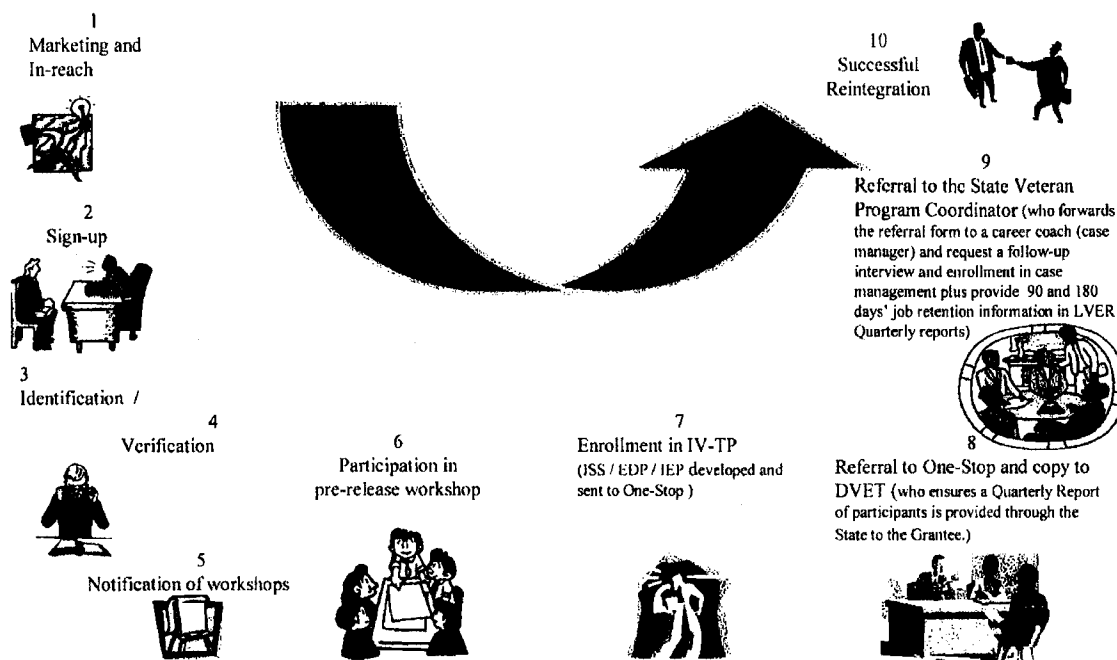


Program Flow



BILLING CODE 4910-79-C

Figure 1: IV-TP Concept Flowchart

1. *Inreach*: The process of providing veteran benefit information to inmates in correctional facilities to facilitate incarcerated veterans attendance at pre-release transition workshops and/or assessment interviews.

2. *Sign-up*: Initial contact with individual inmates to provide additional information and collect information from inmates who express interest in the program.

3. *Identification*: Reviewing information provided by inmates who completed the sign-up in step two.

4. *Verification*: Verification of information and eligibility of inmates who expressed interest and are attempting to sign up for the program.

5. *Notification of Workshops*: Provide Incarcerated Veterans Transition Program (IV-TP) transition schedule and information to eligible veterans in the incarcerated population.

6. *Workshops*: Addresses the supportive services and employability and training needs of individuals before enrolling them in an IV-TP program. Includes an evaluation and/or measurement of vocational interests and aptitudes, present abilities, previous education and work experience, income requirements, supportive service needs, substance abuse treatment needs, counseling needs, temporary or transitional housing needs, personal

circumstances and other related services.

7. *Enrollment in IV-TP*: A client is recorded as having been enrolled when the Intake Form has been completed, and either an Individual Support System (ISS), Employment Development Plan (EDP) or Individual Employment Plan (IEP) has been developed with participant. Referral of participant to One-Stop and copy of referral form to DVET (DVET ensures referral follow-up at One-Stop to obtain 30, 90, 180 day job progress report). There should be an unduplicated count over the year: *i.e.*, each participant is recorded only once, regardless of the number of times she or he receives assistance. Other elements of enrollment/services provided which are counted include:

A. Referral to or receiving services from the Department of Veterans' Affairs.

B. Placement into transitional or permanent housing: permanent housing should be recorded when a veteran served by the program upgrades his/her housing situation during the reporting period from shelter/streets to transitional housing or permanent housing or from transitional housing to permanent housing. Placements resulting from referrals by IV-TP staff shall be counted. This item is however an unduplicated count over the year, except that a participant may be counted once upon entering transitional

housing and again upon obtaining permanent housing.

C. Direct placements into unsubsidized employment: direct placement into unsubsidized employment is a referral and placement made by an IV-TP-funded staff member (or DVOP/LVER at the One-Stop office the participant was referred to) with an established employer who covers all employment costs for 20 or more hours per week at or above the minimum wage. Day labor and other very short-term placements should not be recorded as placements into unsubsidized employment.

D. Assisted placements into unsubsidized employment: assisted placements into unsubsidized employment should be recorded when the definition for placement with unsubsidized employment above is met, but the placement was arranged by an agency to which the IV-TP referred the homeless veteran, such as a One-Stop Career Center.

E. Cost per placement: the cost per placement into unsubsidized employment is obtained by dividing the total IV-TP funds expended by the total number of direct placements plus assisted placements.

F. Number retaining job for 30 days: to be counted as retaining a job for 30 days, continuous employment with one or more employers for at least 30 days must be verified and the definition for either direct placement or assisted