

data systems as well as greater linkages of data for analytic purposes; (12) analyzes and produces and publishes a wide variety of health care statistics reports and tabulations in multiple formats; and (13) develops and sustains collaborative partnerships with NCHS, CDC, and DHHS, and externally with public, private, domestic, and international entities on health care statistics programs.

*Office of the Director (CS61).* (1) Participates in the development of policy, long-range plans, and programs of the Center; (2) provides leadership for the development, conduct, and evaluation of national health care surveys and statistics; (3) directs, plans, and coordinates the statistical and research activities of the Division; (4) develops and administers a research and analytic program to characterize the health care delivery system and patients and providers interacting within it; (5) coordinates activities within the division and with other Center components aimed at obtaining and using health care data from other Federal, state, and local government agencies, as well as from non-government sources; and (6) provides advice and leads development of collaborative partnerships with NCHS, CDC, and DHHS, and externally with public, private, domestic and international entities on health care statistics and the manner in which statistics may impact policy issues.

*Ambulatory Care Statistics Branch (CS62).* (1) Develops and maintains a national register of ambulatory health care providers and inventories; (2) assesses information and data needs in the field of ambulatory care statistics and translates data needs into plans for ambulatory health care surveys, inventories and research activities; (3) prepares specifications for the collection, coding, editing, and imputation of ambulatory health care statistics data; (4) conducts complex research studies relating to ambulatory health care providers and their utilization; (5) converts identified data needs into research, development, and evaluation activities; (6) performs theoretical and experimental research that improves the content of the ambulatory care data collection efforts and the timeliness, availability, and quality of ambulatory care data; (7) assesses disclosure risk and develops optimal data release strategies that improve policy analysis and decision-making; (8) prepares and publishes descriptive analyses as well as sophisticated multivariate analyses that integrate data across multiple surveys or data sets; (9) develops and publishes a

wide variety of reports and tabulations in multiple formats and arranges for distribution/dissemination through appropriate media; and (10) provides technical advice and consultation in survey methodology, data collection, quality control, and analysis of ambulatory health data to other health professional personnel and researchers.

*Hospital Care Statistics Branch (CS63).* (1) Develops and maintains a national register of hospital care providers; (2) translates data needs into plans for national inpatient and ambulatory surgery health care surveys, inventories and research activities; (3) prepares specifications for collection, coding, data entry, editing, and imputation of hospital care statistics data; (4) conducts complex research studies relating to hospital care and ambulatory surgery facilities and their utilization; (5) converts identified data needs into research, development, and evaluation activities; (6) performs theoretical and experimental research that improves the content of the hospital care data collection effort and the timeliness, availability, and quality of hospital care statistics and ambulatory surgery data; (7) assesses disclosure risk and develops optimal data release strategies that improve policy analysis and decision-making; (8) prepares and publishes descriptive analyses as well as sophisticated multivariate analyses that may integrate data across multiple surveys or data sets; (9) develops and publishes a wide variety of reports and tabulations in multiple formats and arranges for distribution/dissemination through appropriate media; and (10) provides technical advice and consultation in survey methodology, data collection, quality control, and analysis of hospital care and ambulatory surgery statistics to other health professional personnel and researchers.

*Long-Term Care Statistics Branch (CS64).* (1) Develops and maintains a national register of long-term care providers and plans for national long-term care surveys and inventories; (2) translates data needs into plans for surveys, inventories and research activities across the spectrum of long-term care; (3) prepares specifications for collection, coding, data entry, editing, and imputation of long-term care data; (4) conducts complex research studies relating to long-term care providers and their utilization; (5) converts identified data needs into research, development, and evaluation activities; (6) performs theoretical and experimental research to improve the content of the data collection effort and improves the timeliness, availability, and quality of long-term care statistics; (7) assesses

disclosure risk and develops optimal data release strategies that improve policy analysis and decision-making; (8) prepares and publishes descriptive analyses as well as sophisticated multivariate analyses that may integrate data across multiple surveys or data sets; (9) develops and publishes a wide variety of reports and tabulations in multiple formats and arranges for distribution/dissemination through appropriate media; and (10) provides technical advice and consultation in survey methodology, data collection, quality control, and analysis of long-term care statistics to other health professional personnel and researcher.

*Technical Services Branch (CS65).* (1) Conducts research into the design, development, and administration of health care statistics information technology systems; (2) performs systems analysis and computer programming of health care statistics data; (3) develops and implements computer technologies, data architectures, security infrastructure, and database management for division programs consistent with Center and Agency information technology requirements; (4) develops, maintains, and employs state-of-the-art information technologies (e.g., relational data bases, Web-enabled applications, applications development tools) in support of data collection, processing, maintenance, analysis, and dissemination activities associated with national health care surveys; (5) advises division staff regarding resources for mainframe, client-server, network, and emerging applications; (6) prepares and maintains databases and file libraries, as well as conducts studies of statistical computation and data quality; (7) produces and disseminates a wide variety of reports and tabulations in multiple formats; (8) develops quality control measures; and (9) provides consultation, policy guidance, and expert technical assistance NCHS-wide as well as to a broad range of agencies, institutions, federal, local, and international governments, researchers, and individuals, in regard to health care survey and computer systems design and usage.

*Division of Health Interview Statistics (CS7).* Plans and administers complex data collection systems and analytic programs and conducts a program of methodologic and substantive public health research activities based on the collection of data from nationwide and special health interview surveys. (1) participates in the development of policy, long-range plans, and programs of NCHS; (2) plans, directs and coordinates the health interview