



**The Sonja Haynes Stone Center
for Black Culture and History**

**The Harvey E. Beech Professional Development
Internship Application Form**

Internship for which you are applying _____

Full Name _____
Last First Middle

Personal Identification Number (PID) _____

Local Telephone _____

Local Address _____

E-mail Address _____

Permanent/Home Tel. (____) _____

Permanent Address _____

Preferred Method of Contact _____ e-mail _____ letter

Date of Birth _____

Are you a U.S. citizen? _____ Yes _____ No

Current Academic Information

Year in school (rank Fr., Soph., Jr.) _____

Cumulative Grade Point Average _____

College or School _____

Full time? _____ Yes _____ No

Major _____

Second Major (if any) _____

Expected Graduation Date _____

Name of Departmental Advisor _____

Transcript

Please submit the most recent official or unofficial transcript of your academic work

References

Include reference letters from two (2) persons with your application. At least one must be a faculty member at UNC-Chapel Hill and one must be from a former or current supervisor. These reference letters should be signed by the referee, sealed in an envelope, and included with your application packet.

Faculty Recommendation

Name: _____

Title: _____

Academic Department: _____

Second Recommendation

Name: _____

Title: _____

Organization Name: _____

Employment

List any employment where your activities and experiences illustrate leadership roles, are relevant to your academic and career goals, or reflect aspects of the internship for which you are applying.

Employer	Dates of Employment	Position/Responsibilities
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Application Letter

Please attach a letter, no more than two (2) typed, double-spaced pages describing your academic and non-academic achievements and honors and provide insight as to why you were chosen for such recognition. Include in your letter a discussion of the leadership roles and extracurricular activities in which you are involved and how those experiences may have contributed to your interest in the internship for which you are applying. The letter should also identify your academic, experiential and career goals, and discuss how the internship experience will contribute to achieving them. Also, identify any valuable skills that you would bring as a Stone Center intern.

Honor Pledge

By signing this application form, the applicant hereby agrees to conform to the codes of conduct, both within and outside of the classroom environment, as stipulated in The University of North Carolina at Chapel Hill Honor Code, and as detailed in the *Instrument of Student Judicial Governance*. Additionally, by signing this application form, the applicant hereby attest that all information provided is true and accurate to the best of the applicant’s ability.

Signature

Date