

# Sarah N. Kahn

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1802 Bennett St.  
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<b>OBJECTIVE</b>	A position in an academic library utilizing my skills in web design and digital collections management.	
<b>TECHNICAL SKILLS</b>	Proficient in HTML/XHTML, CSS, UNIX/Linux. Experience with PHP, PERL, MYSQL/SQL, XML/XSLT, and AJAX.	
<b>EDUCATION</b>	<b>University of North Carolina at Chapel Hill</b> School of Library and Information Science M.L.S. expected May 2008 Master's Project: <a href="http://www.ibiblio.org/storytime">www.ibiblio.org/storytime</a> , Advisor: Paul Jones, ibiblio.org director	
	<b>State University of New York at Fredonia</b> B.A., English, December 2004 magna cum laude GPA 3.69	
	<b>Onondaga Community College</b> A.A., Humanities, May 2003 magna cum laude GPA 3.7	
<b>HONORS</b>	Onondaga Community College, Dean's list 4 semesters SUNY Fredonia, Dean's list 2 semesters Member <i>Phi Theta Kappa</i> Awarded Maureen Fries Scholarship for Women in the Humanities	
<b>RELEVANT COURSEWORK</b>	<b>Undergraduate</b> Computer Science I Internet and Web Programming <b>Graduate</b> Digital Libraries: Principles and Applications Human Information Interactions Internet Applications & Advanced Internet Applications Introduction to Database Concepts and Applications User Interface Design XML	
<b>RELEVANT EXPERIENCE</b>	<b>Lulu Enterprises, Inc.</b> , Morrisville, NC <a href="http://lulu.com">http://lulu.com</a> UI Engineer Develop and maintain book publishing web application using HTML, CSS, Javascript, PHP and PostgreSQL.	May 2008- present
	<b>ibiblio.org</b> , Chapel Hill, NC <a href="http://ibiblio.org">http://ibiblio.org</a> Assist with linux server administration and maintenance. Create and maintain user accounts and databases. Delete inactive files and accounts. Provide user support and troubleshooting.	May, 2007 - May, 2008
	<b>Digital Projects Department, Duke University Library</b> , Durham, NC Use XHTML/HTML, CSS, XML/XSLT to assist with digital collections migration into new XML-based Content Management System, and migrate existing web pages into Cascade Server. Instruct users on web design best practices.	May, 2007 - May 2008
	<b>School of Government Library, UNC-CH</b> , Chapel Hill, NC Provide reference/research services at the reference desk, catalog new library materials.	Jan., 2007 - May, 2007

**Human Resources, School of Medicine, UNC-CH**, Chapel Hill, NC Oct., 2006 - May., 2007  
Trained staff in standardized formatting, verifying faculty CV bibliographies and grant listings using various databases. Built Access database/converted old files to useful updated forms.

**Child Care Services Association, Childcare WAGE\$ Project**, Chapel Hill, NC July., 2005 - June., 2006

Processed incoming/outgoing mail, faxes, phone calls. Organized files, data entry and processing utilizing applications of Mac OSX.

**The Leader, State University of New York at Fredonia**, Fredonia, NY Aug., 2004 - Dec., 2004  
Reported on and published multiple articles per week, verifying facts. Accommodated diverse schedules and tight deadlines. Assisted with layout using Mac OSX and Quark.

## LEADERSHIP EXPERIENCE

**Member**, Student Library Advisory Board, UNC, Spring 2007

Assist library staff in allocation of student fund in the library, and approve ongoing budget items.

**Volunteer Instructor**, The Community Workshop Series, Chapel Hill NC, Fall 2006

Taught classes in information and computer literacy at local libraries

**Student Member**, SILS Building Committee, UNC, Fall 2006

Reviewed building proposals and assist SILS administration in making decisions about the proposed new SILS building.

## REFERENCES

Paul Jones  
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