MEMORANDUM for Distribution

Subject: Technical Evaluation Plan: Apollo Operational Control, and Information Flow Design and Development Contract

1. The evaluations of the technical proposals to the above contract request will commence on or about the 26th of February, 1962, and are scheduled to last not more than five days. A copy of the RFP is attached.

2. The following persons will participate in the technical evaluation:

   C. C. Kraft         E. F. Kranz
   J. D. Hodge         L. C. Dunseith
   G. W. Brewer        D. E. Fielder
   H. C. Kyle          R. M. Franklin
   T. Roberts          R. A. Hoover
   C. F. Matthews

3. Subject to completion of the technical evaluation, the following persons will form a selection panel in conjunction with the procurement personnel who will have conducted a costing and business evaluation:

   C. C. Kraft         G. W. Brewer
   J. D. Hodge         T. Roberts

4. Conference rooms and other facilities will be announced.

5. All discussions and correspondence related to this contract are to be restricted within NASA, all queries from prospective bidders must be referred to the procurement officer at Houston, Texas, (J. Stroup, Houston MD-1771-5221).

C. C. Kraft, Jr.
Chief, Flight Operations Division

Enc:
RFP for subject contract

DEF: cjh

Distribution: C. C. Kraft       L. C. Dunseith
              J. D. Hodge         T. Roberts
              G. W. Brewer        D. E. Fielder
              H. C. Kyle          R. M. Franklin
              C. F. Matthews      R. A. Hoover
              H. F. Kranz         J. Stroup